

Department of the Chief Minister

Annual Report  
2002-03



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# Letter of Transmission

The Hon Clare Martin MLA  
Chief Minister  
Parliament House  
Darwin NT 0800

Chief Minister

I have pleasure in presenting you with the Annual Report of the Department of the Chief Minister.

The report details the performance, key achievements and outlook for the department for the year ending 30 June 2003 and is in accordance with section 28 of the *Public Service Employment and Management Act 1993*, and section 11 of the *Financial Management Act 2003*.

I commend the report to you and also the efforts and commitment of the staff of the department.

Paul Tyrrell  
Chief Executive  
30 September 2003

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# Purpose of the Report

This report provides the Chief Minister, Territorians and others with insight into the department's actions, achievements and priorities that support the Government's strategic outcomes for the Northern Territory.

Parliament House in Darwin.



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# Department of the Chief Minister

NT HOUSE  
22 Mitchell Street  
Darwin



## Southern Region

GREATOREX BUILDING  
Corner Parsons and  
Bath Streets  
Alice Springs

# The Year at a Glance – 2002-03

1 July 2002	Territory Day – combined Flag Raising and Citizenship Ceremony at Bicentennial Park Darwin, followed by a reception at Parliament House hosted by the Chief Minister.
1 July 2002	NT Expo – about retail, trade and investment in the Northern Territory.
1 August 2002	Release of Population Policy Issues Paper as the first stage in the preparation of a comprehensive Population Policy.
1 August 2002	Seniors Month program of events throughout the Territory in partnership with Council of the Ageing (NT).
27 August 2002	Desert Knowledge Symposium held in Alice Springs.
1 September 2002	Darwin Cup Reception at Parliament House – Chief Minister welcomed 1000 guests.
11 September 2002	Tour of Honour by Young Australian of the Year, Scott Hocknull.
20 September 2002	Swearing in of Mrs Patricia Miller as Deputy Administrator, the first Indigenous woman to hold this appointment.
9 October 2002	Chief Minister announces first stage in reforming electoral practices in the Territory.
16 October 2002	Masters Games in Alice Springs.
1 November 2002	Launch by Chief Minister of the Domestic and Aboriginal Family Violence Strategies.
1 November 2002	Bali Bombing Thank You reception hosted by Chief Minister to recognise the efforts of Territorians who assisted in the evacuation of injured people after the bombing.
27 November 2002	NT Australian of the Year Presentation, Parliament House.
1 December 2002	First Seniors Advisory Council to the Chief Minister announced.
4 December 2002	Negotiations for expanded role in Defence Projects commence.
10 December 2002	Chief Minister announces Territory secures funding for Desert Knowledge Cooperative Research Centre.
13 December 2002	Ignition of the final thermit weld, linking the sections of the AustralAsia Railway between Katherine and Tennant Creek.
16 December 2002	Overseas trade and investment mission to UK, France, USA by Chief Minister to promote jobs for Territorians resulting from the Timor Sea gas developments.
1 February 2003	Chief Minister's Study Award for Women awarded to Frances Turner of Alice Springs and Yvonne Odegaard of Darwin.
March 2003	Alcan Gove and Woodside announced Heads of Agreement to provide gas to Gove from the Blacktip gas field.
March 2003	Ratification of Timor Sea Treaty signed on 20 May 2002 by the Commonwealth Government and first Government of East Timor.
4 March 2003	Overseas trade and investment mission to Asia by Chief Minister to promote the AustralAsia Railway and the Asia Trade Route.
6 March 2003	Indigenous Economic Forum held in Alice Springs.
8 March 2003	Inaugural recipients of the Tribute to Northern Territory Women announced by Chief Minister in Alice Springs.
21 March 2003	Official signing ceremony of the Indigenous Communities Coordination Pilot (Senator Vanstone and Chief Minister) took place at Wadeye.
1 April 2003	Parliament sits for the first time in Alice Springs, with associated functions.
22 April 2003	Youth Policy Framework launched.
25 April 2003	First Community Cabinet visit to a school – Casuarina Senior College.
1 May 2003	First training gathering for self-nominated participants in the Strong Family, Strong Community, Strong Future Project.
1 May 2003	Investiture ceremonies for recipients of Order of Australia and other awards.
16 May 2003	Launch of Community Cabinet website ( <a href="http://www.communitycabinet.nt.gov.au">www.communitycabinet.nt.gov.au</a> ).
1 June 2003	First edition of The Senior Territorian distributed to 3000 organisations and individuals.
4 June 2003	Aboriginal Family Violence Community Education Campaign launched by Chief Minister.
15 June 2003	Final go ahead for Bayu-Undan, 500 km pipeline project and LNG plant in Darwin.
16 June 2003	South East Asia Australia Offshore Conference held in Darwin.
17 June 2003	Asia Pacific Transport and FreightLink, owners and operators of the AustralAsia Railway, announce AustralAsia Railway inaugural freight and passenger services for 17 January 2004.
27-29 June 2003	Sixth annual Northern Territory V8 Supercar Championships.

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# Chief Executive's Report

This last year has been one of consolidation and achievement both for this department and the rest of the public sector.

After the major restructure of the Northern Territory Public Sector, which occurred in November 2001, this agency had an important task in integrating the new functions acquired as part of this process. It was imperative that the Office of Territory Development, the Office of Indigenous Policy, and the Community Engagement Division take the lead in coordinating activities in these significant areas of Government policy.

The Major Projects Group, comprising the Under Treasurer, the Chief Executives of the Departments of Infrastructure, Planning and the Environment; Business, Industry and Resource Development; and Employment, Education and Training, and the Executive Director of the Office of Territory Development and myself as Chair, was established in February 2003. The Chief Minister tasked the group with facilitating and ensuring the benefits of large projects were maximised for the Territory. To this end project based taskforces were established for the Wickham Point LNG Plant, Alcan Gove Mine upgrade, MIM's McArthur River Mine (now Xstrata) upgrade, the Darwin Convention Centre, Wharf Precinct Redevelopment, AustralAsia Trade Route, Defence Support Industries and Tourism Infrastructure.

Significant progress was made on several of these projects, including the Convention Centre and Wharf Precinct Redevelopment, which will lead to major Government announcements in the first half of the 2003-04 financial year.

The Office of Territory Development in this department continues to oversee and coordinate, where necessary, developments in the Timor Sea Gas Province.

In June 2003, the Chief Minister and ConocoPhillips announced final approval for the development of the Bayu-Undan field in the Timor Sea. Construction of the \$1.6 billion LNG Plant at Wickham Point, the biggest construction project in the Territory's history, began immediately. The Bayu-Undan pipeline and LNG Plant development is worth over \$2.5 billion and will provide jobs and opportunities for Territory business.

Woodside Eni signed a Heads of Agreement with Alcan for the supply of gas from the Blacktip gas field. The agreement proposes a supply of 40 petajoules a year from 2007, providing Alcan with a long-term secure and clean energy source capable of supporting the gasification and expansion of the Gove alumina refinery.

The combined value of the Blacktip project, 1 000 km pipeline and Alcan expansion is \$2.5 billion.

Progress also continues to be made on the coordination of the Government's social policy agenda. The agency has commenced a review of this area to ensure that the Government's social policy is being delivered as effectively as possible, and in conjunction with community groups. Key to this process is the establishment of community engagement policies and procedures across all government agencies. The Community Engagement Framework will be released in the 2003-04 financial year and will provide a framework and processes for engaging with communities and Territorians in developing key policies and programs.

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The major focus of the Office of Indigenous Policy over the last year has been the resolution of issues associated with tenure over Territory parks. The framework for this agreement was announced in October 2002 and sets out core principles laid down by the Government as a basis for negotiations to resolve outstanding land issues.

In addition, a joint submission of workability reforms agreed by the Land Councils and the Northern Territory Government was made to the Commonwealth in June 2003. This is the first set of agreed reforms that have been achieved through negotiations between a government and the Land Councils, to be sent to the Commonwealth since the passage of the *Aboriginal Land Rights Act (NT)* in 1976.

The Indigenous Communities Coordination project at Wadeye is a component of the Council of Australian Governments (COAG) Reconciliation Framework and will trial more effective means of service delivery in partnership with communities. The project aims for greater cooperation between governments and the local community and provision of better health, education and other key services. The Office of Indigenous Policy is coordinating efforts across government.

The Indigenous Economic Forum was held in Alice Springs on 6-7 March 2003. A more coherent structure has been implemented across government that defines program and policy responsibilities for Indigenous economic development. A high level task force has been established to oversight the implementation of the outcomes of the forum.

Key activities aimed at the advancement of women, seniors, youth and ethnic communities have been further developed through programs and a range of financial grants. These aim to increase opportunities for and participation in social, cultural, economic and developmental activities throughout the Territory.

We commenced a program of visiting the regional centres with Chief Executives from other principal government agencies, in order to receive first hand feedback regarding issues in those areas. These visits to Nhulunbuy and Tennant Creek have been invaluable in getting across issues which directly impact on the towns and ensuring government agency activity is targeted to facilitating resolution.

During the year further negotiations for the planning and establishment of a Cooperative Research Centre for Desert Knowledge took place and the passage of the *Desert Knowledge Australia Act* formalised this important initiative. Work has now commenced on the capital infrastructure required to support the project with a capital allocation of \$2.2 million in the 2003-04 budget.

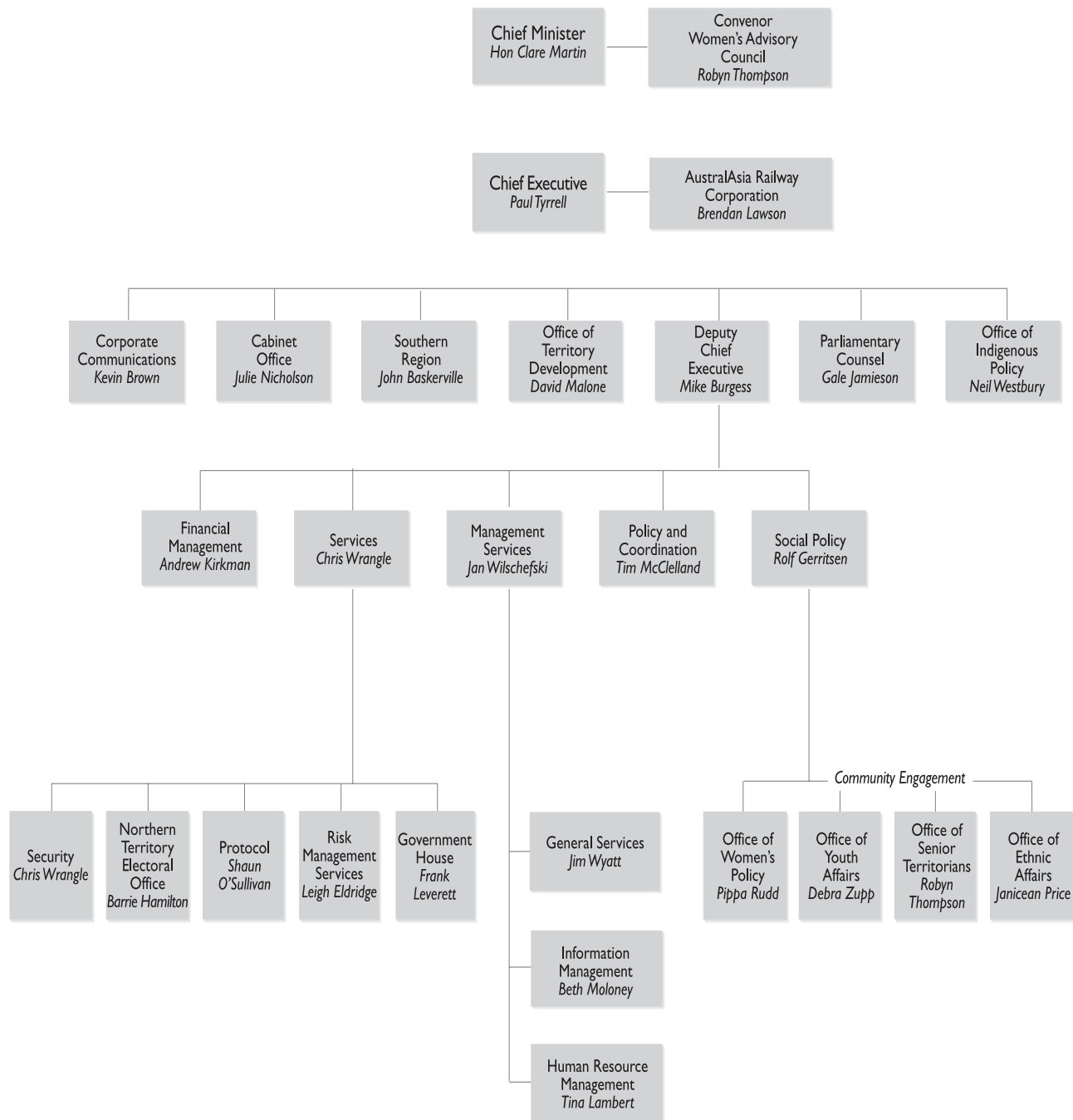
Going forward it is clearly the role of the agency to provide support to the major government agencies to ensure that government's priorities in the areas of social, Indigenous and economic policy, are being delivered effectively. We will also continue our leadership role in articulating the Territory's position on issues of national significance at forums such as COAG.

I would like to take this opportunity to thank all the staff who have contributed towards our achievements and worked tirelessly over the past year to progress the initiatives I have outlined. I look forward to continuing to work with you over the next 12 months.

Paul Tyrrell  
Chief Executive

# Corporate Overview

## Organisational Structure



# At a Glance

## Output Group / Outputs

## 2002-03 Resources

<b>Policy Advice and Public Sector Coordination</b>		
• Policy Advice and Coordination	35 Staff	\$6.5 m
• Indigenous Policy	7 Staff	\$0.9 m
<b>Territory Development</b>		
• Territory Development	25 Staff	\$4.7 m
<b>NT Railway</b>		
• NT Railway	1 Staff	\$1.4 m
<b>Government Business Support (includes Ministerial Offices)</b>		
• Support to Executive, Ministers and Leader of the Opposition	105 Staff	\$14.8 m
• Legislation Production	7 Staff	\$1.0 m
• Support to Administrator and Government House	17 Staff	\$2.5 m
<b>Electoral Services</b>		
• Electoral Services	5 Staff	\$0.8 m
<b>Community Engagement</b>		
• Women's Advancement	10 Staff	\$1.2 m
• Youth Advancement	8 Staff	\$0.9 m
• Multicultural Advancement	7 Staff	\$1.5 m
• Seniors' Advancement	3 Staff	\$0.2 m
• Support to Community Organisations and Events	0 Staff	\$2.4 m
	<b>230 Staff*</b>	<b>\$38.8 m</b>

## Responsible Business Unit

## What They Do

<ul style="list-style-type: none"><li>• Executive</li><li>• Regional Support</li><li>• Policy and Coordination</li><li>• Social Policy</li><li>• Risk Management Services</li><li>• Indigenous Policy</li></ul>	<ul style="list-style-type: none"><li>• Advise the Chief Minister in activities and directions of Government</li><li>• Provide advice on inter-government relations issues</li><li>• Provide policy advice on Indigenous, Economic and Social issues</li><li>• Provide policy advice on whole-of-Government Community Engagement</li><li>• Provide cross-agency coordination</li><li>• Provide agencies with strategic and risk assessment advice</li></ul>
<ul style="list-style-type: none"><li>• Office of Territory Development</li></ul>	<ul style="list-style-type: none"><li>• Attract investment</li><li>• Provide strategic advice and directions on Territory economic development</li><li>• Facilitate major projects</li><li>• Develop and facilitate Knowledge and Innovation initiatives</li></ul>
<ul style="list-style-type: none"><li>• NT Railway</li></ul>	<ul style="list-style-type: none"><li>• Implement Land Agreements</li><li>• Grant monies to the AustralAsia Railway Corporation</li><li>• Provide promotion and policy advice</li></ul>
<ul style="list-style-type: none"><li>• Ministerial Offices</li><li>• Protocol</li><li>• Cabinet Office</li><li>• Office of Parliamentary Counsel</li><li>• Government House</li></ul>	<ul style="list-style-type: none"><li>• Provide support to Executive Council and Cabinet</li><li>• Provide support to Ministers, Leader of the Opposition and Staff</li><li>• Provide Ceremonial, Protocol and Hospitality Services</li><li>• Provide support to Administrator</li><li>• Maintain and present Government House and the Administrator's office</li><li>• Provide legislative drafting services</li></ul>
<ul style="list-style-type: none"><li>• Electoral Office</li></ul>	<ul style="list-style-type: none"><li>• Electoral and advisory services</li><li>• Conduct elections</li><li>• Maintain Electoral Roll</li></ul>
<ul style="list-style-type: none"><li>• Women's Advancement</li><li>• Multicultural Advancement</li><li>• Youth Advancement</li><li>• Seniors' Advancement</li><li>• Support to Community Organisations/Events</li></ul>	<ul style="list-style-type: none"><li>• Initiate, coordinate, implement and report on programs and sponsorships for women, the ethnic community, youth and seniors</li><li>• Provides agencies with advice on implementing Community Engagement activities</li></ul>

100% of Management Services, which has 31 staff, is included in the expenditure allocations across Output Groups.

\* Total staff for the department, including 31 in Management Services, is 261.

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# Strategic Directions 2002-05

## Our Strategic Objectives

### **Facilitating the Directions and Priorities of Government**

By assisting the Government to develop the Northern Territory's strategic directions, including stimulating policy development across Government departments and agencies, promoting positive images of the Territory and ensuring the Northern Territory Public Service is structured to achieve the Government's objectives.

### **Leadership of Cross-Agency Coordination**

By promoting effective communications across departments and agencies and monitoring progress towards Government's key policy objectives.

### **Creating Jobs for Territorians**

By monitoring the implementation of the Government's Economic Development Strategy and attracting investors, facilitating the development of major projects and knowledge-based industries in the Northern Territory.

### **Preserving and Building a Socially Cohesive Territory**

By stimulating policy in areas of social priority, integrating social policy initiatives and providing effective responses for specific groups in the community.

# Policy Advice and Public Sector Coordination

## Executive

### Outcomes Reflecting Strategic Directions

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Facilitating the Direction and Priorities of Government	<p>Advise the Chief Minister on activities and directions of Government.</p> <p>Represent the Northern Territory's interest on national and inter-governmental councils, committees and working groups.</p> <p>Support for reviews of key policy areas.</p> <p>Provide representation in national security and counter terrorism forums.</p>
Leadership of Cross-Agency Coordination	<p>Chair regular meetings of the NT Coordination Committee.</p> <p>Oversee the progress of Government Task Groups.</p> <p>Develop and oversee the implementation of workplace security measures across the departments.</p>

## Overview

The Executive Unit leads the department in ensuring the Government's priorities are implemented effectively by the public sector. It provides a corporate and strategic focus for departmental activities and promotes a whole-of-Government perspective on policy development and implementation.

The Executive Unit fosters a corporate culture that values integrity and honesty, professionalism, commitment and dedication and recognises the importance of supporting and developing its people.

The Unit also ensures effective governance measures are in place to allow the department to weigh competing objectives, risks and opportunities and find the appropriate balance and direction.

## Highlights

### Coordination Committee

The department convenes and chairs meetings of the Coordination Committee on a regular basis. The Coordination Committee brings together the Chief Executives of major NT Government agencies and other key executives and office holders.

### Planning for an Independent Electoral Commission

The Northern Territory Government made a commitment to establish an independent electoral commission and tasked the department to select a consultant to engage with the community and provide advice on an electoral system that would best meet the future needs of Territorians. The Executive Unit

### Coordination Sub-Committees

Supporting the Coordination Committee are a number of sub-committees which have been established to provide a forum for Agencies to develop plans, monitor the progress of activities, exchange information and contribute to the development of Government initiatives.

The structure of committees plays an important role in ensuring a whole-of-Government approach is taken on strategic issues and for conveying whole-of-Government advice back to Cabinet.

Current sub-committees are:

- Major Projects Group, including:
  - Wickham Point LNG project
  - Alcan Gove Expansion
  - MRM Expansion
  - Darwin Convention Centre
  - Darwin Wharf Precinct
- Capital Works Review
- Infrastructure Development
- Information Management
- Indigenous Development
- Regional Coordination – Alice Springs, Tennant Creek, Katherine and Nhulunbuy
- NTPS Workforce
- Land Information Management Coordination Group
- East Arm Development Group
- Inter-Departmental Indigenous Land Group
- NT Aviation
- Darwin Cruise Ship
- Counter Disaster Council
- Social Policy
- Crime Prevention
- Regional Development Coordination

managed the tendering process and facilitated local support and liaison for the successful tenderer, Minter Ellison Consulting. The final report from the review is being considered by Government.

### **Itinerants Strategy**

In June 2003 the Government announced a package of measures to deal with the issue of disruption caused by itinerants in major Territory centres. The 2003-04 budget has allocated \$5.25 million for the Itinerants Strategy to provide capital infrastructure and other intervention to assist homeless and itinerant people. The department is facilitating a coordinated approach by the various agencies involved in the implementation of the strategy.

### **Police Resources Review - the O'Sullivan Report**

The assessment of resources for the Northern Territory Police (the O'Sullivan Report) was arranged and supported through the Executive Unit. A significant level of administrative and liaison support was provided by the department to ensure the consultants were able to complete a thorough, independent and comprehensive review of Police resource requirements across the Territory. The final report is being considered by Government.

## **Outcomes and Achievements**

### **Representation in National and International Forums**

The Chief Executive represents the Northern Territory at national and inter-governmental forums including the Council of Australian Government's Senior Official's Meeting and the States and Territories Senior Official's Meeting. These forums address issues which have national implications and it is essential that the needs of the Northern Territory are considered. When appropriate, the Chief Executive also represents the Territory's interests to national and international industry, business and investors. This role is central to supporting the achievement of Government objectives.

### **Corporate Communications**

The Department of the Chief Minister plays a central role in facilitating and communicating information about balanced economic and social development which will build a stronger community and provide benefits for the future. The department also has a role in developing whole-of-Government policies and procedures in the provision of public information, including procurement of communications services and the development of policies for advertising and marketing. Government has approved the establishment of a Corporate Communications Unit in 2003-04 to fulfil these roles and ensure the public is aware of key Government initiatives and services.

### **Security and Counter Terrorism**

The events of September 11, 2001 and the Bali Bombing in October 2002 have prompted a fundamental review of the national and state/territory arrangements to counter terrorism and increase national security. This review has been led by the Commonwealth in close cooperation with all States and Territories and included the development of a new Inter-governmental Agreement and the establishment of the National Counter-Terrorism Committee to replace the Standing Advisory Committee for Protection Against Violence.

Representation on the National Counter-Terrorism Committee has been provided by the Northern Territory Police and the Department of the Chief Minister.

### **Whole-of-Government Security Working Group**

In October 2002 the Chief Minister announced the formation of a working group to examine workplace security measures within the NT Public Sector. The working group identified the need to develop guidelines to assist department and agency Chief Executives to assess risk to their workplaces and advise them about reasonable measures to reduce that risk.

The Interim Workplace Security Handbook was subsequently developed to provide this guidance to all departments and agencies and series of training courses was conducted to enable them to gain expertise in an assessment methodology called Crime Prevention Through Environmental Design (CPTED).

### **Critical Infrastructure Protection**

The protection of critical infrastructure has been given a high priority by the National Counter-Terrorism Committee and all jurisdictions. The Committee has developed a list of principles for Critical Infrastructure Protection which describe the responsibilities of governments, emergency services and infrastructure owners and operators in relation to the protection of important assets.

## **Outlook**

In 2003-04 the unit will continue to strengthen mechanisms to enhance cross-government coordination in support of achieving Government objectives. There will be continued participation in national policy development and security forums with a clear focus on preserving and promoting the Territory's interests.

Within the department, work will continue to refine and develop business processes and put in place measures to ensure the department has the right skills and experience to meet future needs and demands.

# Regional Support

## Outcomes Reflecting Strategic Directions

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Preserving and Building a Socially Cohesive Territory	Worked in close partnership with departmental representatives in the development of Regional Development Plans, and secured Government support for the implementation of key initiatives in Tennant Creek, Katherine, East Arnhem and Borroloola.
Creating Jobs for Territorians	Chair the Regional Coordination Committee to develop regional plans aimed at major projects and creating job opportunities for regional Territorians.
Leadership of Cross-Agency Coordination	Coordinate and assist Government departments and agencies to develop regional programs and projects in support of regional Territorians.  Negotiate and plan for the Cooperative Research Centre for Desert Knowledge.

### Overview

The Executive Support (Southern Region) Office is based in Alice Springs. The principal role of the office is to implement, and work with other agencies, to facilitate the directions and priorities of Government in the Southern Region. The office also provides support to representatives of the department in Tennant Creek, Katherine and Nhulunbuy.

Key services undertaken include:

- Policy advice to the Chief Minister, Minister for Central Australia and Chief Executive on matters affecting the regions;
- Public sector coordination providing for a whole-of-Government approach to issues impacting upon the Southern Region;
- Facilitation of the *Alice in 10* initiative, including the Desert Knowledge Project; and
- Provision of a regional service in the delivery of other specialist departmental functions, including Protocol, Office of Ethnic Affairs and Electoral Services.

### Highlights

- Completion of a review to assist in determining the future directions of the *Alice in 10* initiative, coupled with an NT Government investment of \$200 000 to coordinate and progress *Alice in 10* projects.
- Coordinated NT Government involvement in the successful Year of the Outback celebrations in Alice Springs in August 2002, and managed staging of the Desert Knowledge Symposium and Outback Expo.
- Secured a commitment of \$2.2 million from the NT Government to install public infrastructure works associated with the establishment of the Desert Knowledge Precinct.

- Assisted in the establishment of a Desert Peoples Centre, which has secured an initial Government commitment of \$5 million, as part of the Desert Knowledge Project.
- In conjunction with key stakeholders, played a leadership role in securing the establishment of a Desert Knowledge Cooperative Research Centre (CRC) whose headquarters will be housed at the Desert Knowledge Precinct. The CRC entails a seven-year research and development program of \$90.05 million.

## Outcomes and Achievements

- Clear and consistent policy advice provided to the Chief Minister and Chief Executive on matters impacting upon the Southern Region.
- Ongoing support and advice provided to the Minister for Central Australia and staff of the Office for Central Australia.
- Launched an Indigenous Employment Challenge that aims to increase employment opportunities for Indigenous people in a partnership between the NT and Commonwealth Governments, as part of the *Alice in 10* Quality of Life Project.
- Completion of Stage 1 rehabilitation works in the Todd River, involving the removal of sand and weed growth, undertaken in cooperation with the Alice Springs Town Council utilising \$400 000 of NT Government funding, as part of the *Alice in 10* Todd and Charles Rivers Project.
- Facilitated priority projects within the *Alice in 10* initiative, through the management of community project committees and implementation of selected projects/works.
- Provided guidance to departmental representatives in the formulation of Regional Development Plans, and secured Government support for the implementation of key initiatives in Tennant Creek, Katherine, East Arnhem and Borroloola.

Central Australian landscape and desert wildflowers.



- Effectively implemented specialist departmental functions in the Southern Region, including Protocol, Ethnic Affairs and Electoral Services.
- Managed the Southern Region Coordination Committee Coordination which ensured a whole-of-Government approach to issues.
- In conjunction with other key agencies undertook a lead role in negotiations with native title owners to secure the release of additional residential land.
- Successful staging of Outback Central 2002 including the Desert Knowledge Symposium and Expo together with a range of additional community programs associated with the Alice Festival.
- Successful facilitation and development of the Desert Knowledge Cool Communities group bringing energy and water saving techniques and greenhouse gas abatement capacities to more than 200 households in Alice Springs.
- Participation in the successful bid for National Innovation Awareness funding and subsequent promotion of an engineering company in Geraldton, Western Australia and a services company in Alice Springs.

## Outlook

- To continue to deliver high quality support and advice to Executive and Government, including the Office for Central Australia, to provide a whole-of-Government approach to issues impacting upon the Southern Region.
- Progress and delivery community driven outcomes as part of the *Alice in 10* initiative.
- Develop and implement, in conjunction with key stakeholders, an Itinerants Strategy for Alice Springs, as part of the *Alice in 10* Quality of Life Project.
- Work with departmental representatives in supporting Regional Development Plans in Tennant Creek, Katherine, East Arnhem and Borroloola.
- Establish the Interim Board of Desert Knowledge Australia and consolidate operational procedures.
- Consolidate relationships with the University of Texas under the Memorandum of Understanding and establish a similar association with the Desert Research Institute of Nevada.
- Complete construction of the Desert Knowledge Precinct headworks and commence the first stage of construction of the Desert Peoples Centre within the Precinct.
- Continue in discussions with key stakeholders to maximise local benefits from the completion of the Alice Springs to Darwin railway.

# Policy and Coordination

## Outcomes Reflecting Strategic Directions

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Leadership of Cross-Agency Coordination	<p>Advising the Chief Minister and Chief Executive on local, national and international policy matters.</p> <p>Coordinating whole-of-Government responses to inter-government issues.</p> <p>Providing central agency input into policy development by other agencies on items of national significance.</p> <p>Providing advice to other agencies in the preparation of submissions, inter-government relationships and central agency matters.</p>
Facilitating the Directions and Priorities of Government	<p>Reviewing significant legislative processes.</p> <p>Representing the Northern Territory as advisers on international treaty negotiations.</p> <p>Coordinating Northern Territory responses to Submissions and Inquiries.</p>

### Overview

The prime responsibility of Policy and Coordination is to provide policy advice to the Chief Minister and Chief Executive across a wide range of issues at the local, national and international levels. It provides advice on Cabinet submissions and performs a coordination role in the area of inter-government relations where a whole-of-Government position is required. By providing these services the unit supports the Chief Minister and Government in developing a confident, growing and socially cohesive Territory.

### Highlights

- With NT Treasury, jointly developed a new process to scrutinise the competition impacts of new or amended Acts and Regulations. The scope of the new Competition Impact Analysis process addresses the new legislation's impact on business. The new process was endorsed by the Government in June 2003 and commenced in August 2003.
- Coordinated the efforts of all Government agencies in respect of the National Competition Policy Legislation Review Program and reported progress made with the reviews to the National Competition Council.

### Outcomes and Achievements

- Reviewed the *Ombudsman (Northern Territory) Act*, starting with the release of 'A Discussion Paper to Seek Input from the Public of the Review for the *Ombudsman (Northern Territory) Act*' in August 2002. Public comment was gathered by a dedicated website and a toll free telephone number.
- On 30 April 2003 the Review Panel submitted the Final Report of the Review of the *Ombudsman (Northern Territory) Act* to the Chief Minister. The final report contains 79 recommendations and the Government is considering its response.

- Coordinated whole-of-Government responses to a range of proposed Commonwealth Government treaty actions with possible implications for the States and Territories. The major treaty consultation activities included the:
  - Australia/Singapore Free Trade Agreement;
  - International Convention on Plant Genetic Resources for Food and Agriculture;
  - United Nations Draft Declaration on the Rights of Indigenous Peoples; and
  - Timor Sea Treaty.
- Selected to represent Australian States and Territories on the United Nations Working Group on the *Draft Declaration on the Rights of Indigenous Peoples* (Commonwealth/State consultation arrangements provide for the States and Territories to collectively nominate one or two representatives to participate as advisers/observers within Australian Government delegations on international treaty negotiations. An officer from Policy and Coordination shares this responsibility with a Western Australian nominee).
- Maintained effective coordination of the NT Government's involvement in the ongoing work of the Council of Australian Governments (COAG) including significant issues such as energy policy, public liability and medical indemnity insurance, and the control of and access to handguns. Support is provided to the Chief Minister in relation to her attendance at meetings of COAG and also to the Chief Executive.
- Ensured that requests of the Northern Territory Government for submissions to Inquiries are actioned by the appropriate Agency, and where necessary, whole-of-Government responses have been prepared by Policy and Coordination.
- Supporting the machinery of Government, the unit also:
  - provides input into issues of importance where policy is being developed by other agencies e.g. greenhouse, human cloning and embryonic stem cell research, foot and mouth disease and airline development strategy; and
  - has a role in providing advice to line agencies regarding the preparation of submissions, inter-government relations and central agency matters.

## Outlook

- Continue participation in the Transnational Crime and Terrorism discussions aimed at improving Australia's response to terrorism and national crime.
- Conduct consultations and complete the Review of the *Ombudsman (Northern Territory) Act*.
- Coordinate whole-of-Government responses to an increasing range of proposed Commonwealth Treaty actions that may have implications for the States and Territories.
- Increase support to other agencies in developing sound policy proposals for Government.

# Indigenous Policy

## Outcomes Reflecting Strategic Directions

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Facilitating the Directions and Priorities of Government	<p>Develop constructive relationships with the Commonwealth and other State and Territory Governments to ensure the Territory's position is advanced.</p> <p>Implement Governments' policy in relation to Indigenous land.</p>
Leadership of Cross-Agency Coordination	Facilitate the negotiation of a partnership agreement with Thamarrurr under the COAG priority communities project (Indigenous Communities Coordination Pilots).
Creating Jobs for Territorians	Maintain whole-of-Government coordination of Indigenous Economic policy.
Preserving and Building a Socially Cohesive Territory	<p>Develop strategies to improve the well-being of Indigenous Territorians.</p> <p>Facilitate independent evaluation of Indigenous governance models.</p>

### Overview

The Office of Indigenous Policy (OIP) was established in 2002 as the Government's lead agency in providing whole-of-Government strategic policy advice on Indigenous affairs, including:

- coordination of the development of policies and strategies to resolve outstanding and future land issues;
- improving the social well-being and living conditions of Indigenous Territorians;
- enabling effective Indigenous governance and capacity building to develop sustainable communities; and
- communicating the Government's policies to the Indigenous and the wider community.

### Highlights

- Agreement by the Northern and Central Land Councils to core principles laid down by the Government as a basis for negotiations to resolve outstanding land issues in relation to NT Parks and Reserves (October 2002).
- The Indigenous Economic Forum was held 6-7 March 2003 in Alice Springs. As a result of the forum, the Government committed to:
  - Development of a more coherent and transparent structure across government that defines program and policy responsibilities for Indigenous economic development.
  - Establish a task force to oversight implementation of the outcomes of the forum and Indigenous economic development more generally.

- Finalisation of a partnership agreement on the Indigenous Communities Coordination Pilots at Thamarrurr (Wadeye) between Thamarrurr, the Northern Territory and the Commonwealth (21 March 2003).
- A submission was made to the Commonwealth on workability reforms to ALRA agreed between the Government and the four Land Councils (June 2003).
- *Common Ground* – a 48 page ‘news magazine’ providing information on the Government’s policies and programs for Indigenous people was published (June 2003).

## Outcomes and Achievements

- working with Commonwealth and Territory agencies to develop a whole-of-Government response to particular difficulties being faced in the Mutitjulu community.
- Compulsory acquisitions framework agreed by Cabinet.
- Governance and capacity development – submission to the House of Representatives Standing Committee on Aboriginal and Torres Strait Islander Affairs Inquiry into Capacity Building in Indigenous Communities.
- As part of a collaboration consisting of the Office of Indigenous Policy, DCDSCA, ATSIC, LGANT and the Land Councils, planning commenced for the conduct of a major governance conference with the objective of enhancing the Governments regional development strategies in Indigenous remote communities.
- submission to the Australian Senate Legal and Constitutional Reference Committee Inquiry into Progress Towards National Reconciliation.

## Outlook

- Continuing leadership of cross agency coordination through a submission to the ATSIC review, joint evaluation of the Indigenous Communities Coordination Pilot, final report of the Jabiru Region Sustainability Project, response to the Reconciliation Council final report recommendations and coordination of departmental support to the Indigenous Economic Development Taskforce.
- Continuing facilitation of the directions and priorities of Government through implementation of the Government’s policy in relation to Indigenous land. Legislation will be introduced setting out the framework package for resolution of land and native title issues on NT Parks and Reserves, formal discussions will commence with the Land Councils on options for long-term leasing of Aboriginal land and recommendations will be made to the Commonwealth on settlement of the Kenbi Land Claim.
- Continuing actions aimed at preserving and building a socially cohesive Territory through a major governance conference will be conducted to enhance Government’s regional development strategies in Indigenous remote communities.

# Social Policy

## Outcomes Reflecting Strategic Directions

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Supporting the Chief Minister and Government to Develop a Confident, Growing and Socially Cohesive Territory	<p>Stimulating the process of agency social policy making and providing leadership in developing new social policy initiatives.</p> <p>Designing and introducing the Strong Family, Strong Community, Strong Future Project as the major project under the Aboriginal Family Violence Strategy.</p>
Facilitating the Directions and Priorities of Government	Undertaking an extensive consultation process to develop a Social Policy Strategy.

### Overview

The Social Policy Unit was established in July 2002. The unit is developing a whole-of-Government outlook on social policy to ensure that there is a good fit between the social and other policy frameworks of the Government. In order to strengthen the links between policy development and community engagement, the Community Engagement Division (which consists of the offices of Women's Policy, Youth Affairs, Ethnic Affairs and Senior Territorians) integrates its programs with the Social Policy Unit.

### Highlights

- An extensive consultation process to develop the social policy strategy commenced in October 2002. Seven regional forums and 51 meetings were held across the Territory. Fifty-six formal written submissions from interested members of the public and other stakeholders were received.
- Assisting the Northern Territory Government develop new and stronger Domestic and Aboriginal Family Violence Strategies in November 2002, and increased funding for key program activities to \$1.48 million.
- Designing and introducing the *Strong Family, Strong Community, Strong Future Project* as the major project under the Aboriginal Family Violence Strategy. This new project adopts a 'bottom up' approach to focus on family development, strengthening and capacity building and is designed to build social capacity around issues relating to violence and social dysfunction. It is initially being tested with families in four communities before being extended. In addition, new training, skill development and employment options under the *Strong Family, Strong Community, Strong Future Project* have been established, with the equivalent of three full-time positions being created in the department.

## Outcomes and Achievements

- Introduced new and high-level coordinating and reporting structures to strengthen implementation of the Domestic and Aboriginal Family Violence Strategies, and establishing a community-based Advisory Council which reports to the Chief Minister. The Advisory Council provides independent advice on the Territory-wide implementation of the Strategies and brings a regional and community focus to specific issues. Linkages have been created between the Ministerial Standing and Chief Executives Committees on Crime Prevention.
- Released in August 2002 a Population Policy Issues Paper for public comment as the first step in developing the Government's Population Policy.
- Facilitated Territory-wide public consultations, releasing discussion papers, and meeting with ethnic and migrant communities and community leaders, to gain community input and begin developing the Northern Territory Government's first Multicultural Policy.

## Outlook

- Develop an integrated Social Policy and Community Engagement Development process.
- Develop a Social Policy Statement of Understanding, in collaboration with the community services sector and Government agencies, following a review of Northern Territory Community Services Peak Councils.
- Finalise a Consultation Draft Population Policy that will address issues relevant to developing a skilled and educated workforce; a stable population and ensuring a sustainable population level.
- Finalise the Northern Territory Government Multicultural Policy.

Members of the Social Policy Unit's Domestic Violence and Aboriginal Family Advisory Council.



# Risk Management

## Outcomes Reflecting Strategic Directions

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Facilitating the Directions and Priorities of Government	Completed 76 risk management projects. Of these, 26 were completed using in-house resources and 50 were outsourced to the private sector.

### Overview

Risk Management Services and the internal Executive Consultant provide a centralised risk management, business consulting and internal audit service to Northern Territory Government agencies.

Using a unique Strategic Business Risk Assessment (SBRA) methodology, Risk Management Services works with Chief Executives and their agencies to identify business risks and determine appropriate management action to remedy or prevent those risks. In addition, strategic management consulting services are provided to Chief Executives.

### Highlights

- Completed 76 projects with a client satisfaction level of 92 per cent.
- Conducted four agency-wide Strategic Business Risk Assessments and a further seven SBRA's for units within agencies.
- Developed, trialed and obtained copyright for a unique Strategic Business Risk Assessment tool based on knowledge management principles.
- Developed an effective information and knowledge management framework for the Department of the Chief Minister.

### Outcomes and achievements

- Completed 76 risk management projects. Of these, 26 were completed using in-house resources and 50 were outsourced to the private sector. The projects were across a wide range of agencies and topics included:
  - Conducting Strategic Business Risk Assessments for NT Police, Fire and Emergency Services, the Departments of Infrastructure, Planning and Environment; Corporate and Information Services; and Community Development, Sport and Cultural Affairs; and
  - Conducted risk assessments and strategic planning activities in units within agencies, including Work Health and Electrical Safety, Administrator's Office, and Consumer and Business Affairs.
- Reviewed strategic aspects of key Territory sporting events; notably:
  - Risk Management Plan, Review of Operations and Economic Impact Assessment of Masters Games;
  - Risk Assessment V8 Supercars; and
  - Risk Plan for Arafura Games.

- Reviewed significant corporate support components of centralised Government services, including:
  - Review of NT Fleet;
  - Review of procurement practices at Motor Vehicle Registry;
  - Review of IT outsourcing; and
  - Review of Desktop/LAN and IT Services Centre Services Contract.
- Reviewed important legal and community service commitments, including:
  - Domestic Violence Legal Services Review; and
  - Review of Breath Analysis Procedures.
- Reviewed aspects of business units within the Department of the Chief Minister, including:
  - Review of the Australia Day Council;
  - Vehicle Fleet Management;
  - Contract procurement; and
  - Business planning, Protocol Unit.
- Reviewed security arrangements for the Department of Business, Industry and Resource Development and Parliament House.
- Developed a performance management system for Arts and Museums in the Department of Community Development, Sports and Cultural Affairs.
- Reviewed service delivery by Government in the Barkly Region for the Department of the Chief Minister.
- Reviewed the Schools Staffing Formula for the Department of Employment, Education and Training

## Outlook

Refine processes to provide more pertinent, relevant advice to Government, providing better value-for-money spent. In 2003-04, this will include:

- Refinement and marketing of the unit's copyright Strategic Business Risk Assessment product.
- Development of an Operational Risk Assessment methodology to complement the Strategic Business Risk Assessment approach.
- Extension of consultancy methodologies to incorporate knowledge management.
- Review and renew arrangements for a panel of selected and appropriate consultants.

# Management Services

## Outcomes Reflecting Strategic Directions

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Drawing on and Building the Capacity of Our Organisation and Our People	Provision of corporate services and advice to all Business Units in the Department.
Supporting the Machinery-of-Government	

### Overview

The Management Services Unit provides a comprehensive range of corporate support services to all business units in the department, in the areas of:

- Human Resource Management;
- Financial Management;
- Travel Administration;
- Information Management; and
- General Office Services.

These services support the day to day business of all business units in the department as well as building on the capacity of our organisation and our people and supporting the machinery-of-Government.

### Highlights

- Human resource services were enhanced by the launch of the Human Resource Plan, Indigenous Policy Capacity Building Program, Capability Development Program, and Graduate Development Program.
- Elements of the Accounts Payable, Accounts Receivable, Asset Management and Receiver of Territory Monies functions were transferred to the Department of Corporate and Information Services on 1 April 2003.
- An Information Management Section was established, consolidating responsibility for information management, including freedom of information and privacy, information technology services and records management.

### Outcomes and Achievements

#### Human Resource Management

- Developed a revised Capability Development Program in conjunction with directors.
- Managed significant increase in recruitment activity in 2001-02 from 44 to 85 vacancies.
- Promoted flexible work practices which saw staff participation increasing from 8 to 24 in terms of part-time and home based working arrangements.
- Introduced an Equity and Diversity Plan.

## Financial Management

- Facilitated the introduction of accrual accounting and reporting within the department.
- Implemented a new output structure and associated performance measures.
- Refined the business unit budget development process, incorporating zero based measures, enhancing the monthly executive review of departmental operations.
- Assisted in two budget review processes and preparations for the Estimates Review Committee hearings held in September 2002 and June 2003.
- Formulated plans for Financial Management to become a new Business Unit from 1 July 2003.

## Travel Administration

- Administered travel for the department including 14 overseas trips and 125 charters.

## Information Management

- Managed an information audit identifying and mapping all records, databases, published and non-published information held in the department.
- Expanded implementation of the TRIM information management system and continued development of the Thesaurus and Disposal Schedules.
- Launched the Management Services intranet, providing all staff with information on corporate policies, procedures and forms.
- Managed the installation of a wireless bridge between the Darwin Central and Darwin Plaza buildings.
- Established a combined IT User Group for the department and the Legislative Assembly to address IT service and support issues.

## General Services

- Converted asset records in readiness for recording depreciation. Buildings and antiques at Government House are now included in departmental assets.
- Managed accommodation requirements for the incoming Hon Minister Burns and staff, Information Management, Offices of Social and Indigenous Policy, Offices of Youth, Senior Territorians and Women's Policy, and the Police Resources Review.
- Arranged the installation of a new access control system across the department to enhance security.

## Outlook

- Track performance and progress and measure the actions under the *People Management and Development Plan 2003-2005*.
- Further refine accounting processes, output and financial reporting mechanisms and work with business units to further develop business management skills.
- Upgrade the travel database to provide enhanced reporting and functionality available on TRIPS in conjunction with records management requirements.
- Establish an information policy, practice guidelines and a training program to improve the management of information resources in all formats.
- Ensure carriage of the Government procurement reforms and manage the implementation of the GAS Purchase Order module across the department.

# Territory Development

## Outcomes Reflecting Strategic Directions

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Creating Jobs for Territorians	<p>Facilitated the development of LNG in Darwin. Final go ahead for Bayu-Undan, LNG plant in Darwin and 500 km pipeline project was made, creating an estimated 1 000 jobs in the construction phase.</p> <p>Continued facilitation of Alcan Gove expansion and conversion to gas. Alcan Gove and Woodside announced a Heads of Agreement in March 2003 to provide gas to Gove from the Blacktip gas field creating an estimated 500 construction jobs.</p>
Facilitating the Directions and Priorities of Government	<p>By the end of 2003, establish a Darwin Business Park for value-adding industries to build Darwin's role as Australia's Asian Gateway.</p> <p>Facilitated the formal establishment of the Desert Knowledge Cooperative Research Centre, with operations commencing in July 2003.</p> <p>Negotiated the development of a Tropical Knowledge Cooperative Framework Agreement in collaboration with the Queensland, Northern Territory and Western Australian Governments to foster the development of a tropical knowledge economy across Northern Australia.</p>
Leadership of Cross-Agency Coordination	<p>Supported the creation of a formal Partnership Agreement between the Northern Territory University and the Northern Territory Government. Established a committee for coordinated promotion of Darwin, which includes the Office of Territory Development, Tourism Top End, Darwin City Council, Palmerston City Council, Darwin City Promotions, Australian Defence Force, NT Tourist Commission and Northern Territory University.</p>

### Overview

Key activities undertaken by the Office of Territory Development include:

- Resource development, including offshore oil and gas, onshore gas based industrial development, and minerals developments;
- Marketing and positioning the Territory in key markets;
- Innovation and new economy projects based on desert and tropical research;
- Business attraction maximising opportunities arising from the new railway, port and transcontinental freight corridor which starts operations in January 2004 between southern Australia and Asia; and
- Other major projects including the Darwin CBD Waterfront Redevelopment.

## Highlights

- Continued to support the Commonwealth Government on the Timor Sea Treaty and the Sunrise International Unitisation Agreement. The Timor Sea Treaty was signed on 20 May 2002 and ratified in March 2003.
- Continued to work with the proponents of the Sunrise gas field and the proponents of the other Timor Sea gas fields to achieve the development of these fields in a manner which secures the optimal economic outcome for the Territory.
- Provided marketing, promotions and general support for the Chief Minister's investment attraction visit to Asia to promote the AustralAsia Trade Route.
- Development of the Darwin Business Park including work towards securing major investment from freight forwarders.
- Negotiated the development of a Tropical Knowledge Cooperative Framework Agreement in collaboration with the Queensland, Northern Territory and Western Australian Governments to foster the development of a tropical knowledge economy across Northern Australia.
- Assessed the potential impact and financial performance of a Convention and Exhibition Centre for Darwin.
- Establishment of major project taskforces to facilitate these projects and secure opportunities for business and Territorians.

## Outcomes and Achievements

- Coordinated a multi-purpose high level investment trip to Asia by the Chief Minister and a private sector delegation in March 2003. The mission targeted the promotion of the Territory as a place for new investment with a focus on the new AustralAsia Trade Route, Timor Sea gas developments, new aviation links, specific industry development opportunities, and intergovernmental relationships.
- Participated in the Australian Petroleum Production Exploration Association (APPEA) conference and exhibition in Melbourne with an exhibition booth promoting the petroleum opportunities in the Territory.

Floating oil platform in the Timor Sea.



- Coordinated the ninth annual South East Asia Australia Offshore Conference (SEAAOC) in Darwin in June 2003 to showcase the Territory's petroleum developments and opportunities. The event once again attracted a record number of delegates.
- Conducted market research into community attitudes towards the Darwin CBD Waterfront redevelopment, which was incorporated into a communications strategy for the project.
- Initiated a bulk materials handling study for the East Arm Port, to determine the most economical means of handling bulk material.
- Secured a \$9 million commitment from the NT Government to develop a new Darwin Business Park next to the domestic marshalling yards of the new railway on East Arm. Construction of the 50 hectare Stage 1 of the park began in April 2003 and is due for completion in December 2003.
- Completion of a detailed feasibility study by PricewaterhouseCoopers for the Darwin Convention Centre.
- Production of a publication, *Living in the Northern Territory*, to be used by Government and the private sector to promote the Territory as a place of choice to live.

## Outlook

- Promote the development of the Timor Sea gas fields and liaise with the operators of the fields to secure the further development of these gas resources.
- Facilitate the Alcan Gove expansion, associated Trans Territory Pipeline and Blacktip field development.
- Identify, promote and develop means to enhance the Territory's competitive advantage in order to secure petroleum and mineral developments e.g. Bulk Materials Handling at East Arm Wharf.
- Promote Darwin in a targeted manner as a location for gas based manufacturing and mineral processing.
- Coordinate the Chief Minister's investment attraction visits to Australian capital cities and Asia to promote investment in the Northern Territory.
- Produce an *Investing in the Northern Territory* publication and video for use by government and the private sector to promote the Territory as an ideal investment location.
- Host a Global Freight Connect 2004 conference in Darwin to coincide with the start of rail operations on the AustralAsia Trade Route.
- Secure a major freight forwarding company for rail frontage land at the Darwin Business Park.
- Host a Tropical Futures Forum to facilitate planning for the future application of the Framework Agreement and the development of a Tropical Knowledge Economy across Northern Australia.
- Coordinate the NT Government participation in the Desert Knowledge Cooperative Research Centre and the development of its research programs, in particular the research theme 'Governance, Management and Leadership for Sustainable Futures'.

# Northern Territory Railway

## Outcomes Reflecting Strategic Directions

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Facilitating the Directions and Priorities of Government	Development of competitive transport options on the central corridor facilitated by the rail industry regulator.  Continued promotion of the rail project to the public and potential investors.  Ongoing support of the AustralAsia Railway Corporation during the concession period.
Leadership in Cross-Agency Coordination	Work cooperatively with the private sector and Commonwealth Government to progress major projects.
Creating Jobs for Territorians	Employment on the project peaking at over 1 450 people in September 2002.

### Overview

NT Railway manages the obligations and entitlements of the NT Government in regard to the Darwin to Adelaide Railway. This includes managing construction obligations of the Government along the new railway corridor, managing the Territory's investment in the rail project, providing financial and other support to the AustralAsia Railway Corporation, promotion of the railway and provision of advice on the railway to Government.

### Highlights

- Direct employment on the project peaked at over 1 450 people in September 2002.
- The final thermit weld, linking the two sections of the line between Katherine and Tennant Creek, was celebrated by stakeholders at the ADrail Buchanan Camp, 425 km north of Tennant Creek, along the Buchanan Highway.
- As at 30 June 2003, \$1.052 billion worth of contracts had been awarded as a direct result of the project. Of that, \$660 million was awarded to Northern Territory businesses.
- The Northern Territory Government has worked closely with pastoralists and Aboriginal communities whose land is crossed by the railway corridor, the Northern and Central Land Councils and Aboriginal Areas Protection Authority to identify and protect sites of significance and ameliorate the impact of the railway.
- On 17 June 2003 FreightLink announced the dates for the Inauguration of the AustralAsia Railway. The inaugural train to travel on the AustralAsia Railway will be a FreightLink freight train departing Adelaide on 15 January and arriving into Darwin on Saturday 17 January 2004.

## Outcomes and Achievements

- The AustralAsia Railway was pivotal in delivering benefits to regional areas of the Territory through the construction and operational phases of the project.
- Continued to implement various aspects of the land agreements covering the rail corridor, during the year. Land agreements include construction obligations of the NT Government such as erection of fencing, provision of crossings and replacement roads, over and along the new rail corridor.
- Continued to hold discussions with Indigenous communities and Land Councils regarding works to be undertaken by the Government to ameliorate the effects of the new railway on communities along the rail corridor, as agreed under other aspects of the land agreements.
- Provided support to the AustralAsia Railway Corporation during the year. This included financial support for the operations of the Corporation, shared 50 per cent with the Government of South Australia.
- Promoted the NT Railway through marketing and public awareness of the project throughout the year. This included presenting a number of show displays and providing detailed information both electronically and through the media.

## Outlook

- Promote and coordinate the completion of tracklaying events in Alice Springs and Darwin in September 2003.
- Provide a lead role in coordinating the Northern Territory Inauguration Events for early January 2004.
- Complete all work related to NT obligations for occupational crossings and fencing along the 1 420 km corridor.

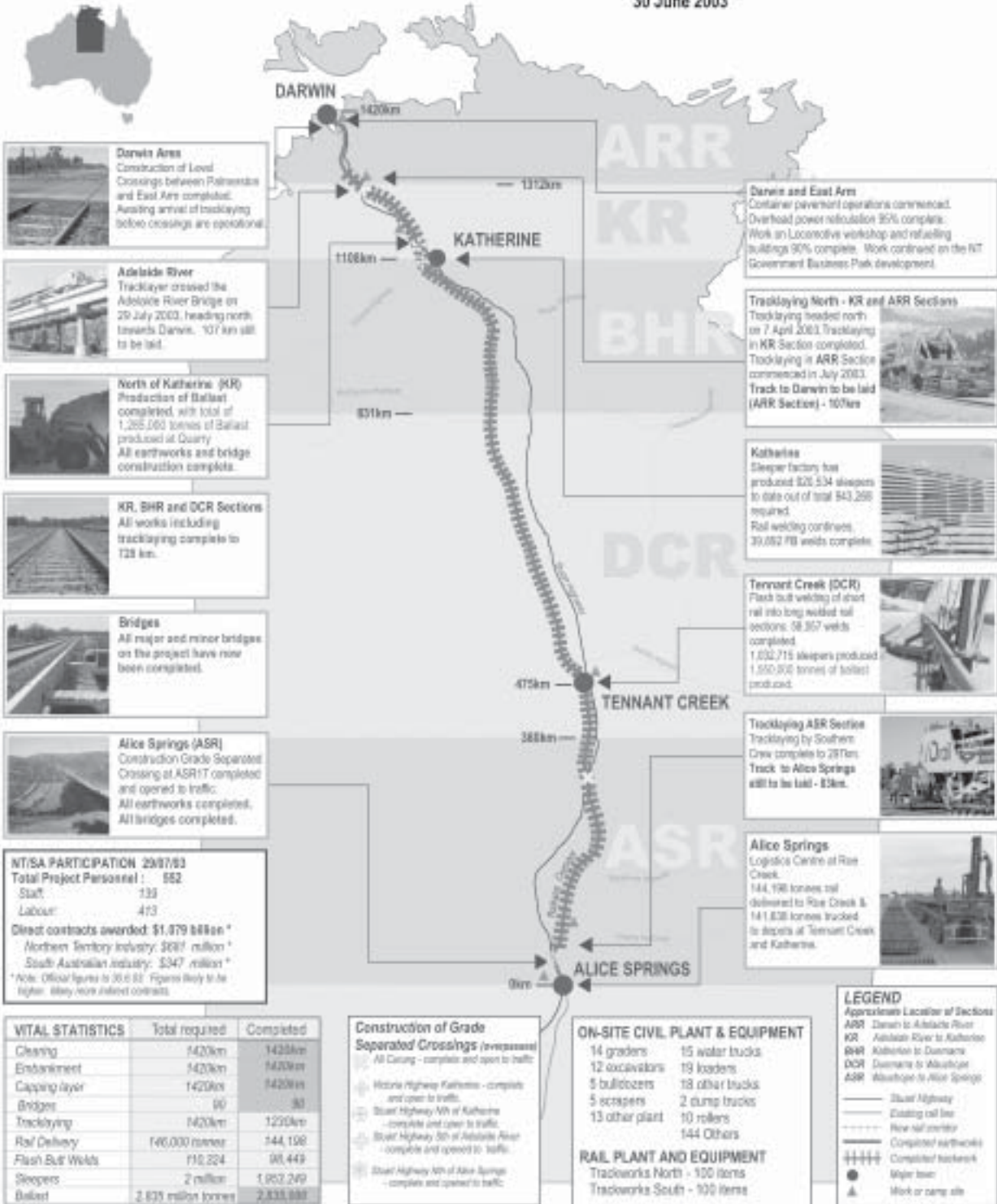
The AustralAsia Railway passes through Pine Creek.



- Provide grant funding and other support to AustralAsia Railway Corporation to make sure the Corporation is able to manage various obligations of the NT and SA under the railway deeds and achieve the completion of the Railway on time, in early 2004.

# AustralAsia Railway Construction Progress

30 June 2003



For further information contact the AustralAsia Railway Corporation, Telephone (08) 8948 9695. [www.aarc.com.au](http://www.aarc.com.au)



# Community Engagement Activities

## Women's Advancement

### Outcomes Reflecting Strategic Directions

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Preserving and Building a Socially Cohesive Territory	<p>Consulting with women across the Territory to inform the development of a whole-of-Government policy framework for Territory women.</p> <p>Undertaking research on work – life balance, including the options for the provision of paid maternity leave within the public sector.</p>
Facilitating the Directions and Priorities of Government	<p>Chairing, during 2002-03, the Commonwealth, State, Territory and New Zealand Ministerial Conference on the Status of Women (MinCo).</p> <p>Through participation in MinCo, contributing to the development of the National Action Plan on Indigenous Women and Reconciliation.</p>
Supporting the Chief Minister and Developing a Confident and Socially Cohesive Territory	<p>Administering, on behalf of the Chief Minister, the Tribute to Northern Territory Women.</p> <p>Administering, on behalf of the Chief Minister, the Chief Minister's Study Award for Women, valued at \$20 000 each year.</p>

### Overview

The Office of Women's Policy provides strategic advice to the Chief Minister and Minister for Women's Policy on matters of policy, and policy development across the public sector.

The office has been tasked with the development of a whole-of-Government policy framework for Northern Territory women and a related but distinct equity and social justice plan for Indigenous women.

### Highlights

- Consultations to inform the development of the women's policy framework took place across the Territory with forums held in Alice Springs, Tennant Creek, Nhulunbuy, Jabiru, Katherine and Darwin. In addition, consultations with over 75 Indigenous organisations and other stakeholders took place in urban and remote Territory communities.
- Preparation of a Cabinet information paper for the provision of paid maternity leave in the Northern Territory.

## Outcomes and Achievements

- Action Plans for Women are being developed under five areas: access and equity, information, education, action and direction, which address the social, economic and structural disadvantage that women, as a group, continue to experience.
- Coordination of an independent panel to assess nominations of women who have made a significant contribution to the Territory to be inducted into the Tribute to Territory Women.
- Administering the Chief Minister's Study Award for Women, consisting of a vocational education award and a tertiary education award.
- Under the Domestic and Aboriginal Family Violence Strategy, administering the Domestic Violence Community Education Campaign. During 2002-03 major activities included:
  - continuation of the *Let's stop it...now* multi-media campaign; and
  - development of an Indigenous family violence media campaign. The scripts have been translated into nine key Northern Territory Aboriginal languages.

## Outlook

- Production of a motor vehicle information kit for women, covering Northern Territory conditions.
- In association with Future Directions, Alice Springs High School, Department of Employment, Education and Training, develop *Money Matters: An Information Kit and Teaching Resource on Young Women and Financial Issues*.
- Continue to administer the Women's Register which identifies interested and suitably qualified women for appointment to Government boards and committee.
- Finalise Action Plans for Women.

Tribute to Northern Territory Women – recognising women who have made a significant contribution to the Territory.



# Seniors' Advancement

## Outcomes Reflecting Strategic Directions

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Facilitating the Directions and Priorities of Government	Provides Secretariat support for the Seniors Advisory Council whose members are participating in developing the Strategy for Seniors and are investigating other issues and ways Government can address seniors' priorities.
Leadership of Cross-Agency Coordination	Initiated the Strategy for Senior Territorians. For the first time the Northern Territory is to have a comprehensive whole-of-Government strategy for senior Territorians.
Preserving and Building a Socially Cohesive Territory	Funded ArtsNT to conduct the annual Portrait of a Senior Territorian Award which celebrates Territory seniors' contribution to the development and history of the Territory.

### Overview

The Office of Senior Territorians was established in February 2002 to provide high level advice on policy issues relating to senior Territorians, to ensure whole-of-Government coordination of policy and programs and to improve access of senior Territorians to Government.

### Highlights

- First Seniors Advisory Council to the Chief Minister announced December 2002.
- First newsletter *The Senior Territorian* produced and distributed to 3 000 organisations and individuals, June 2003.
- Seniors Month program of events throughout the Territory in partnership with the Council on the Ageing (COTA) (NT), August 2002.

### Outcomes

- Conducted community consultations in Alice Springs, Katherine and Tennant Creek.
- Established and administered a Grants program for Seniors Month 2003.
- Designed a new website [www.senior.territorians.nt.gov.au](http://www.senior.territorians.nt.gov.au)
- Published the first edition of *The Senior Territorian* newsletter.
- Negotiated the transfer of the Seniors Card Scheme from the Department of Health and Community Services to the Office of Senior Territorians.
- Provided Secretariat support to the Seniors Advisory Council and implemented procedures for the council based on best practice community engagement.
- Researched a statistical snapshot of senior Territorians as part of the development of the first Strategy for Seniors.

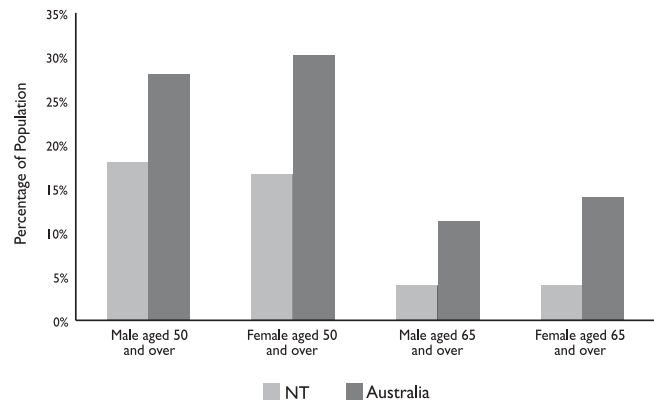
Portrait of Beverley Dark, by Iain Campbell, winner of the Portrait of a Senior Territorian Award for 2002.



The office funded ArtsNT to conduct the annual Portrait of a Senior Territorian Award which celebrates the contribution of Territory seniors to the development and history of the Territory. Entries are hung in Parliament House for judging.

## Outlook

- Publish the first Strategy for Seniors in 2004.
- Produce two further editions of *The Senior Territorian*.
- Produce a publication on services and organisations for seniors.
- Develop a project within the Seniors Card Scheme targeting visiting seniors and the Northern Territory travel industry.
- Advertise for members of the second Seniors Advisory Council.
- Build on the partnership established with COTA National Seniors in coordinating Seniors Month in August 2003 and establish an expanded role for the Office of Senior Territorians.
- Continue to engage with stakeholders in developing the first strategy for seniors.



Percentage of the Northern Territory population aged over 50 compared with Australia as a whole.

Senior Territorians relax in the Darwin Botanic Gardens.



# Youth Advancement

## Outcomes Reflecting Strategic Directions

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Preserving and Building a Socially Cohesive Territory	Launch of the Northern Territory Government's youth policy framework, Building a Better Future for young Territorians.
Facilitating the Directions and Priorities of Government	Input into national policy development relating to young people through its representation on the National Youth Taskforce.
Leadership of Cross-Agency Coordination	Chaired the Youth Affairs Interdepartmental Committee.

### Overview

The Office of Youth Affairs provides a whole-of-Government approach to policy priorities for young people aged 12 to 25 years and develops effective communication links between young people, Government and the wider community.

The office supports initiatives that improve young Territorians' personal wellbeing, promotes their positive achievements and assists them to reach their goals. In addition, the office supports events and activities that provide positive recreational and developmental opportunities for young Territorians.

### Highlights

- Developed the new youth policy framework, *Building a Better Future for Young Territorians*. The Chief Minister launched the policy framework on 22 April 2003.
- Established the Chief Minister's Information Communication Technology Training and Study Award for Young Indigenous People (ICT) Award, which is sponsored by Optus and supported by the Department of Employment, Education and Training.
- Coordinated a number of events for National Youth Week (NYW) 2003 in collaboration with local youth and community organisations.
- Members of the 2002 Chief Minister's Round Table of Young Territorians concluded their participation by providing formal presentations to the Chief Minister in December 2002 in relation to the three working group topics: Marijuana Usage, Education and Employment and Recreational Opportunities.

#### Northern Territory Young Achiever Awards (YAA)

The 2003 Awards were presented at the Awards Night on 5 April 2003 and were held in conjunction with the start of National Youth Week (NYW).

The YAA consists of eight award categories, including the Minister for Young Territorians' Excellence in Youth Leadership Award, and the overall winner, the Channel Nine Northern Territory Young Achiever of the Year. The department is the sole sponsor of the Excellence in Youth Leadership Award.

The winner of the Excellence in Youth Leadership Award is selected for initiative and innovation in a leadership capacity and demonstrated commitment to the community. The 2003 winner of this Award was Naomi Anstess, also selected as a finalist in the Community Service category. Naomi is a young Indigenous woman who has worked extensively with other young Indigenous people to encourage and promote their development and self-esteem.

The Channel Nine Northern Territory Young Achiever of the Year was Jason Lee, also the winner of the Career Achievement category.

### **The Student Citizen Awards**

The Student Citizen Awards are recognition of the positive contribution young people make to their schools and communities. The Student Citizen Awards are coordinated by the Australia Day Council and supported by the department through the provision of \$5 000 in funding. In 2003, 108 young Territorians were presented with Student Citizen Awards.

### **Chief Minister's Information**

#### **Communication Technology Training and Study Award for Young Indigenous People (ICT Award)**

The department established the ICT Award, which is sponsored by Optus and supported by the Department of Employment, Education and Training. Optus has agreed to provide \$30 000 over three years commencing in 2003-04. Each year two awards of up to \$5 000 will be presented (one each in the Top End and Central Australia) to assist young Indigenous people in undertaking accredited Information Communication Technology training or study.

#### **Rural Young Achievers Award**

The Rural Young Achievers Award is presented as part of the Freds Pass Rural Show to recognise the talents and achievements of young people in rural industries and communities. The Award is supported by the department through the provision of \$1 500 in funding. Through this Award, young people are encouraged to develop their skills in a range of areas relating to rural life and in public speaking.

## **Outcomes and Achievements**

- A total of 61 activities were held across the Territory for National Youth Week, enabling young people to participate in a range of sporting, recreational and leadership activities.
- An additional 33 activities were funded through the Youth Grants Program to support a range of recreational and developmental activities for young people.
- Young people were actively involved in the planning, coordination and implementation of National Youth Week activities through the Youth Grants Program. 40 activities across the Northern Territory were funded through this program.
- Regional Youth Consultations were undertaken throughout the Territory to obtain feedback from a wide range of young people as part of the development of the youth policy framework.
- Continued to foster links with the Darwin City Council and Palmerston City Council Youth Advisory Groups. The department also continued to forge linkages with other major municipal government councils in the Northern Territory.
- Managed the Leeuwin Ocean Adventure youth development program and provided sponsorship for 40 young Territorians on a half-berth aboard the Top End Explorer, STS Leeuwin II, which sailed in August 2002.

## **Outlook**

- Complete the evaluation of the Youth Affairs Interdepartmental Committee and implement the resulting recommendations in September 2003.
- Complete the Sexual Health Information Project in conjunction with the AIDS/STD Unit in the Department of Health and Community Services in an effort to develop youth-friendly information on young people's sexual health.
- Examine a number of specific issues during 2003-04 relating to young people and providing advice to Government that will inform policy development. These will include projects resulting from feedback received during the youth policy framework consultations, such as the Youth Consultative Mechanisms Project and the Youth Suicide Information Project.
- Liaise with local youth organisations and networks to cooperatively plan and hold activities and events during NYW 2004, to be held from 27 March to 4 April.
- Youth consultations are planned for Nhulunbuy to coincide with the Futures Expo being held by the Department of Employment, Education and Training. Further regional consultations will also be planned for later in the year.

# Multicultural Advancement

## Outcomes Reflecting Strategic Directions

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Preserving and Building a Socially Cohesive Territory	Review, research, develop and implement policies, programs and Government initiatives such as Multicultural Policy, Cultural and Linguistic Awards and operation of the Northern Territory Interpreter and Translation Service.
Facilitating the Directions and Priorities of Government	Prepared the Territory's submission on the formulation of the 2003-04 Migration and Humanitarian Program and the Commonwealth's review of Settlement Services.
Leadership of Cross-Agency Coordination	Participated in Commonwealth/State/Territory Working Parties on: NAATI Funding Agreement (National Accreditation Authority for Translators and Interpreters); Recognition of Overseas Qualifications; and Temporary Protection Visas.

### Major Expenditure Items: 2002-03

Major sponsorships included:

- \$100 850 in operational assistance for the Multicultural Council of the NT (MCNT), Multicultural Community Services of Central Australia, Melaleuca Refugee Centre and the Multilingual Broadcasting Council of the NT (MBCNT). This does not include the CBD office accommodation provided to the MCNT and MBCNT at Palm Court, valued at in excess of \$50 000 pa;
- \$105 950 for 10 Cultural and Linguistic Awards. An independent panel consisting of representatives from the community, arts and research sectors assessed the 14 applications;
- \$103 800 for community support services (provided through the Chung Wah Society, Greek Orthodox Community and the Canossian Sisters);

### Overview

The office's mission is to assist migrants and people of ethnic origins to maximise their participation in the social, cultural and economic development of the Northern Territory.

### Highlights

- Provided comprehensive briefings for the Government and the Minister for Ethnic Affairs on the Northern Territory Interpreter and Translator Service (NTITS) and the Ethnic Affairs Sponsorship Program, as well as on multicultural and immigration issues (for example, East Timorese asylum seekers, recognition of overseas qualifications, community profiles, information on cultural events, settlement and visa issues).
- Represented the Territory at national meetings and forums on multicultural and immigration issues, such as the Standing Committee Council for Immigration and Multicultural Affairs, the Skilled Migration Working Party and the National Roundtable to examine diversity issues in the Family Court of Australia.
- Consulted with the community in relation to the development of the Territory's first Multicultural Policy. Community consultations were conducted in Darwin, Palmerston, Gove, Katherine, Tennant Creek and Alice Springs.

### Outcomes and Achievements

- A total of \$697 000 in sponsorship was provided to 110 ethnic community organisations across the Territory.
- NTITS provides on-site interpreting and translating services throughout the Northern Territory. These services are provided free of charge when migrants access Northern Territory Government services. NTITS provided 3 106 on-site interpreting (2 327) and translating (779) services to government and non-government agencies, individuals and businesses.

- \$43 400 for 24 activities to celebrate Harmony Day throughout the Territory. At the national launch, Thyra Ou was acknowledged for developing the slogan 'You + Me = Us' and the Commonwealth presented the Territory with an award for its efforts in celebrating Harmony Day;
  - \$20 000 for the Serbian ethnic community to complete the construction of the community hall;
  - \$20 000 for the Greek Glenti Festival; and
  - \$20 000 for India@Mindil.
- Conducted seven training and information workshops for interpreters and translators to enhance their techniques and skills together with assistance to obtain or upgrade national accreditation. The five workshops held in Darwin attracted 48 participants, whilst the two held in Alice Springs attracted 10 participants.
  - Conducted nine training sessions for 220 attendees from a variety of government and non-government organisations in the use of language services.
  - The Overseas Qualifications Unit provides support and advisory service to assist overseas-trained people in obtaining recognition of their qualifications and skills. Assisted 35 clients holding 39 qualifications gained in 20 different countries.
  - Updated the publication *A Handbook for Migrants Looking for Work in the Northern Territory*. 1 000 copies were produced and the publication is also available online.
  - Conducted 41 cross-cultural awareness sessions attended by a total of 932 people.

## Outlook

- Cultural and Linguistic Awards aims to provide opportunity for individuals and ethnic community groups, through financial awards, to undertake research, further study or specialised training in languages or other cultural activities related to their ethnic origins.
- Develop a Language Services Policy that will establish a framework to assist agencies to communicate more effectively with people from non-English speaking backgrounds.
- Introduction of the Multicultural Policy. Monitoring the implementation (also monitoring the implementation of the Social Development and Community Engagement policies).

Traditional Chinese lion dance figures at a dragon boat race event in Darwin.



# Support for Territory Events

## Outcomes Reflecting Strategic Directions

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Preserving and Building a Socially Cohesive Territory	Support for individuals and organisations through grants and sponsorship to develop a range of activities and events to celebrate the Territory lifestyle.

### Overview

The Government supports a number of activities through grants and sponsorship administered through the Major Events Company and also directly to individual community based organisations for activities that provide benefits to the community as a whole.

### Highlights

- The 2002 V8 Supercar Race attracted in excess of 36 700 spectators with a number of hotels experiencing a 100 per cent occupancy rate over the weekend. QANTAS also scheduled additional flights to meet demand.
- The Finke Desert Race attracted 239 motorcycle and 83 car entries and was held over the Queen's Birthday long weekend in early June.
- The inaugural Central Australian Mountain Bike Challenge was held in March and attracted 80 Australian and international entries.

### Outcomes

In addition to the events above, a number of other high calibre events and activities included:

- approximately \$35 000 in sponsorship was provided for the Tennant Creek Go-Kart Grand Prix, the town's largest event and a significant activity for the region;
- the 2002 Tropical Garden Spectacular was held in August and attracted over 20 exhibitors and approximately 9 000 paying visitors; and
- following a meeting between representatives of show organisations and Government, the Northern Territory Agricultural Show Council was formed to provide greater coordination of resources and maximise benefits from the agricultural shows.

### Outlook

A major focus for 2003 will be the development and management of a series of major events including:

- celebrations for the 25th Anniversary of Self Government and maximising community participation and benefits;
- staging the inaugural BassInTheGrass Concerts in Alice Springs and Darwin, attracting local, national and international musicians in a series of concerts for young Territorians; and
- support for the V8 Supercar Race with an expanded program of four categories, the Finke Desert Race and the Central Australian Mountain Bike Challenge.

# Government Business Support, Support to Executive, Ministers and Leader of the Opposition

## Cabinet Support

### Outcomes Reflecting Strategic Directions

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Facilitating the Directions and Priorities of Government	Facilitate cross-agency input into the development of key policy initiatives through effective management of Cabinet processes.
Leadership of Cross-Agency Coordination	Monitor the implementation of Cabinet decisions and election commitments.
Supporting the Machinery-of-Government	Provide support services that facilitate the effective operation of Cabinet, Cabinet Committees, Community Cabinet and Executive Council e.g. provide secretariat services to Cabinet, Executive Council and the department, manage the Community Cabinet program, provide advice to Ministers and agencies on machinery-of-Government issues.

### Overview

The Cabinet Office provides secretariat services to the Northern Territory Cabinet, Executive Council, Department of the Chief Minister, Australian Honours Council representative in the Northern Territory and the Remuneration Tribunal. The Office provides advice to Ministers and Northern Territory Public Sector agencies on machinery-of-Government matters and manages a range of whole-of-Government databases including monitoring of Government commitments.

The office manages the Government's Community Cabinet program. Under this program, Cabinet (consisting of the eight Government Ministers led by the Chief Minister) visits communities throughout the Territory to meet and talk directly with Territorians about the issues affecting them.

The Cabinet Office is responsible for the *In Your Parliament* newspaper feature and website ([www.yourparliament.nt.gov.au](http://www.yourparliament.nt.gov.au)) which provide information about legislation, ministerial statements and ministerial reports dealt with by the NT Legislative Assembly.

### Highlights

- In 2002-03, a total of 10 Community Cabinet meetings were held in the following locations: Kalkaringi, Katherine, Alice Springs, Jingili, Bagot, Sanderson, Casuarina Senior College, Borroloola, Casuarina Square, and Karama. Cabinet had contact with more than 1 100 individuals through these visits and meetings.

- Commenced production of newsletters following Community Cabinet visits.
- Established a Community Cabinet website ([www.communitycabinet.nt.gov.au](http://www.communitycabinet.nt.gov.au)) to inform the public about the Community Cabinet program, show those communities visited, provide details of forthcoming visits and provide electronic copies of the newsletters.
- Established a formal network of representatives from each Minister's office to assist manage the Community Cabinet program and to ensure the program is responsive to community needs.
- Conducted training on executive government processes and the Community Cabinet program for a variety of groups including the Sector-Wide Induction Program for Employees (SWIPE), NT Treasury's Finance Officers in Training (FOIT) scheme, Ministerial staff, senior management within the department, and the Seniors Advisory Council.

## Outcomes and Achievements

- Reconstituted Secretariat Network meetings with agencies to promote better knowledge and coordination of executive government processes across the NT Public Sector.
- Revised the Cabinet Handbook with release of the new edition scheduled for July 2003. The review promulgated new Cabinet procedures brought into effect during 2002 and 2003.
- Modified the format of the Government Executive Reporting System database to improve usability and reporting capability.
- Managed 1 643 Ministerials in 2002-03 compared with 1 141 in 2001-02.
- Managed 277 Cabinet Submissions in 2002-03 compared with 260 in 2001-02 (these figures exclude Executive Council Cabinet Submissions).
- Managed 133 Executive Council Submissions in 2002-03 compared with 103 in 2001-02.

## Outlook

- Manage 12 Community Cabinet visits throughout the Territory and arrange the production of newsletters following visits.
- Complete development of a Community Cabinet database to more effectively manage the program and its outcomes.
- Ongoing publication of the *In Your Parliament* newspaper feature and website.
- Develop a more effective format for the Government's Administrative Arrangements Order.
- Release revised versions of the Cabinet Handbook and Executive Council Handbook.
- Undertake a review of the Government Executive Reporting System database with a view to simplifying the personnel access level configuration.

# Protocol

## Outcomes Reflecting Strategic Directions

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Supporting the Machinery-of-Government	<p>Provide timely and comprehensive advice on ceremonial, protocol and hospitality matters.</p> <p>Arrange and manage ceremonies and official hospitality for the Government.</p> <p>Arrange and manage programs for visiting dignitaries.</p> <p>Manage the VIP vehicle fleet and VIP drivers.</p>

### Overview

The Protocol Unit provides advice to the Government on all aspects of ceremony, official hospitality and protocol. The unit also arranges and supervises official hospitality and ceremonial activities for the Government, coordinates arrangements for dignitary visits and manages the Government's VIP vehicle fleet.

These services assist the Government in promoting the Northern Territory as a place to live, work and invest; contribute to the growth of stronger national and international relationships; and help foster a strong community spirit through the recognition of achievement and the celebration of important events.

### Highlights

Managed 222 functions for Ministers and departments including:

- a program of events to mark Territory Day in all major population centres including fireworks displays, Flag Raising and Citizenship ceremonies and an official reception;
- Coordination of the Territorian and young Territorian of the Year Awards;
- hospitality activities in conjunction with the sittings of the Legislative Assembly in Alice Springs;
- ceremonies and hospitality in support of the 2002 Masters Games;
- functions to support NT Expo 2002;
- a reception to mark the 2002 Darwin Cup Carnival; and
- a reception to acknowledge the contribution of Territorians who were involved in the relief efforts following the Bali bombing.

Services include:

- Advice on all ceremonial, hospitality and protocol matters
- Management of official gifts
- Arrange and manage official hospitality
- Official photographer
- Advice on dignitary protection
- Representation on Australian Bravery Decorations Council

## Outcomes and Achievements

- Arranged personal safety and security services for 28 official visits by foreign dignitaries and VIPs.
- Achieved significant resource savings in areas of function delivery and Ministerial gift services.
- Provided VIP transport services to the Chief Minister, Ministers, Leader of the Opposition and visiting dignitaries.
- Maintained the online database of *Who's What Where* providing details of key Government appointments, Government departments and agencies, organisations and community groups.

## Outlook

- For 2003-04, support for major Territory activities will include Territory Day (July 2003), NT Expo and the Darwin Cup.
- Hospitality and support for VIPs and dignitaries for the Bangladesh vs Australia Cricket Program – July/August 2003.
- Railway completion and inaugural service – September 2003/January 2004. Expected celebrations will take place in Alice Springs, Tennant Creek, Katherine and Darwin with receptions organised on behalf of Government.
- The further development of the *Who's What Where* database and linking to other Government databases.

A reception for V8 Supercar Race competitors at Parliament House, Darwin.



# Legislation Production

## Outcomes Reflecting Strategic Directions

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Supporting the Machinery-of-Government	Drafting legislation.

### Overview

The Office of the Parliamentary Counsel (OPC) drafts legislation for the Northern Territory Government and private members of the Legislative Assembly of the Northern Territory, namely:

- Bills for introduction in the Legislative Assembly;
- subordinate legislation for making by the Administrator, judges and magistrates, councils and other statutory authorities; and
- statutory instruments for making by the Administrator, Ministers and statutory officeholders.

OPC also prepares for publication in hardcopy form pamphlet copies of the numbered Acts and Regulations of the Northern Territory, bound volumes of those numbered Acts and Regulations, reprints of the consolidations of Acts and Regulations of the Northern Territory and the Index to Legislation.

In addition, OPC electronically publishes Northern Territory legislation.

### Highlights

- 89 Bills (1 080 pages) drafted and finalised for introduction in the Legislative Assembly, of which 81 (1 041 pages) were Government Bills and 8 (39 pages) were Private Members' Bills.
- 30 sets of committee stage amendments drafted, of which 20 were Government amendments and 10 were Private Members' amendments.
- 2 discussion drafts (168 pages) drafted and finalised for public release.
- 111 sets of subordinate legislation (750 pages) drafted and settled for making.
- 821 miscellaneous statutory instruments (1 534 pages) drafted and settled for making.
- 93 legislation titles (4 445 pages) prepared for reprinting.
- Annual volumes for 2002 (2 volumes, 1 364 pages) prepared for printing.
- Index to Legislation published twice, in July 2002 (30 pages) and January 2003 (31 pages).
- Current Northern Territory Legislation database updated on 279 occasions.

### Outcomes and Achievements

- *Community Welfare Amendment Act 2002*, which deals with the interstate transfer of child protection orders and child protection proceedings.
- *Desert Knowledge Australia Act 2003*, which establishes a statutory corporation, Desert Knowledge Australia, to guide and direct desert knowledge initiatives.

- *Firearms Amendment Act 2003*, which gives effect to the national Firearms Trafficking Policy Agreement and national reforms relating to handgun control.
- *Information Act 2002* and Information Regulations, which establish freedom of information, privacy and records management regimes for public sector information.
- *Misuse of Drugs Amendment Act 2002*, which allows the Local Court to declare premises to be drug premises and gives the Police special powers in relation to those premises.
- Northern Territory Rail Safety Regulations, which regulate conduct on railway land and the use of railway crossings and gates.
- *Personal Injuries (Civil Claims) Act 2003*, which provides for procedures for claiming damages for personal injuries prior to the commencement of court proceedings.
- *Swimming Pool Fencing Act 2002* and Swimming Pool Fencing Regulations, which require the registration and enclosure of swimming pools.
- *Terrorism (Emergency Powers) Act 2003*, which gives the Police special powers to respond to imminent threats, and acts, of terrorism.
- Thamarrurr Community Government Scheme, which is a new community government scheme for communities around Wadeye.
- *Tobacco Control Act 2002* and Tobacco Control Regulations, which restrict smoking in public places and workplaces, regulate packaging, advertising and display of tobacco products, regulate tobacco retailers and prohibit sale and supply of tobacco products to children.

## Outlook

Significant legislation planned to be drafted in 2003-04 includes:

- Associations Bill, to replace the *Associations Incorporation Act* and to strengthen accounting and audit provisions, provide better investigative and enforcement powers and include modern insolvency provisions;
- Children's Services Bill / Child Protection Bill, to replace the *Community Welfare Act* to provide a contemporary framework for child protection, family welfare and child care centres;
- Electoral Bill, to establish an independent Electoral Commission and implement best practice electoral laws;
- Public and Environmental Health Bill, to replace existing public health legislation to support the full range of contemporary public health activities, including more effective provision for abatement of traditional public health nuisances and hazards;
- Ombudsman Bill, to implement the recommendations arising out of the review of the *Ombudsman (Northern Territory) Act*;
- Whistleblowers Bill, to protect public servants who provide information about the commission within the public sector of a crime, fraud or other act contrary to the public interest; and
- Victims Support and Financial Assistance Bill, to replace the *Crimes (Victims Assistance) Act* with a new scheme focusing on victim support and rehabilitation.

# Support to the Administrator and Government House

## Outcomes Reflecting Strategic Directions

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Supporting the Machinery-of-Government	Fulfilled all statutory, ceremonial and representational duties.  Hosted visits from national and international dignitaries and prominent business representatives.  Administrative and secretarial support to the Administrator.  Conservation, maintenance and upkeep of Government House.

### Overview

Provide support to the Administrator of the Northern Territory to enable the performance of statutory, ceremonial, representational and public duties associated with the Office; and to promote community awareness of the past and present roles of the Administrator and the historical significance of Government House.

Ensure Government House is maintained at a standard appropriate to the Office and for the benefit of the people of the Territory and provide an official hospitality service for the Administrator; and on behalf of the Territory, host visits from national and international dignitaries, and prominent business representatives. Conduct investitures and ceremonies for the presentation of honours and awards to citizens who have been recognised for merit, bravery, service or personal achievements. Present Administrator's Medals and other awards for high achievement.

### Highlights

- Swearing in ceremony for the new Deputy Administrator, Mrs Pat Miller.
- Represent the Northern Territory at the national memorial service for the victims of the Bali bombing.
- Unveiling of commemorative plaque in honour of John George Knight, former Government Resident.
- Conduct investiture ceremonies for recipients of the Order of Australia and other awards, including one remote investiture at Gangan Outstation, Nhulunbuy, for Mr Gawirrin Gumana AO.
- 50<sup>th</sup> Anniversary of the Coronation of Her Majesty the Queen.
- Honour recipients of the Centenary Medals in the Northern Territory.

### Outcomes and Achievements

- Assented to 85 proposed laws under section 7 of the *Northern Territory (Self Government) Act*.
- Presided at 20 Executive Council meetings.
- Fulfilled all statutory, ceremonial and representational duties.

- Attended 1 055 official activities.
- Delivered 126 speeches.
- Hosted 125 official functions and received 9 435 guests at Government House.
- Conducted four investiture ceremonies for Territorians recognised under the Australian Honours System.
- Hosted three open days for the public attracting 2 961 visitors.
- Administrative, secretarial and hospitality support was provided to the Government House Foundation.
- Conducted and managed an extensive visitation program throughout the Territory.

## Outlook

- Completion of the conservation and management plan for the preservation and maintenance of Government House and its historically significant office buildings.
- Through the Government House Foundation, completion of an educational program on the role of the Administrator and the history of Government House.
- Ongoing support to the Office of the Administrator of the Northern Territory.

Government House occupies a harbourside position on The Esplanade in Darwin.



# Electoral Services

## Outcomes Reflecting Strategic Directions

STRATEGIC OBJECTIVE	NATURE OF CONTRIBUTION
Supporting the Machinery-of-Government	Actively supporting corporate and governance issues in the agency.  Successfully conducted a total of 43 elections during the year.

### Overview

The Northern Territory Electoral Office supports Government by providing a fair, impartial and professional electoral service and ensuring there is an opportunity for the people of the Northern Territory to participate in free and democratic elections.

The office is responsible for conducting elections in an efficient and cost-effective manner consistent with legislative requirements. This involves the planning and management of elections for the Legislative Assembly, Local Government, Community Government, and other organisations.

Other functions the office undertakes include, maintaining the electoral roll (via a joint roll arrangement with the Australian Electoral Commission), providing advice on electoral policy and procedures, and supporting the Electoral Distribution Committee.

### Highlights

- Successfully conducted 24 Community Government elections and 19 elections for various organisations.
- Assisted two organisations in the conduct of elections.
- Provided administrative assistance to the consultancy team in examining the establishment of an independent Electoral Commission in the Northern Territory.

### Outcomes and Achievements

- Undertook a total of 43 elections in the 2002-03 year.

Type of Election	2001-02	2002-03
Legislative Assembly	1	-
Municipal	8	-
Community Government	35	24
Other	7	19
<b>Total</b>	<b>51</b>	<b>43</b>

- Provided assistance to two organisations in the conduct of their elections.
- Complied with all legislative provisions for the 43 elections conducted.

- Met all election deadlines for the close of roll, close of nominations, conduct of poll, and declaration of poll, for the 43 elections conducted.
- Monitored monthly the performance of the Australian Electoral Commission, in relation to managing the electoral roll on behalf of the Northern Territory Electoral Office.
- Participated as a member of the Electoral Council of Australia, actively supporting initiatives to enhance the management of the electoral roll.
- Provided administrative support to the Electoral Commission consultancy team.

## Outlook

- Conduct the 2004 Municipal elections for Darwin, Palmerston, Alice Springs, Katherine, and Tennant Creek.
- Conduct 27 Community Government elections and elections for other organisations.
- Assist various organisations with advice regarding the conduct of elections.
- Support improvements in electoral roll management by participation in the Electoral Council of Australia and by monitoring the performance of the Australian Electoral Commission's electoral roll management strategies.
- Continue to provide support to the Electoral Commission Consultancy team.
- Undertake planning and preparation for the potential establishment of an independent Electoral Commission.

Mobile polling booth in operation at Alroy Downs Station in the Barkly region.



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# Financial Statements

## Financial Statement Overview

### For the Year Ended 30 June 2003

The 2003 financial year has been a year of transition from a financial accounting perspective with NT Government departments implementing the financial management reforms included within the Working for Outcomes framework. Specifically, these reforms required the adoption of accrual accounting principles and the introduction of accrual based financial statements. Accounting processes will continue to be enhanced and refined by this department so as to maximise the benefits that will flow from these important changes.

For the year ended 30 June 2003, the department recorded a net deficit of \$0.99 million. This result was a saving on the department's final approved budget deficit of \$1.17 million. The department had an approved budget deficit target as a result of approved use of balances and self-funded depreciation.

Significant items contributing to the year's result include:

- total Operating Revenue of \$37.82 million, of which Output Revenue (equating to Agency Appropriation) of \$37.01 million was the single largest contributor; and
- total Operating Expenses of \$38.80 million of which Employee Expenses of \$21.04 million was the most significant cost.

The department was a significant contributor to a number of policies, projects and whole-of-Government tasks during the financial year. One of these was the Alice Springs to Darwin Railway. The department contributed \$27.80 million to debt and equity in the railway project during the year, of which the Commonwealth Government advanced \$13.90 million. The department also expended \$11.55 million on capital works along the railway corridor during the year, largely for the provision of fencing and crossings, to ensure the new railway is ready for use early in 2004.

## Accountable Officer's Declaration

The accompanying Financial Statements of the Department of the Chief Minister, for the year ended 30 June 2003, have been prepared in accordance with section 28 of the *Public Service Employment and Management Act 1993*, section 11 of the *Financial Management Act 2003*, the Treasurer's Directions and the Australian Accounting Standards.

At the date of signing, we are not aware of any circumstances that would render the particulars included in the Financial Statements misleading or inaccurate.

Mike Burgess  
Acting Chief Executive

25 September 2003

Andrew Kirkman  
Chief Financial Officer

25 September 2003

Department of the Chief Minister  
Statement of Financial Performance  
For the Year Ended 30 June 2003

	Note	2003 \$000
<b>OPERATING REVENUE</b>		
Grants and Subsidies		
Current		416
Sales of Goods and Services		
Output Revenue		37 009
Other Agency Revenue		370
Asset Revenue	3	20
<b>TOTAL OPERATING REVENUE</b>	<b>2</b>	<b>37 815</b>
<b>OPERATING EXPENSES</b>		
Employee Expenses		
		21 036
Administrative Expenses		
Purchases of Goods and Services		13 158
Repairs and Maintenance		220
Depreciation and Amortisation	7	259
Other Asset Expense		3
Grants and Subsidies		
Current		4 117
Interest Expense		9
<b>TOTAL OPERATING EXPENSES</b>	<b>2</b>	<b>38 802</b>
<b>NET OPERATING SURPLUS/ (DEFICIT)</b>	<b>2 &amp; 12</b>	<b>(987)</b>

*The Statement of Financial Performance is to be read in conjunction with the notes to the Financial Statements.*

# Department of the Chief Minister Statement of Financial Position

As at 30 June 2003

	Note	2003 \$000
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash and Deposits	4	7 574
Receivables	5	697
Prepayments		130
<b>Total Current Assets</b>		<b>8 401</b>
Non-Current Assets		
Advances and Investments	6	27 800
Property, Plant and Equipment	7	21 480
<b>Total Non-Current Assets</b>		<b>49 280</b>
<b>TOTAL ASSETS</b>		<b>57 681</b>
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Accounts Payable	8	1 859
Borrowings	9	58
Provisions Employee Benefits	10	3 046
Provisions Other	11	306
<b>Total Current Liabilities</b>		<b>5 269</b>
<b>Non-Current Liabilities</b>		
Borrowings and Advances	9	13 900
<b>Total Non-Current Liabilities</b>		<b>13 900</b>
<b>TOTAL LIABILITIES</b>		<b>19 169</b>
<b>NET ASSETS</b>		<b>38 512</b>
<b>EQUITY</b>		
Capital	12	39 499
Accumulated Funds	12	(987)
<b>TOTAL EQUITY</b>		<b>38 512</b>

*The Statement of Financial Position is to be read in conjunction with the notes to the Financial Statements.*

# Department of the Chief Minister

## Statement of Cash Flows

For the Year Ended 30 June 2003

	Note	2003 \$000 (Outflows)/Inflows
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
<b>Operating Receipts</b>		
Grants and Subsidies Received		
Current		416
Receipts from Sales of Goods and Services		
Output Revenue Received		37 009
Other Agency Receipts		2 467
<b>Total Operating Receipts</b>		<b>39 892</b>
<b>Operating Payments</b>		
Grants and Subsidies Paid		
Current		(4 117)
Payments to Employees		(20 244)
Transfer of Long Service Leave Liability		(3 020)
Payments for Goods and Services		(14 884)
Interest Paid		(9)
<b>Total Operating Payments</b>		<b>(42 274)</b>
 <b>Net Cash from Operating Activities</b>	 13	 <b>(2 382)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
<b>Investing Receipts</b>		
Proceeds from Asset Sales		5
<b>Total Investing Receipts</b>		<b>5</b>
<b>Investing Payments</b>		
Purchase of Assets		(11 721)
Advances and Investing Payments		(27 800)
<b>Total Investing Payments</b>		<b>(39 521)</b>
<b>Net Cash Used in Investing Activities</b>		<b>(39 516)</b>

Department of the Chief Minister  
Statement of Cash Flows  
For the Year Ended 30 June 2003

	Note	2003 \$000 (Outflows)/Inflows
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
<b>Financing Receipts</b>		
Proceeds of Borrowings		13 900
Equity Injection		31 635
<b>Total Financing Receipts</b>		<b>45 535</b>
<b>Financing Payments</b>		
Finance Lease Payments		(53)
<b>Total Financing Payments</b>		<b>(53)</b>
<b>Net Cash from Financing Activities</b>		<b>45 482</b>
<b>Net Increase in Cash Held</b>		<b>3 584</b>
Cash at Beginning of Financial Year		3 990
<b>CASH AT END OF FINANCIAL YEAR</b>		<b>7 574</b>

*The Statement of Cash Flows is to be read in conjunction with the notes to the Financial Statements.*

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# Department of the Chief Minister

## Notes to Financial Statements

For the Year Ended 30 June 2003

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### 1 STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

#### Objectives and Funding

As a central agency, the Department of the Chief Minister develops frameworks to support the Government's social, economic and development policies and investment facilitation and ensures Government's priorities are implemented effectively across the NT Public Sector.

The Department of the Chief Minister provides leadership in attracting investment and development to the Northern Territory and in coordinating whole-of-Government approaches to issues across the NT Public Sector.

The department is predominantly funded by Parliamentary appropriations. The Financial Statements encompass all funds through which the department controls resources to carry on its functions.

In the process of reporting on the department as a single agency, all intra agency transactions and balances have been eliminated.

#### Working for Outcomes

Stage 1 of the Territory's new financial and performance management framework *Working for Outcomes* was introduced on 1 July 2002. Stage 1 introduced the fundamental reforms of accrual accounting and reporting which underpin the accrual output budgeting framework. Appropriation reforms were also introduced as part of Stage 1. Two distinct types of appropriation were introduced, output and capital, and appropriation is now provided on a net basis, net of agency revenue rather than activity level.

As 2002-03 is the first year the agency has adopted accrual accounting and reporting under the new framework, comparatives for 2001-02 have not been provided in the Financial Statements and accompanying notes, except where detailed.

#### Central Holding Authority

The Central Holding Authority is the 'parent body' that represents the Government's ownership interest in Government controlled entities.

The Central Holding Authority also records all Territory items. Territory items are revenues, expenses, assets and liabilities controlled by the Government and managed by agencies on behalf of the Government. The main Territory item is Territory revenue, which includes taxation and royalty revenue, Commonwealth general purpose funding (such as GST revenue), fines, and statutory fees and charges.

The Central Holding Authority also holds certain Territory assets not assigned to agencies as well as certain Territory liabilities that are not practical or effective to assign to individual agencies.

#### Territory Items

The department currently does not administer or manage Territory items on behalf of Government.

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# Department of the Chief Minister

## Notes to Financial Statements

### For the Year Ended 30 June 2003

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#### **Basis of Accounting**

The Financial Statements have been prepared in accordance with the requirements of the *Financial Management Act* and Treasurer's Directions.

Except where stated the Financial Statements have been prepared in accordance with the historical cost convention.

The following is a summary of the material accounting policies, which have been adopted in the preparation of the Financial Statements.

#### **(a) Revenue Recognition**

Revenue is recognised at fair value of the consideration received net of the amount of Goods and Services Tax (GST). Exchanges of goods or services of the same nature and value without any cash consideration are not recognised as revenues.

#### **Output Revenue**

Output Revenue represents Government funding for agency operations and is calculated as the net cost of agency outputs after taking into account funding from agency revenue.

The lack of accrual data history necessitated interim arrangements for appropriation during 2002-03. The net cost of agency outputs for output appropriation purposes does not include any allowance for major non-cash costs such as depreciation.

Revenue in respect of this funding is recognised in the period in which the agency gains control of the funds.

#### **Grants and Other Contributions**

Grants, donations, gifts and other non-reciprocal contributions are recognised as revenue when the agency obtains control over the assets comprising the contributions. Control is normally obtained upon receipt.

Contributions are recognised at their fair value. Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated.

#### **Sale of Goods**

Revenue from the sale of goods is recognised (net of returns, discounts and allowances) when control of the goods passes to the customer.

#### **Rendering of Services**

Revenue from rendering services is recognised in proportion to the stage of completion of the contract.

#### **Interest Revenue**

Interest revenue is recognised as it accrues, taking into account the effective yield on the financial asset.

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# Department of the Chief Minister

## Notes to Financial Statements

For the Year Ended 30 June 2003

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### **Sale of Non-Current Assets**

The profit or loss on disposal of non-current asset sales are included as revenue at the date control of the asset passes to the buyer, usually when an unconditional contract of sale is signed.

The profit or loss on disposal is calculated as the difference between the carrying amount of the asset at the time of disposal and the net proceeds on disposal.

### **Contribution of Assets**

Contributions of assets and contributions to assist in the acquisition of assets, being non-reciprocal transfers, are recognised as revenue at the fair value of the asset received when the entity gains control of the asset or contribution.

### **(b) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred on a purchase of goods and services is not recoverable from the Australian Tax Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense.

Receivables and payables are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payable in the Statement of Financial Position.

Cash flows are included in the Statement of Cash Flows on a gross basis. The GST components of cash flows arising from investing and financing activities which is recoverable from, or payable to, the ATO are classified as operating cash flows.

Commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to, the ATO.

### **(c) Interest Expenses**

Interest expenses include interest and finance lease charges and are expensed as incurred.

### **(d) Cash and Deposits**

For the purpose of the Statement of Financial Position and the Statement of Cash Flows, cash includes cash on hand, cash at bank and cash equivalent assets controlled by the Agency. Cash equivalents are highly liquid short-term investments that are readily convertible to cash.

Bank overdrafts are carried at the principal amount.

### **(e) Receivables**

The collectibility of debtors or receivables is assessed at balance date and specific provision is made for any doubtful accounts.

Trade debtors to be settled within 30 days and other debtors to be settled within 30 days, are carried at amounts due.

# Department of the Chief Minister

## Notes to Financial Statements

For the Year Ended 30 June 2003

### (f) Property, Plant and Equipment

#### Acquisitions

All items of property, plant and equipment with a cost, or other value, equal to or greater than \$5 000 are recognised in the year of acquisition and depreciated as outlined below. Property, plant and equipment below the \$5 000 threshold are expensed in the year of acquisition. The cost of property, plant and equipment constructed by the Agency includes the cost of materials and direct labour, and an appropriate proportion of fixed and variable overheads.

#### Complex Assets

Major items of plant and equipment comprising a number of components that have different useful lives, are accounted for as separate assets. The components may be replaced during the useful life of the complex asset.

#### Subsequent additional costs

Costs incurred on property, plant and equipment subsequent to initial acquisition are capitalised when it is probable that future economic benefits in excess of the originally assessed performance of the asset will flow to the agency in future years. Where these costs represent separate components of a complex asset, they are accounted for as separate assets and are separately depreciated over their useful lives.

#### Construction Work in Progress

As part of Stage 1 of *Working for Outcomes*, Department of Infrastructure, Planning and Environment is responsible for managing general government capital works projects on a whole-of-Government basis. Therefore with the exception of railway capital works, appropriation for most capital works and projects is provided directly to the Department of Infrastructure, Planning and Environment and the cost of construction work in progress is recognised as an asset of that department. Once completed, capital works assets are transferred to the agency. However in the case of railway capital works, the appropriation is provided directly to this department.

#### Revaluations

After initial recognition, assets belonging to the following classes of non-current assets are revalued using the fair value basis in accordance with the Treasurer's Directions:

- Land;
- Buildings;
- Infrastructure assets;
- Cultural assets;
- Self generating and regenerating assets; and
- Intangibles.

Agency assets belonging to the above classes are progressively revalued with sufficient regularity, to ensure that the carrying amount of these assets does not materially differ from fair value. Fair value is the amount for which an asset could be exchanged, or liability settled, between knowledgeable, willing parties in an arms length transaction.

Other classes of non-current assets are not subject to revaluation and are measured on a cost basis.

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# Department of the Chief Minister

## Notes to Financial Statements

For the Year Ended 30 June 2003

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The unique nature of some of the heritage and cultural assets may preclude reliable measurement. Such assets have not been recognised in the Financial Statements.

### Depreciation and Amortisation

Items of property, plant and equipment, including buildings but excluding land, have limited useful lives and are depreciated or amortised using the straight-line method over their estimated useful lives.

Amortisation applies in relation to leased and intangible non-current assets with limited useful lives and is calculated and accounted for in a similar manner to depreciation.

The estimated useful lives for each class of asset, for the current year, are in accordance with the Treasurer's Directions and are provided as follows:

	Period	2003
Buildings	Years	50
Infrastructure assets	Years	50
Plant and equipment	Years	5
Leased plant and equipment	Years	5
Cultural assets	Years	100
Intangibles	Years	3

Assets are depreciated or amortised from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and held ready for use.

### (g) Leased Assets

Leases under which the agency assumes substantially all the risks and benefits of ownership are classified as finance leases. Other leases are classified as operating leases.

#### Finance Leases

Finance leases are capitalised. A leased asset and a lease liability equal to the present value of the minimum lease payments are recorded at the inception of the lease.

Lease payments are allocated between the principal component of the lease liability and the interest expense.

#### Operating Leases

Operating lease payments made at regular intervals throughout the term are expensed when the payments are due, except where an alternative basis is more representative of the pattern of benefits to be derived from the lease property.

### (h) Accounts Payable

Liabilities for trade creditors and other amounts payable are carried at cost which is the fair value of the consideration to be paid in the future for goods and services received, whether or not billed to the agency. Trade creditors are normally settled within 30 days.

# Department of the Chief Minister

## Notes to Financial Statements

For the Year Ended 30 June 2003

### (i) Employee Benefits

Provision is made for employee benefits accumulated as a result of employees rendering services up to the reporting date. These benefits include wages and salaries and annual leave. Liabilities arising in respect of wages and salaries and annual leave expected to be settled within twelve months of the reporting date are measured at their nominal amounts based on remuneration rates which are expected to be paid when the liability is settled.

No provision has been made for sick leave, which is non-vesting, as the anticipated pattern of future sick leave to be taken indicates that accumulated sick leave will never be paid.

Employee benefits expenses are recognised in respect of the following categories:

- wages and salaries, non-monetary benefits, annual leave, sick leave and other leave entitlements; and
- other types of employee benefits are recognised against profits on a net basis in their respective categories.

As part of the introduction of *Working for Outcomes*, the Central Holding Authority assumed the long service leave liabilities of Government Agencies, including the Department of the Chief Minister. The actual liability was transferred from agency ledgers during 2002-03. This resulted in a reduction in the Department of the Chief Minister liabilities of \$3.02 million and a corresponding increase in its equity.

Technical requirements within the reporting and accounting system necessitated the transferring journals to be recorded as cash transactions. There is no net cash effect. However, the inflow and outflow are reported in the financing and operating sections of the Statement of Cash Flows respectively.

### (j) Superannuation

Employees' Superannuation entitlements are provided through the NT Government and Public Authorities Superannuation Scheme (NTGPASS), Commonwealth Superannuation Scheme (CSS) and non-government employee nominated schemes for those employees commencing on or after 10 August 1999.

The agency makes superannuation contributions on behalf of its employees to the Central Holding Authority or the non-government employee nominated schemes. Any liability for government superannuation is met directly by the Central Holding Authority and the Department of the Chief Minister has and will continue to have no direct superannuation liability.

### (k) Rounding of Amounts

Amounts in the Financial Statements and notes to the Financial Statements have been rounded to the nearest thousand dollars.

Department of the Chief Minister  
Notes to Financial Statements  
For the Year Ended 30 June 2003

2 STATEMENT OF FINANCIAL PERFORMANCE BY OUTPUT GROUPS

	Output Groups (\$000)						Total
	Policy Advice & Coordination	Territory Development	NT Railway	Government Business Support	Electoral Services	Community Engagement	
<b>OPERATING REVENUE</b>							
Grants and Subsidies							
Current	300	100				16	<b>416</b>
Sales of Goods and Services							
Output Revenue*	6 963	4 535	1 054	17 428	839	6 190	<b>37 009</b>
Other Agency Revenue	159	5				26	<b>190</b>
Miscellaneous Revenue	81	4	77	14	1	3	<b>180</b>
Profit/Loss on Disposal of Assets				20			<b>20</b>
<b>TOTAL OPERATING REVENUE</b>	<b>7 503</b>	<b>4 644</b>	<b>1 131</b>	<b>17 462</b>	<b>840</b>	<b>6 235</b>	<b>37 815</b>
<b>OPERATING EXPENSES</b>							
Employee Expenses	4 057	2 552	211	11 971	447	1 798	<b>21 036</b>
Administrative Expenses							
Purchases of Goods and Services	3 292	2 096	178	5 952	379	1 261	<b>13 158</b>
Repairs and Maintenance	12	1	1	200	1	5	<b>220</b>
Depreciation and Amortisation	31	11	3	198	2	17	<b>262</b>
Other Administrative Expenses							
Grants and Subsidies							
Current		40	980			3 097	<b>4 117</b>
Interest Expense	2	1		5		1	<b>9</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>7 394</b>	<b>4 701</b>	<b>1 373</b>	<b>18 326</b>	<b>829</b>	<b>6 179</b>	<b>38 802</b>
<b>NET OPERATING SURPLUS/ (DEFICIT)</b>	<b>109</b>	<b>(57)</b>	<b>(242)</b>	<b>(864)</b>	<b>11</b>	<b>56</b>	<b>(987)</b>

- \* It is important to note that Output Revenue does not fully fund the total cost of outputs and, in particular, depreciation and expenses funded through Use of Balances. Approved Use of Balances can be employed to cover certain output expenditure where residual funds exist within the agency. Hence the Net Operating Surplus/Deficit for Outputs is not necessarily reflective of their performance against set budgets.

# Department of the Chief Minister

## Notes to Financial Statements

### For the Year Ended 30 June 2003

<b>3</b>	<b>ASSET REVENUE</b>	
	Profit/(Loss) on the disposal of non-current assets	5
	Recognition of assets not previously brought to account	15
	<b>Net Asset Revenue</b>	<b>20</b>
<b>4</b>	<b>CASH AND DEPOSITS</b>	
	Cash on hand	160
	Cash at bank	7 414
	<b>Total Cash and Deposits</b>	<b>7 574</b>
<b>5</b>	<b>RECEIVABLES</b>	
	<b>Current</b>	
	Trade debtors	205
	Less: Provision for doubtful trade debtors	(2)
	<b>Total Trade Debtors</b>	<b>203</b>
	Other receivables	220
	GST receivables	274
	<b>Total Other Debtors</b>	<b>494</b>
	<b>Total Receivables</b>	<b>697</b>
<b>6</b>	<b>NON CURRENT INVESTMENTS</b>	
	Railway mezzanine debt investment	10 100
	Railway equity Investment	17 700
	<b>Total Investments</b>	<b>27 800</b>

Department of the Chief Minister  
Notes to Financial Statements  
For the Year Ended 30 June 2003

2003  
\$000

7(a) PROPERTY, PLANT AND EQUIPMENT

**Land**

At 2003 valuation	3 000
	3 000

**Buildings**

At 2003 valuation	8 409
less Accumulated depreciation	(2 132)
	6 277

**Capital Works In Progress**

At capitalised cost	11 545
	11 545

**Plant and Equipment**

At cost	1 028
less Accumulated depreciation	(556)
	472

**Cultural Assets**

At cost	257
less Accumulated amortisation	(126)
	131

**Leased Plant and Equipment**

At capitalised cost	117
Accumulated amortisation	(62)
	55

<b>Total Property Plant and Equipment</b>	<b>21 480</b>
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*A valuation of the Administrator's Office Buildings and Government House was undertaken by the Office of the Valuer-General in order to establish fair value as at 30 June 2003.*

*Construction on behalf of this agency to the value of \$0.13 million at 30 June 2003 is disclosed as Works in Progress in the Annual Report of the Department of Infrastructure, Planning and Development. Once completed, these projects will be transferred as capital works assets to the agency.*

Department of the Chief Minister  
Notes to Financial Statements  
For the Year Ended 30 June 2003

**7(b) PROPERTY, PLANT AND EQUIPMENT (CONTINUED) RECONCILIATIONS (\$000)**

Reconciliations of the carrying amounts of property, plant and equipment for the current financial year are set out below:

	Land	Buildings	Capital Works in Progress	Plant & Equipment	Cultural Assets	Sub Total Property Plant & Equipment	Leased Equipment & Software	Total Property Plant & Equipment
<b>Cost</b>								
Value at 30 June 2002	Nil	Nil	Nil	Nil	Nil	<b>Nil</b>	Nil	<b>Nil</b>
Assets introduced on adoption of accrual accounting	3 000	8 276	Nil	798	251	<b>12 325</b>	Nil	<b>12 325</b>
Additions			11 545	260	6	<b>11 811</b>	105	<b>11 916</b>
Disposals								
Transfers		133		(30)		<b>103</b>	12	<b>115</b>
Revaluation								
Value at 30 June 2003	<b>3 000</b>	<b>8 409</b>	<b>11 545</b>	<b>1 028</b>	<b>257</b>	<b>24 239</b>	<b>117</b>	<b>24 356</b>
<b>Accumulated Depreciation</b>								
Value at 30 June 2002	Nil	Nil	Nil	Nil	Nil	<b>Nil</b>	Nil	<b>Nil</b>
Assets introduced on adoption of accrual accounting		2 049		502	160	<b>2 711</b>		<b>2 711</b>
Depreciation & Amortisation		82		103	19	<b>207</b>	55	<b>259</b>
Disposals				(39)		<b>(39)</b>		<b>(39)</b>
Transfers		1		(10)	(53)	<b>(65)</b>	7	<b>(55)</b>
Value at 30 June 2003	Nil	<b>2 132</b>	<b>Nil</b>	<b>556</b>	<b>126</b>	<b>2 814</b>	<b>62</b>	<b>2 876</b>
<b>Written Down Value</b>								
Value at 30 June 2002	Nil	Nil	Nil	Nil	Nil	Nil	Nil	<b>Nil</b>
Value at 30 June 2003	<b>3 000</b>	<b>6 277</b>	<b>11 545</b>	<b>472</b>	<b>131</b>	<b>21 425</b>	<b>55</b>	<b>21 480</b>

*Although an asset register existed for the agency at 30 June 2002, agency assets values are only now formally recognised as a result of the adoption of accrual accounting.*

Department of the Chief Minister  
Notes to Financial Statements  
For the Year Ended 30 June 2003

2003  
\$000

7(c) PROPERTY, PLANT AND EQUIPMENT (CONTINUED)

**Purchase of non-current assets**

Payments for capital works in progress	11 545
Payments for acquisition of plant and equipment	260
Payments for acquisition of cultural assets	6

<b>Purchase Property, Plant and Equipment</b>	<b>11 811</b>
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*Includes accrued asset expenditure and thus does not equate to cash payments for assets during the year.*

8 ACCOUNTS PAYABLE

Trade creditors	1 104
Accrued payroll expense	755

**1 859**

9 BORROWINGS AND ADVANCES

**Current**

Finance lease liability (Note 16)	58
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**Non-Current**

Commonwealth advance railway mezzanine debt	5 050
Commonwealth Advance railway Equity	8 850

<b>Total Borrowings and Advances</b>	<b>13 958</b>
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10 PROVISIONS

**Current**

Employee benefits	
Annual leave	2 811
Leave loading	235

**3 046**

11 OTHER PROVISIONS

Fringe Benefits Tax	169
Payroll tax	137

**306**

# Department of the Chief Minister

## Notes to Financial Statements

### For the Year Ended 30 June 2003

	2003 \$000
<b>12 EQUITY</b>	
<b>(a) Capital</b>	
Equity at the beginning of year	Nil
Equity recognised on adoption of accrual accounting	7 580
Equity injections	28 899
Assumption of long service leave to Central Holding Authority Note 1 (l)	3 020
Balance at the end of year	<b>39 499</b>
<b>(b) Accumulated Funds</b>	
Balance at the beginning of year	Nil
Current year operating surplus / deficit	(987)
Balance at the end of year	<b>(987)</b>
<b>13 NOTES TO THE STATEMENT OF CASHFLOWS</b>	
Reconciliation of net operating surplus / deficit to net cash used in operating activities.	
<b>Net Operating Surplus/(Deficit)</b>	<b>(987)</b>
Non-Cash Items	
Depreciation	203
Amortisation	55
Assets Written off	3
Net Asset Revenue	(19)
Changes in Assets and Liabilities	
(Increase) in receivables	(392)
(Increase) in prepayments	(130)
Increase in accounts payable	1 155
(Decrease) in provision for employee benefits	(2 310)
(Decrease)/Increase in other provisions	40
<b>Net cash flows from/(used in)</b>	<b>(2 382)</b>
<b>Operating Activities</b>	<b>(2 382)</b>

# Department of the Chief Minister

## Notes to Financial Statements

### For the Year Ended 30 June 2003

#### 14 SERVICES RECEIVED FREE OF CHARGE

The department received agency services from the Department of Corporate and Information Services to the notional value of \$2.94 million during the financial year ended 30 June 2003.

#### 15 SERVICES PROVIDED FREE OF CHARGE

The department provided consultancy services to eight NT Government Agencies to the notional value of \$0.56 million during the financial year.

#### 16 FINANCIAL INSTRUMENTS

A financial instrument is any contract resulting in a financial asset of one entity and a financial liability of another entity. Financial assets and liabilities of the department include cash, receivables, creditors and borrowings.

##### (a) Interest Rate Risk

The Agency's exposure to interest rate risk and the average interest rate for classes of financial assets and financial liabilities is set out below. The average interest rate is based on the outstanding balance at the start of the year.

	Weighted Average Interest rate %	Variable Interest \$000	Fixed Interest Maturity Under 1 yr	1 to 5 yrs \$000	Over 5 yrs \$000	Non- Interest Bearing \$000	Total \$000
<b>Financial Assets</b>							
Cash assets						7 574	7 574
Receivables						697	697
<b>Financial Liabilities</b>							
Accounts payable						1 859	1 859
Borrowings and advances						13 900	13 900
Lease liabilities	10.49	Nil	58	Nil	Nil	Nil	58
<b>Net Financial Assets/(Liabilities)</b>	<b>(10.49)</b>	<b>Nil</b>	<b>(58)</b>	<b>Nil</b>	<b>Nil</b>	<b>(7 488)</b>	<b>(7 546)</b>

##### (b) Credit Risk

The Agency principally deals with Government agencies. In respect of any dealings with organisations external to Government, the agency has adopted the policy of only dealing with creditworthy organisations and obtaining sufficient collateral or other security where appropriate, as a means of mitigating the risk of financial loss from defaults.

The carrying amount of financial assets recorded in the financial statements, net of any provisions for losses, represents the agency's maximum exposure to credit risk without taking account of the value of any collateral or other security obtained.

##### (c) Net fair value

The carrying amount of financial assets and financial liabilities recorded in the Financial Statements represents their respective net fair values with the exception of borrowings from NT Treasury Corporation. The market value of these borrowings at balance date amounted to \$13.9 million.

# Department of the Chief Minister

## Notes to Financial Statements

### For the Year Ended 30 June 2003

2003  
\$000

#### 17 COMMITMENTS

##### (a) Capital expenditure commitments

Estimated capital expenditure contracted for at balance date but not provided for and payable:

Within one year	9 661
One year or no later than five years	Nil
Greater than five years	Nil
	<b>9 661</b>

##### (b) Non-Cancellable Operating Lease Expense Commitments

Future operating lease commitments not provided for in the financial statements and payable:

Within one year	7
One year and no later than five years	26
	<b>33</b>

*The agency leases property under non-cancellable operating leases expiring from 1 to 5 years. Leases generally provide the agency with a right of renewal at which time all terms are negotiated.*

##### (c) Finance lease payment commitments

Future finance lease commitments are payable:

Within one year	55
Less Future lease finance charge	3
	<b>58</b>

*The agency leases plant and equipment under finance leases expiring within 1 year. There are no residual payments due.*

#### 18 CONTINGENT LIABILITIES

Several indemnities and guarantees have been provided in support of the Adelaide to Darwin Railway Project.

The AustralAsia Railway Corporation (AARC) and the Northern Territory and South Australian Governments have entered into a concession arrangement for the design, construction, operation and maintenance of the Alice Springs to Darwin Railway on a Build Own Operate and Transfer back basis.

Quantifiable contingent liabilities of the department in relation to the project arise from commitments to provide a capped amount of equity and contingent equity, of which 50 per cent has or will be provided by the Commonwealth. The Territory

# Department of the Chief Minister

## Notes to Financial Statements

### For the Year Ended 30 June 2003

has paid \$17.7 million, which represents the Equity commitment in 2002-03. Half of this has been met in 2002-03 through a repayable advance provided by the Commonwealth.

Unquantifiable contingent liabilities of the Territory, and possibly this department, in relation to the project arise from the following:

- joint guarantee of the obligations of the AARC;
- guarantee of the agreed level of Government financial contribution of the Territory;
- indemnities granted in relation to title over the railway corridor (title is secure but the indemnity continues);
- agreement to compensate in the case of early termination of the project (where a termination event is caused by the Territory); and
- indemnities in favour of the Commonwealth for the Commonwealth's financial contribution.

For all the events that would give rise to the liabilities, there are comprehensive risk management procedures in place.

Several other minor indemnities have been provided by the department, however none of these are considered significantly material.

#### 19 ACCOUNTABLE OFFICER'S TRUST ACCOUNT

Nature of Trust Money	Opening Balance 1/7/02 \$000	Receipts	Payments \$000	Closing Balance 30/6/03 \$000
Retention money	1	Nil	1	Nil
Bond money				
Security deposits				
Unclaimed money				
	1	Nil	1	Nil

#### 20 WRITE OFFS, POSTPONEMENTS AND WAIVERS

	2003 \$000	No of Trans.
Write offs, waivers and postponements under the <i>Financial Management Act</i>		
Represented by:		
Amounts written off, waived and postponed by delegates		
Irrecoverable amounts payable to the Territory or an agency written off	2	6
	2	6

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# Other Information

Revised Output Structure

Outputs and Performance

Chief Executive's Responsibilities

Northern Territory Ministry

Ministerial Expenditure

Legislative Framework

Our People

Departmental Committees

Statutory Bodies

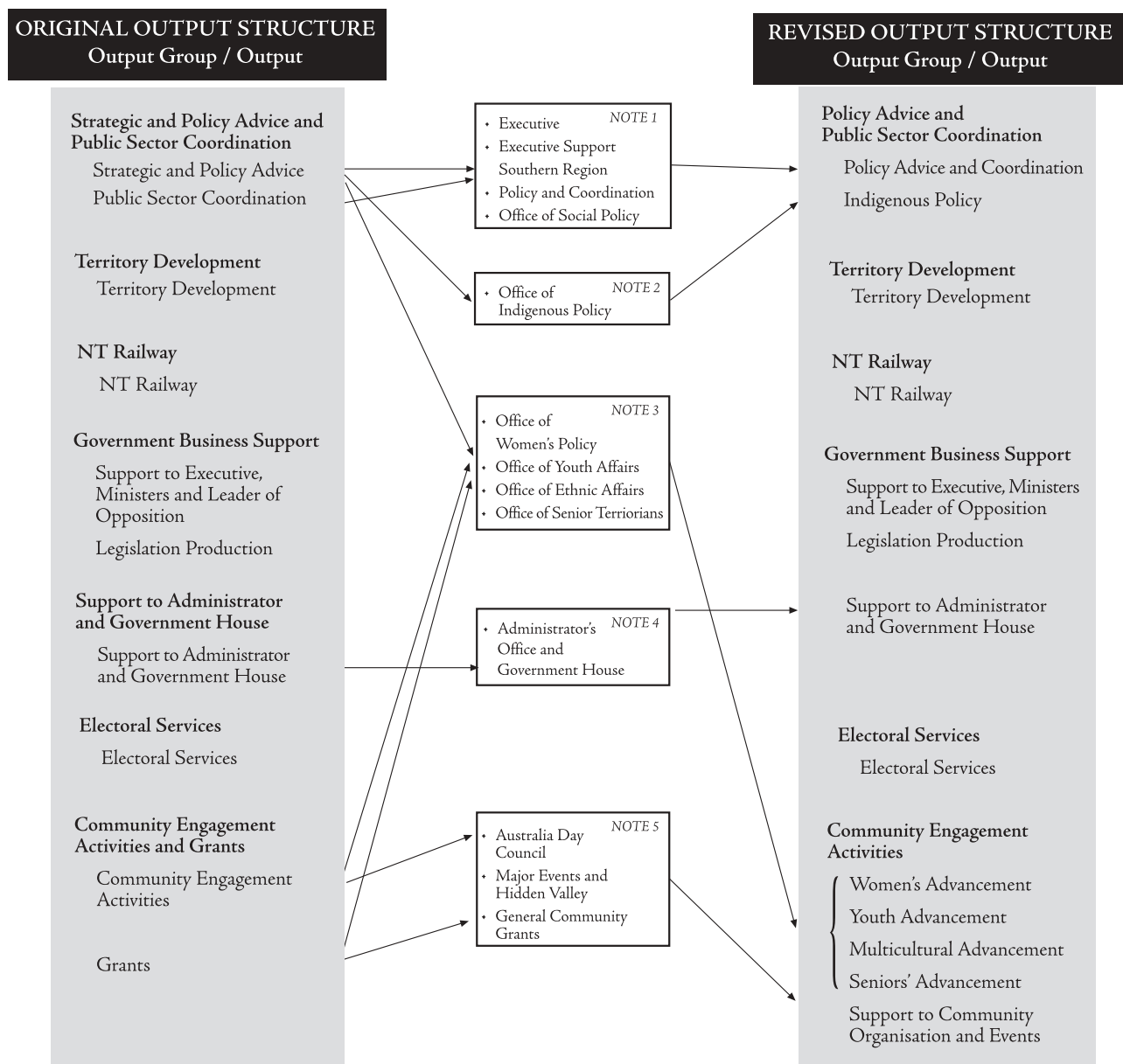
Departmental Representation on Committees and Working Groups

Grants

Contact Information

# Revised Output Structure

During 2002-03 the department revised its output structure to ensure a more efficient and robust structure is now in use. The following Outputs and Performance reports are based on this revised structure.



# Outputs and Performance

## Output Costs

OUTPUT GROUP / Output	2002-03 Final Budget \$000	2002-03 Actuals \$000
<b>POLICY ADVICE AND PUBLIC SECTOR COORDINATION</b>	<b>7 508</b>	<b>7 394</b>
Policy Advice and Coordination	6 572	6 454
Indigenous Policy	936	940
<b>TERRITORY DEVELOPMENT</b>	<b>4 719</b>	<b>4 701</b>
Territory Development	4 719	4701
<b>NT RAILWAY</b>	<b>1 655</b>	<b>1 373</b>
NT Railway	1 655	1 373
<b>GOVERNMENT BUSINESS SUPPORT</b>	<b>17 927</b>	<b>18 326</b>
Support to Executive, Ministers and Leaders of Opposition	14 577	14 802
Legislation Production	992	1 033
Support to Administrator and Government House	2 358	2 491
<b>ELECTORAL SERVICES</b>	<b>840</b>	<b>829</b>
Electoral Services	840	829
<b>COMMUNITY ENGAGEMENT ACTIVITIES</b>	<b>6 307</b>	<b>6 179</b>
Women's Advancement	1 369	1 213
Youth Advancement	839	866
Multicultural Advancement	1 482	1 504
Seniors' Advancement	301	240
Support to Community Organisations and Events	2 316	2 356
<b>TOTAL OPERATING EXPENSES</b>	<b>38 956</b>	<b>38 802</b>

## POLICY ADVICE AND PUBLIC SECTOR COORDINATION

Provision of strategic, Indigenous, economic and social policy advice to the Chief Minister and Cabinet, monitoring and coordinating the implementation of Government's policies, research, and communication across Government and the provision of risk management and audit services across the public sector.

### Outcome

Informed policy decisions by Government and effective implementation of priorities across Government.

### Policy Advice and Coordination

Provision of policy advice to the Chief Minister and Cabinet across a broad range of Government interests at the local, national and international level. This includes:

- advice on Cabinet submissions, both through comments to Agencies and advice to the Chief Minister;
- monitoring and coordinating the implementation of Government's strategic directions; and
- provision of business risk assessments and internal audit services to Agencies.

Performance Measures	2002-03 Estimate	2002-03 Actuals
Quantity		
Capacity to provide policy advice and coordinate Government priorities	\$5.10 m	\$5.02 m
Risk management projects completed <sup>1</sup>	70	88
Quality		
Stakeholder satisfaction	>80%	85%
Timeliness		
Response to ministerial correspondence within required deadline	>80%	95%
Target dates for Risk Management Services draft reports met	>80%	83%
Cost		
Average cost of risk management projects <sup>2</sup>	\$21 000	\$16 299

Notes:

<sup>1</sup> Reflects a higher than anticipated demand for in-house consultancy services.

<sup>2</sup> A higher number of completed in-house risk management projects were completed within budget, hence the average cost of each project was less than estimated.

### Indigenous Policy

Provision of whole-of-Government strategic policy advice on Indigenous affairs including:

- coordination and development of policies to resolve land issues;
- implementation of the Indigenous component of the Economic Development Strategy;
- improving the social well being and living conditions for Indigenous Territorians; and
- communicating the Government's policies to the Indigenous and wider community.

Performance Measures	2002-03 Estimate	2002-03 Actuals
Quantity		
Capacity to provide strategic advice and policy on Indigenous affairs	\$0.94 m	\$0.94 m
Quality		
Stakeholder satisfaction	>80%	90%
Timeliness		
Response to ministerial correspondence within required deadline	>80%	95%

## TERRITORY DEVELOPMENT

Lead facilitation of Government's core investment attraction activities and provision of strategic direction and advice in the following areas:

- petroleum developments;
- minerals processing and development;
- development of business opportunities for the AustralAsia Trade Route;
- development of Innovation and Knowledge Based Industries;
- marketing the Territory;
- delivery of special (one-off) projects as directed by Government; and
- provision of advisory services to Government.

### Outcome

Broadening of the Territory's economic base, maximising local industry participation in major projects and increasing employment opportunities.

Performance Measures	2002-03 Estimate	2002-03 Actuals
Quantity		
Capacity to deliver projects and provide strategic advice	\$4.72 m	\$4.70 m
Quality		
Stakeholder satisfaction	>80%	85%
Timeliness		
Projects progressed and advice provided within the required deadline	>80%	94%

## NT RAILWAY

NT Railway provides for the Northern Territory's obligations and entitlements in relation to construction of the new Alice Springs to Darwin railway and ongoing management of the railway corridor are met through:

- implementation of land agreements associated with railway corridor acquisition;
- provision of financial and other support to AustralAsia Railway Corporation;
- advice to Government and promotion of the Alice Springs to Darwin railway; and
- debt and equity investments in the railway.

### Outcome

Successful completion of the Alice Springs to Darwin railway.

Performance Measures	2002-03 Estimate	2002-03 Actuals
Quantity		
Capacity to deliver projects and provide strategic advice <sup>1</sup>	\$0.68 m	\$0.39 m
Grant Payments to AustralAsia Railway Corporation	\$0.98 m	\$0.98 m
Quality		
Conditions of agreement met	100%	100%
Stakeholder satisfaction	>80%	85%
Timeliness		
Payment of funds as outlined in agreements	100%	100%

Notes:

<sup>1</sup> Consultancy expenditure less than originally anticipated.

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## GOVERNMENT BUSINESS SUPPORT

Provision of administrative and protocol support to the Administrator, Chief Minister, Ministers and Leader of the Opposition; secretariat services to the Executive Council and Cabinet, legislative drafting and publishing services, and the maintenance and upkeep of Government House.

### Outcome

Government is able to operate efficiently.

### Support to Executive, Ministers and Leader of the Opposition

Provision of operational advice, administrative support, hospitality services and advice on protocol matters to the Chief Minister, Ministers and Leader of the Opposition; as well as secretariat services to Executive Council and Cabinet.

Performance Measures	2002-03 Estimate	2002-03 Actuals
Quantity		
Capacity to provide support	\$14.58 m	\$14.80 m
Official hospitality, ceremonial events <sup>1</sup>	300	222
Hosted visit activities	18	28
Quality		
Stakeholder satisfaction	>80%	85%
Timeliness		
Advice and support is timely and deadlines are met	>80%	95%

Notes:

<sup>1</sup> The number of functions was not as high as anticipated.

### Legislation Production

Provision of legislation drafting services including bills, regulations, subordinate legislation, statutory instruments, and advice to Government and the Legislative Assembly, and the publishing of legislation to meet Government and community needs.

Performance Measures	2002-03 Estimate	2002-03 Actuals
Quantity		
Number of pages of legislation	3 500	3 556
Quality		
Legislation drafted meets required professional standards	100%	100%
Timeliness		
Deadlines are met	100%	100%
Legislation is available on-line within five working days of its commencement	>80%	87%
Cost		
Average cost per page of legislation	\$283	\$289

### Support to Administrator and Government House

Provision of administrative, secretarial, hospitality and ceremonial support to the Administrator and the maintenance and upkeep of Government House.

Performance Measures	2002-03 Estimate	2002-03 Actuals
Quantity		
Cost of capacity to provide support to the Administrator	\$1.42 m	\$1.49 m
Cost of maintaining the Government House buildings and grounds	\$0.94 m	\$1.00 m
Quality		
Stakeholder satisfaction	>80%	90%
Timeliness		
Advice and support is timely and deadlines are met	>80%	95%

### ELECTORAL SERVICES

Provision of electoral services for the conduct of Legislative Assembly, local Government, community councils and other elections.

#### Outcome

Elections are conducted in accordance with legislative requirements.

Performance Measures	2002-03 Estimate	2002-03 Actuals
Quantity		
Capacity to provide electoral services	\$0.84 m	\$0.83 m
Electors on Northern Territory electoral roll	0.11 m	0.11 m
Quality		
Compliance with legislation	100%	100%
Timeliness		
Deadlines met	100%	100%
Cost		
Average cost per enrolled elector	<\$8	\$7.61

## COMMUNITY ENGAGEMENT

Community engagement is the manner by which citizens relate to Government. It involves improving the relationships between Government and its agencies and the community. The core values are the democratic necessity of increasing the community's participation in public policy processes and the inclusion of all groups and interests in society in these processes. The intensity of this community participation will range from information sharing by Government to active community participation in core policy-making and service delivery.

### Outcome

A more informed community through transparent and inclusive governmental policy-making, plus strong participation by the community sector in public policy and administration processes.

### Women's Advancement

Engagement with the community and across Government to identify and progress women's policy priorities and advance the economic and social standing of Territory women.

Performance Measures	2002-03 Estimate	2002-03 Actuals
Quantity		
Planned activities for women's advancement <sup>1</sup>	10	10
Cost of managing and delivering programs and activities for women's advancement	\$1.37 m	\$1.21 m
Quality		
Stakeholder satisfaction	>80%	85%
Timeliness		
Response to ministerial correspondence within required deadline	>80%	95%

#### Notes:

<sup>1</sup> Delays in the production of the Action Plan for Women and the rescheduling of the Gender Analysis Project now to be undertaken in 2003-2004 Financial Year as well as the closure of the Women's Advisory Council office have contributed to a reduced cost.

### Youth Advancement

Coordinate, monitor and report on Government services and programs for young Territorians, develop and deliver initiatives that improve the well being of youth and enable them to have input into Government decision making.

Performance Measures	2002-03 Estimate	2002-03 Actuals
Quantity		
Planned activities for youth advancement	10	10
Cost of managing and delivering programs and activities for youth advancement	\$0.70 m	\$0.71 m
Grants issued <sup>1</sup>	55	73
Grants paid	\$0.14 m	\$0.15 m
Quality		
Stakeholder satisfaction	>80%	85%
Timeliness		
Response to ministerial correspondence within required deadline	>80%	95%

#### Notes:

<sup>1</sup> The number of grants issued varies depending on the amounts awarded. A higher than anticipated number of smaller grants were approved.

## Multicultural Advancement

Coordinate services and activities across Government for the multicultural community, develop and deliver initiatives that promote multicultural participation in the community and enable ethnic groups to have input into Government decision making.

Performance Measures	2002-03 Estimate	2002-03 Actuals
Quantity		
Planned activities for multicultural advancement	5	5
Cost of managing and delivering programs and activities for multicultural advancement	\$0.79 m	\$0.80 m
Sponsorships provided <sup>1</sup>	95	110
Sponsorships paid	\$0.70 m	\$0.70 m
Quality		
Stakeholder satisfaction	>80%	80%
Timeliness		
Response to ministerial correspondence within required deadline	>80%	95%

Notes:

<sup>1</sup> Sponsorships provided depend on the number and quality of applications received. A higher than anticipated number of smaller sponsorships were approved.

## Seniors' Advancement

Engagement with the community through formal and informal processes and across Government to identify and progress seniors' policy priorities and advance the economic and social standing of senior Territorians.

Performance Measures	2002-03 Estimate	2002-03 Actuals
Quantity		
Planned activities for seniors' advancement	6	6
Cost of managing and delivering programs and activities for seniors' advancement <sup>1</sup>	\$0.28 m	\$0.20 m
Grants issued	1	4
Grants paid	\$22 000	\$36 500
Quality		
Stakeholder satisfaction	>80%	85%
Timeliness		
Response to ministerial correspondence within required deadline	>80%	95%

Notes:

<sup>1</sup> A permanent Director for the Office of Senior Territorians was employed in January 2003. Prior to that the office was not fully functional and programs were not initiated. This is reflected in the variation.

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## Support to Community Organisations and Events

Grants, donations and sponsorships to support community groups and events.

Performance Measures	2002-03 Estimate	2002-03 Actuals
Quantity		
Support to community organisations and events	\$0.18 m	\$0.17 m
Grants issued <sup>1</sup>	56	77
Grants paid	\$2.13 m	\$2.19 m
Quality		
Stakeholder satisfaction	>80%	90%
Grant conditions satisfied	>90%	100%
Timeliness		
Deadlines met	>80%	100%

Notes:

<sup>1</sup> A higher than anticipated number of grants were made to community organisations.

## Chief Executive's Responsibilities

The Chief Executive, as the Accountable Officer, advises the Chief Minister, to the best of his knowledge and belief, that pursuant to section 11 of the *Financial Management Act*:

- (a) proper records of all transactions affecting the Agency are kept and that employees under my control observe the provisions of the *Financial Management Act*, the *Financial Management Regulations* and *Treasurer's Directions*;
- (b) procedures within the Department of Chief Minister are such that they afford proper internal control and a current description of such procedures is recorded in the accounting and property manual which has been prepared in accordance with the requirements of the *Financial Management Act*;
- (c) there is no indication of fraud, malpractice, major breach of legislation or delegation, major error in or omission from the accounts and records;
- (d) in accordance with the requirements of section 15 of the *Financial Management Act*, the internal audit capacity available to the agency is adequate and the results of internal audits have been reported to me;
- (e) the Financial Statement included in the Annual Report has been prepared from proper accounts and records and is in accordance with *Treasurer's Directions Part 2 Section 5*; and
- (f) all Employment Instructions issued by the Commissioner for Public Employment have been satisfied.

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# Northern Territory Ministry as at 30 June 2003

## **Clare Majella Martin**

Chief Minister

Minister for Territory Development  
Minister for the AustralAsia Railway  
Minister for Indigenous Affairs  
Minister for Arts and Museums  
Minister for Young Territorians  
Minister for Women's Policy  
Minister for Senior Territorians

## **Sydney James Stirling**

Treasurer

Minister for Employment, Education and Training  
Minister for Racing, Gaming and Licensing

## **Peter Howard Toyne**

Minister for Justice and Attorney-General  
Minister for Corporate and Information Services  
Minister for Communications  
Minister for Central Australia

## **Paul Raymond Henderson**

Minister for Business, Industry and Resource  
Development  
Minister for Asian Relations and Trade  
Minister for Police, Fire and Emergency Services  
Minister for Defence Support

## **John Leonard Ah Kit**

Minister for Community Development  
Minister for Housing  
Minister for Local Government  
Minister for Sport and Recreation  
Minister for Regional Development  
Minister assisting the Chief Minister on Indigenous  
Affairs

## **Jane Lesley Aagaard**

Minister for Health and Community Services

## **Konstantine Vatskalis**

Minister for Transport and Infrastructure  
Minister for Lands and Planning  
Minister for Ethnic Affairs  
Minister for Parks and Wildlife

## **Christopher Bruce Burns**

Minister for Tourism  
Minister for Primary Industry and Fisheries  
Minister for the Environment and Heritage  
Minister for Essential Services

## **Northern Territory Ministry**

*Back row, from left:* Chris Burns,  
John Ah Kit, Jane Aagaard,  
Kon Vatskalis

*Front row, from left:* Peter Toyne,  
Chief Minister Clare Martin,  
Syd Stirling, Paul Henderson



# Ministerial Expenditure

Minister	Total Expenses \$000
<b>Hon C Martin</b>	<b>4 344</b>
Employee Expenses	3 038
Operating Expenses	1 306
<b>Hon S Stirling</b>	<b>1 019</b>
Employee Expenses	731
Operating Expenses	287
<b>Hon P Toyne</b>	<b>768</b>
Employee Expenses	529
Operating Expenses	239
<b>Hon P Henderson</b>	<b>982</b>
Employee Expenses	641
Operating Expenses	341
<b>Hon J Ah Kit</b>	<b>732</b>
Employee Expenses	480
Operating Expenses	252
<b>Hon J Aagaard</b>	<b>715</b>
Employee Expenses	484
Operating Expenses	230
<b>Hon K Vatskalis</b>	<b>717</b>
Employee Expenses	516
Operating Expenses	201
<b>Hon C Burns</b>	<b>473</b>
Employee Expenses	322
Operating Expenses	152
<b>Mr D Burke</b>	<b>666</b>
Employee Expenses	389
Operating Expenses	277
<b>Independent Members</b>	<b>67</b>
Employee Expenses	58
Operating Expenses	8
<b>Total Ministerial Offices</b>	<b>10 482</b>
Employee Expenses	7 188
Operating Expenses	3 294

*Note: Excludes agency input costs (overheads).*

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# Legislative Framework

Acts and regulations administered by the department on behalf of the Chief Minister.

## Acts

- *Administrators Pensions Act*
- *AustralAsia Railway Corporation Act*
- *AustralAsia Railway (Special Provisions) Act*
- *AustralAsia Railway (Third Party Access) Act*
- *Essential Goods and Services Act*
- *Flag and Emblem Act*
- *Inquiries Act*
- *Mutual Recognition (Northern Territory) Act*
- *Northern Territory Electoral Act*
- *Referendums Act*
- *Remuneration (Statutory Bodies) Act*
- *Remuneration Tribunal Act*
- *Transfer of Powers Act*
- *Transfer of Powers (Further Provisions) Act*
- *Transfer of Powers (Self-Government) Act*
- *Trans-Tasman Mutual Recognition Act*
- *Validation (Native Title) Act*

## Regulations

- *AustralAsia Railway Corporation (Investment) Regulations*
- *AustralAsia Railway (Special Provisions) Regulations*
- *Inquiries (Witnesses' Expenses) Regulations*
- *Northern Territory Electoral Regulations*
- *Referendum Regulations*

The Administrative Arrangements Order (AAO), made by the Administrator of the Northern Territory acting with the advice of the Executive Council, is also the responsibility of the department. The AAO sets out the Ministries and the agencies, legislation and principal areas of Government for which Ministers have responsibility. It is updated on a regular basis.

# Our People

## Staffing Profile

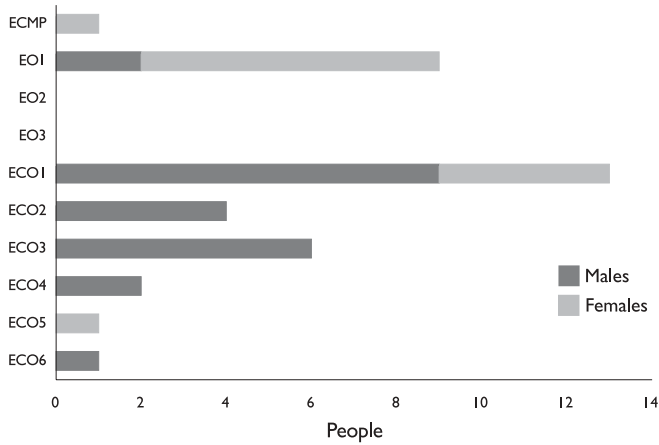
As required under section 28 of the *Public Sector Employment and Management Act*, a comparison of the Department's staffing profile as at 30 June 2002 and 30 June 2003 is as follows:

Designation	Actual Staff 30 June 2002	Actual Staff 30 June 2003
<b>Departmental Staffing</b>		
Executive Contract Officer 6	1	1
Executive Contract Officer 5	2	1
Executive Contract Officer 4	3	2
Executive Contract Officer 3	3	6
Executive Contract Officer 2	4	4
Executive Contract Officer 1	10	13
Executive Officer 1	11	9
Executive Contract Manager Part Time	-	1
Professional 4	2	1
Professional 3	2	2
Professional 2	2	-
Technical 4	1	1
Technical 3	2	2
Administrative Officer 8	9	16
Administrative Officer 7	6	6
Administrative Officer 6	12	27
Administrative Officer 5	12	12
Administrative Officer 4	21	27
Administrative Officer 3	27	29
Administrative Officer 2	7	2
Administrative Officer 1	2	4
Physical 9	-	1
Physical 6	1	-
Physical 4	1	1
Physical 3	5	4
Physical 2	5	5
Sub Total	151	177
*Ministerial Staffing	73	85
<b>TOTAL</b>	<b>224</b>	<b>**261</b>

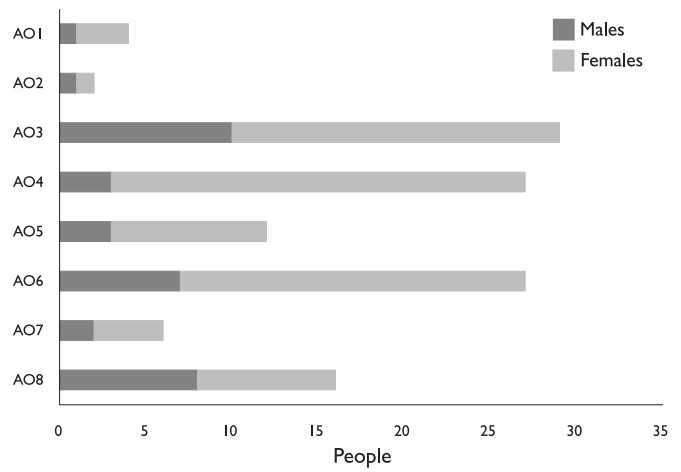
\* As Ministerial staff are employed under the *Contracts Act*, specific details are not included in the profile.

\*\* Includes a total of 15 staff on recreation leave, long service leave and other employment-related arrangements.

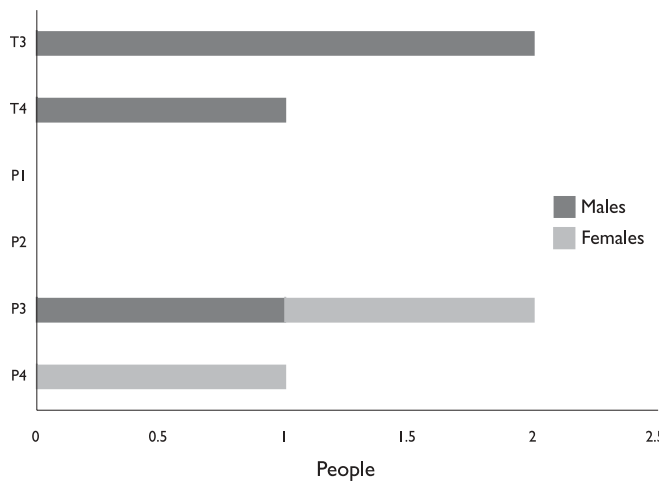
Executive Staff - Gender by Level



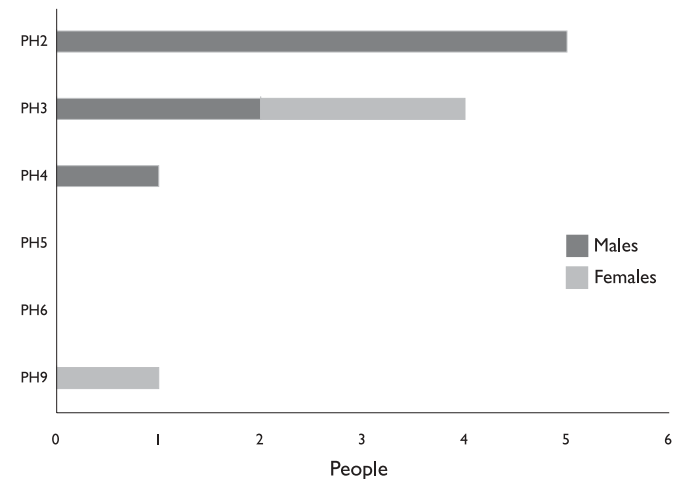
Administrative Staff - Gender by Level



Technical Staff - Gender by Level



Physical Staff - Gender by Level



# Departmental Committees

## Executive Management Group

### Role of the Committee

The primary role of the Executive Management Group is to develop strategic directions to support the Government.

It is the senior decision-making group of the department with responsibility for:

- Monitoring performance against objectives
- Being financially accountable
- Ensuring that there are sound people management and communications practices.

### Membership

The Executive Management Group within the department consisted of the following membership as at 30 June 2003:

Chief Executive – Chair

Deputy Chief Executive

Executive Director, Southern Region

Executive Director, Office of Territory Development

Executive Director, Office of Indigenous Policy

Parliamentary Counsel

Director, Management Services

Director, Cabinet Office

Director, Policy and Coordination

Director, Social Policy

Director, Services

Director, Corporate Communications

Chief Financial Officer

Executive Officer to the Chief Executive - Secretary

The department also has a broader management group which includes all of the above officers as well as all staff of the Executive Officer 1 level and above.

To assist the Corporate Management function, the Executive Management Group has established committees to deal with specific issues across the whole department. The committees are:

- Occupational Health and Safety Committee
- Audit Committee
- Information Management Committee

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# Occupational Health and Safety Committee

## Membership

Chair:	Director Protocol
Ex Officio:	OH&S Adviser, Department of Corporate and Information Services
Members:	General Services Manager
	Deputy HR Manager
	Property Manager Government House
	Senior Project Officer, Office of Youth Affairs

## Role of the Committee

To respond to departmental occupational health and safety needs and ensure that a safe workplace is maintained.

## Achievements for the Year

- Developed partnership agreement with Department of Corporate and Information Services (DCIS).
- Risk Assessment Team formed as part of partnership agreement.
- Successful trial of revised work arrangements for VIP drivers aimed at better adherence to recognised guidelines on total hours worked and observing breaks between shifts formalised via the Office of the Commissioner for Public Employment.
- Sponsored membership for VIP Drivers to attend gym and have fitness programs developed.
- Ongoing ergonomic assessments of work stations.
- Ongoing first-aid training in all units where required.
- Fire warden training and rehearsals for building evacuations.
- OH&S enhancements at Government House including:
  - OH&S hazard inspection undertaken;
  - upgrade of the chemical storeroom to provide better air ventilation; and
  - workplace inspections for physical staff.

## Additional Information

An additional measure taken to improve the safety of employees during the year was to form a detailed partnership agreement with DCIS for the provision of OH&S services.

In relation to physical security the department conducted a review of all workplaces using the methodology described in the Interim Workplace Security Handbook. The review identified a number of areas where workplace security could be enhanced and the recommended measures have been put in place. The measures adopted have included installing proximity card readers on entry points to work areas and altering the layouts of work areas to provide better observation of public areas and better observation of people who work in close proximity to access areas.

# Audit Committee

## Membership

Chair:	Deputy Chief Executive
Members:	Executive Director Office of Territory Development Director Services Director Cabinet Office
Observers:	Risk Management Services representative Auditor-General's representative

This committee meets four times each year, with additional meetings as required to fulfil the purpose of the committee. Regular reports are provided to the Executive Management Group.

## Role of the Committee

The Audit Committee provides an oversight role to assist the Chief Executive and the Executive Management Group in fulfilling their corporate governance responsibilities, particularly in relation to accountability arrangements, internal control, risk management and the internal and external audit functions.

The functions and responsibilities of the committee are to:

- monitor the adequacy of the department's internal control environment and related policies, practices and procedures;
- oversee the internal audit function, liaise with external auditors, and monitor the implementation of internal and external audit recommendations; and
- undertake any other functions and activities that the committee considers relevant to its primary objective.

The committee has authority in relation to each of these functions across all areas of the department.

## Achievements for the Year

- Reviewed and updated the Audit Committee membership and Charter.
- Clarified the corporate governance responsibilities of the Executive Management Group.
- Obtained Executive Management Group endorsement to conduct a whole of agency strategic business risk assessment.
- Clarified the Audit Committee's relationship with the NT Major Events Company.
- Implemented an improved system for recording and monitoring agency responses to audits and reviews.

## Strategic Issues

- Ensure that the department's programs of internal audits and risk assessments continue to address the areas of priority.
- Ensure that significant issues arising from audits, reviews and risk assessments are addressed in an appropriate and timely manner.

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# Information Management Committee

## Membership

Chair:	Director Services
Secretary:	Information Manager
Members:	Director Corporate Communications Office Manager, Office of the Chief Minister Director Risk Management Services Director Department of Corporate and Information Services (DCIS) IT
Adviser:	Executive Consultant

## Role of the Committee

To provide advice to the Chief Executive and Executive Management Group on information management issues impacting on the department as a whole including:

- information and communications technology systems
- records and document management
- knowledge management

The committee is also responsible for steering and monitoring the implementation of information management projects and initiatives across the department.

The most significant achievements of the committee were:

- Sponsoring a review of information systems across the department.
- Developing a departmental plan to support the Northern Territory's broader e-government initiatives.
- Staffing the position of Information Manager.
- Arranging familiarisation training to support the commencement of the *Information Act*.
- Commissioning of a 'Knowledge Management' report within the department.

## Strategic Issues

- Revising and implementing the department's Information Management Strategic Plan to reflect the requirements of the *Information Act* and the recommendations of the Knowledge Management report.

## Statutory Bodies

The following Statutory Bodies are established by legislation administered by the department.

### **AustralAsia Railway Corporation**

Act (or Authority): *AustralAsia Railway Corporation Act 1996*

Purpose: To facilitate the development of the AustralAsia railway.

### **Distribution Committee**

Act (or Authority): Section 10 of the *Northern Territory Electoral Act 1995*

Purpose: To examine electoral divisions within the Northern Territory and report to the responsible minister on the new proposed electoral divisions.

### **Remuneration Tribunal**

Act (or Authority): *Remuneration Tribunal Act*

Purpose: To conduct inquiries and report on the remuneration, allowances and entitlements payable to certain categories of person.

### **Desert Knowledge Australia**

On 28 June 2003, the Administrator assented to the *Desert Knowledge Australia Act*. The purpose of this Act is to create a legal entity with the objects of facilitating and encouraging education and training, research, commerce and technology that is relevant to the health, well being, ecologically sustainable economic development and improved livelihoods of all communities in the deserts and arid lands of the Territory. The Act specifically provides for a statutory corporation to be known as 'Desert Knowledge Australia'. As at 30 June 2003, the Act had not been commenced and the corporation had not been established. This is expected to occur in 2003-04.

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# Departmental Representation

In support of the department's business, various staff represent the Department of the Chief Minister on a number of committees and other forums. Following is a list of the significant groups on which the department was represented during 2002-03.

## National

- Australian Bravery Decorations Council
- COAG Report on key indicators of Indigenous disadvantage Working Group
- COAG Senior Officials' Meeting
- Committee for Regulatory Review
- Commonwealth, State and Territory National Partnerships Against Domestic Violence Task Force
- Commonwealth, State, Territory and New Zealand Standing Committee of Women's Officials and Advisers
- Commonwealth-State Overseas Qualifications Unit
- Commonwealth-State Working Party on Skilled Migration
- Council for the Order of Australia
- Council of Australian Governments (COAG) Implementation Group on Human Cloning and Stem Cell Research
- DIMIA Research Program Advisory Committee
- Electoral Council of Australia
- Healthy Ageing Task Force
- Integrated Logistics Network (measures and policy directions to improve national supply chain management for Australia's trade)
- Ministerial Council on Education, Employment, Training and Youth Affairs (MCEETYA) Youth Taskforce
- National Accreditation Authority for Translators and Interpreters
- National Counter Terrorism Committee
- National Counter Terrorism Committee Dignitary Protection Forum
- National Youth Affairs Research Scheme (NYARS)
- National Youth Week National Planning Group
- Operational Coordination Committee (NORCOM)
- Parliamentary Counsel's Committee
- Parliamentary Counsel's Information Technology Forum
- Regional Advisory Committee for National Accreditation Authority for Translators and Interpreters
- Report on Government Services Steering Committee
- Standing Committee for Immigration and Multicultural Affairs
- Standing Committee on Treaties
- State and Territory Senior Officials Meeting

## Northern Territory

- Alice in 10 Project Steering Committees
- Capital Works Review
- Central Australian Regional Development Committee
- Central Youth Access Point Working Group
- Centre for Access and ESL (NTU) Board of Management
- Chief Minister's Round Table of Young Territorians
- Coming Together for Young People
- Coordination Committee (NT Government Chief Executives)
- Counter Disaster Council
- Crime Prevention Committee
- Darwin and Rural Workers with Youth Network (DARWWYN)
- Darwin Cruise Ship Committee
- Domestic Violence Coordination Committee
- Domestic Violence Interdepartmental Committee
- Drug Facilitated Sexual Assault Reference Group
- East Arm Development Group
- East Arm Port Development Group
- Foundation for Young Australians Youth Grant Makers (NT)

- Government Business Committee
- Government Public Relations Group
- Indigenous Development Sub-Committee
- Information Management Committee
- Infrastructure Development Sub-Committee
- Interdepartmental Committee on Youth Affairs
- Interdepartmental Women's Policy Round Table
- Land Information Management Coordination Group
- Major Projects Group, including:
  - Alcan Gove Expansion
  - Darwin Convention Centre
  - Darwin Wharf Precinct
  - MRM Expansion
  - Wickham Point LNG project
- Migrant Advisory Committee
- Northern Territory Area Consultative Committee (NTACC)
- Northern Territory Youth Affairs Network
- NT Aviation Committee
- NT Centenary of Federation Committee
- NT Domestic Violence Working Group
- NT Indigenous Family Violence Reference Group
- NT Refugee Coordination Committee
- NT Settlement Planning Committee
- NT Steering Committee on Petroleum Education and Training for East Timor (chaired by East Timor's Prime Minister Dr Mari Alkatiri)
- NT Working Group on Greenhouse
- NTPS Workforce Sub-Committee
- PACNET
- Palmerston City Council Social and Cultural Working Group
- Palmerston Partnership Agreement Recreation Action Group
- Palmerston Partnership Agreement School to Work Action Group
- Palmerston Youth Service Provider Network (PYSPN)
- Police Ethnic Advisory Group
- Procurement and Construction Reviews Liaison Group
- Regional Coordination Committees - Alice Springs, Tennant Creek, Katherine and Nhulunbuy
- Regional Development Coordination Committee
- Remote Workforce Development Committee
- Review of the three year funding framework for the provision of public library services in the NT - Steering Committee
- Social Policy Sub-Committee
- Statistical Liaison Committee
- Strategic Workforce Issues Action Group
- Suicide Prevention Interdepartmental Committee
- Torture and Trauma Survivors Service of the NT Management Committee
- Wadeye Indigenous Communities Coordination Pilots Priority Action Groups (Construction, Women and Families, Youth)
- Wadeye Indigenous Communities Coordination Pilots Tripartite Steering Committee
- World Trade Organisation Working Group
- Youth At Risk Network

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# Grants

## Youth Grants

The Office of Youth Affairs (OYA) administers the Youth Grants Program. The program aims to assist young Territorians to access a variety of youth initiated events, personal development programs and activities and is a very successful way of involving young people in the planning, staging and evaluating of activities which reflect their needs and interests. For the 2002-03 financial year a total of \$151 745 was allocated for grants, of which \$98 945 was allocated for the Youth Grants Program and \$52 800 for the provision of other youth-related activities.

For 2002-03 there were three categories of grants available.

### Drug and Alcohol Free Entertainment

This category is for an event or activity where there is no alcohol or drugs. The aim of this type of entertainment is to promote a healthy lifestyle with a drug and alcohol free message. In 2002-03 grants totalling \$17 500 were allocated to this category.

#### Alice Springs

Central Australian Aboriginal Congress Inc	Youth Celebrate Aboriginal Achievement	\$2 000
Tangentyere Council Inc	Rhythm and Movement – Drum Atweme	\$2 000

#### Darwin

Australian Red Cross NT Division	The SHAK Holiday Program	\$500
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Northern Territory Christian School	'Under the Stars'	\$1 505
Office of Crime Prevention	NAIDOC Youth Dance Party 2003	\$500

#### Nhulunbuy

Arafura Dance Association Inc	'Let's Dance'	\$2 000
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#### Palmerston

YMCA of Palmerston	Sports Program	\$1 855
YMCA of Palmerston	Youth Holiday Activities	\$2 000

#### Remote Communities

Corrugated Iron Youth Arts	Belyuen Performing Arts and Circus Camp	\$2 000
Papunya Community Inc	Recording Studio launch	\$1 500
Wallace Rockhole Community Government Council	Town Excursion for Remote Youth	\$1 140

### Youth Development/Leadership

This category provides for young people's development in leadership, peer skills, self-esteem, team building, role modelling, communication skills and community service. The program should benefit the wider community and not just an individual or select group. In 2002-03 grants totalling \$21 380 were allocated to this category.

#### Alice Springs

Anzac Hill High School	School Leadership Camp	\$500
Joelene Liddle and Lisa Braedon	Coaching and Leadership Development Sessions	\$2 000

#### Darwin

Casuarina Senior College	Tasmanian Bush Walk	\$1 000
Deevya Desai	The Hague International Model United Nations Conference	\$500

Jean Toia	Australian Student Leadership Conference	\$720
Jessica Clark	Ningaloo Reef Dive Excursion	\$500
Jessica McNeil	Raleigh International	\$500
Joseph Aberdeen	United Nations Youth Conference	\$500
Kelly Bayliss	Ship for World Youth	\$500
Life Be In It	Youth Leadership Training Program	\$480
National History Challenge	National History Challenge	\$500
Nitro Youth Ministries	Adrenalin Empire Skate School	\$2 000
NT Hockey Assoc	Personal Hockey Development Camp	\$480
Sikaran Martial Arts	Batchelor Martial Arts Tournament	\$200

**Katherine**

Palmerston City Council	Writers In Residence	\$2 000
YMCA Katherine	Alice Youth Trip	\$2 000

**Remote Communities**

Australian Red Cross NT Division	Leadership and Holiday Program Tiwi Islands	\$2 000
Kingsley Barker & Assoc	Tiwi Tennis Tournament	\$500
Minjilang Community Inc	Our Country: Kunbolk Kadberre	\$2 000
Pine Creek Community Government Council	Our Country: Kunbolk Kadberre	\$2 000
Yirrkala Dhanbul Community Assoc	Big Painting Day	\$500

**National Youth Week**

Programs or activities associated with National Youth Week (NYW) should occur during the week of the event and fit in with the advertised theme. The interests of young people should be reflected in the event. In 2002-03 grants totalling \$60 065 were allocated to this category. It should be noted that this allocation includes \$11 000 received from the Commonwealth Government for activities held in the Northern Territory as part of NYW.

**Alice Springs**

Alice Springs Tennis Association	Red Centre Classic	\$790
Anglicare Central Australia	Randall's Big Day Out	\$500
ASYASS	'reCYCLE' activity	\$1 910
Combined Churches of Alice Springs	A Night at the Skatepark	\$500
CREATE Foundation	Show me the Ropes	\$2 000
GAP Youth Centre	Youth Film Festival 2003	\$5 000
Tangentyere Council Inc	Drum ATWEME To Hit the Drum	\$2 000

**Darwin**

Anglicare	Heads on Stix and Rites Rights	\$2 000
Ausdance NT Inc	Break Out Hip Hop Dance Workshops	\$1 160
Australian Red Cross NT Division	Rage Within the Law	\$1 670
Berrimah Riding Club	Final Rally Camp Out	\$400
Darwin City Council	Be An Exhibited Artist	\$495
Dragon Boats Northern Territory	Dragon Boat Regatta	\$1 590
Gung Ho Holdings Pty Ltd trading as Would YA! Outdoor Challenge	Would YA! School Survivor Challenge	\$2 000

Indian Cultural Society	Sport and Youth in the NT	\$500
Lions Club of Darwin	Leadership Youth Camp	\$2 000
Scout Association of Australia - NT Branch	Youth Leadership & Life Skills Weekend	\$2 000
Scout Association of Australia - NT Branch	Iron Person Team Tug of War	\$500
<b>Katherine</b>		
Australian Indigenous Ministries Church	A Night at the Movies "Straight & Sober"	\$490
Somerville Community Services Inc	Fun Night & Movie Marathon	\$2 000
YMCA Katherine	Dance & Movement Workshops	\$2 000
<b>Nhulunbuy</b>		
NT Writers' Centre Inc	Tour of NT Author Leonie Norrington	\$2 000
<b>Palmerston</b>		
Palmerston City Council	YAP "Youth Rocks" Video	\$2 000
YMCA of Palmerston	The Bombass Youth Workshop & Production	\$1 830
<b>Remote Communities</b>		
Angurugu CGC	NYW Festival	\$2 000
Belyuen Community Government Council	Youth Music Workshop in Manmoyi	\$2 000
Corrugated Iron Youth Arts Inc	Belyuen Youth Week Circus Camp	\$2 000
Elliott District CGC	Elliott Youth Week	\$2 000
Gapuwiyak Community Inc	Collapsed Records Hip Hop Rap Music Workshops	\$2 000
Lajamanu Community Government Council	Sambo Bush Trip	\$850
Marle Ingkherekenhe Amdaritjika Aboriginal Corporation	Strong Young Women	\$500
Mt Theo-Yuendumu Substance Misuse Aboriginal Corporation	Jaru Pirrjirdi (Strong Voices) Youth Festival	\$500
Ngkarte Mikwekenhe Community Inc	Town Camp Films	\$2 000
Nguiu Community Management Board - TILG	Nguiu Youth Indoor Cricket Tournament	\$500
NT Blue Light Disco Council	NT Blue Light Disco National Youth Week 2003 Outback Tour	\$2 000
Wadeye Community Youth Support Group (Kardu Numida Inc)	Wadeye Youth Week	\$1 900
Wallace Rockhole CGC	Eat Right, Live Right	\$500
Wugularr Community Government Council - Wugularr Women's Centre	Young Women - Shaping their own Future	\$1 480
Yirrkala Dhanbul Community Association Inc	Yirrkala Sports Carnival	\$2 000
Yugul Mangi Community Government Council - Women's Centre	People at work in Ngukurr	\$500

## Other Youth Related Activities

### STS Leeuwin II

Leeuwin Ocean Adventure Foundation Ltd	Top End Explorer Voyage 2003	\$26 400
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### National Youth Week Activities

8CCC Radio	End of Youth Week Concert	\$5 000
GAP Youth Centre Aboriginal Corporation	Youth Film Festival	\$3 000
DCIS	Take the Lead Youth Development Activity	\$2 000
The Gathering Inc	The Vibes Activity	\$1 400

### Awards

Australia Day Council NT Inc	Student Citizen Awards	\$5 000
Awards Australia Pty Ltd	NT Young Achievers Awards	\$8 500
Fred's Pass Reserve Management Board	Rural Young Achiever Award	\$1 500

## **Ethnic Affairs Sponsorship**

In 2002-03 the Office of Ethnic Affairs assessed 122 applications for funding under the Ethnic Affairs Sponsorship Program, resulting in assistance provided to 55 organisations totalling \$700 522 applied towards 110 projects.

### **Alice Springs**

Alice Springs High School	\$700
Alice Springs Islamic Society	\$21 900
Anzac Hill High School	\$700
Multicultural Community Services of Central Australia	\$37 000

### **Darwin**

Abundant Life Christian Church	\$1 000
Alliance Francaise	\$1 500
Anglicare Top End	\$7 900
Asia Pacific Cultural Village	\$11 900
Ausdance NT Inc	\$18 000
Australia-China Friendship Society NT Branch	\$2 000
Australian Multicultural Arts and Welfare Association Inc	\$2 000
Australian-Japanese Association of the NT Inc	\$1 000
Browns Mart Community Art	\$29 425
Cambodian Australian Community Association	\$2 500
Catholic Diocese of Darwin	\$33 000
Chinese Language and Culture Centre of Darwin	\$2 000
Chung Wah Society Inc	\$71 300
Council on the Ageing (COTA)	\$22 200
Cyprus Community of NT	\$10 000
Darwin Theatre Company Inc	\$5 000
Deutscher Klub Darwin Inc	\$13 572

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Dragon Boat NT Inc	\$3 700
Dripstone High School	\$1 200
Essington School Darwin	\$900
Family Planning Welfare Association of NT	\$2 790
Filipiniana Senior Citizens Association Inc	\$5 500
Filipino Australian Association of the NT Inc	\$20 500
Filipino Maharlika Association of Palmerston Inc	\$11 000
Flobamora Indonesian Association of the NT	\$1 000
Greek Orthodox Community of Northern Australia	\$63 500
Hindu Society of NT Inc	\$8 000
Harmony Day Support	\$5 560
Indian Cultural Society of the NT Inc	\$43 650
Islamic Society of the NT Inc	\$22 000
Italingua NT Inc	\$8 500
Kalymnian Brotherhood	\$24 000
Mediterranean Greek Cultural Dance Group of the NT Inc	\$4 500
Melaleuca Refugee Centre	\$18 000
Multicultural Council of the NT Inc	\$80 135
Multilingual Broadcasting Council of the NT Inc	\$10 000
Northern Territory Cretan Association	\$3 500
NT Students Union	\$1 000
NT Working Women Centre	\$1 400
Pakistan Association of the NT	\$800
Portuguese and Timorese Social Club Inc	\$6 000
Sadadeen Primary School	\$700
Serbian Ethnic Community	\$20 000
Sri Lanka Australia Friendship Association Inc	\$9 000
St Vincent de Paul	\$1 000
Tamil Society of the NT Inc	\$10 000
TOP FM	\$750
Well Women's Cancer Screening	\$1 000
<b>Katherine</b>	
Katherine Filipino Australian Association of the NT Inc	\$2 500
<b>Pine Creek</b>	
Pine Creek Community Government Council	\$800
<b>Tennant Creek</b>	
Tennant Creek Town Council	\$13 000

## Senior Territorians Grants

The Office of Senior Territorians administers a small grants budget to support community groups to conduct activities promoting healthy ageing. For the 2002-03 financial year a total of \$36 500 was paid in grants.

### Positive Ageing Activity Grants

Grants were provided to two community groups to conduct activities.

Life Be In It for STAR recreation program		\$7 000
NAIDOC Week for Seniors' Ball		\$2 500

### Seniors Month

Grants were made to Council of the Ageing (COTA) under a service level agreement to provided specific activities for Seniors Month

Council of the Ageing NT Inc.	June 2002	\$15 000
Council of the Ageing NT Inc.	June 2003	\$12 000

## Women's Policy Grants

The Office of Women's Policy (OWP) provides grants to women and women's organisations for activities that promote the social and economic status of Territory women, and advance women's policy priorities. For the 2002-03 financial year a total of \$19 700 was paid in grants.

### Chief Minister's Study Award 2003

These are payments made under a contract with Study Award participants, and relate to a program managed by the OWP on behalf of the Chief Minister.

Ms Frances Turner	Higher Education Award	\$6 000
Ms Yvonne Odegaard	Vocational Award	\$3 500

### Community Engagement: Women's Priorities

The Office engages with women and groups across the Territory to identify and address the issues of concern to Territory women. Leadership and the recognition of women's contribution to the economic and social development of the Territory remain key concerns.

YWCA Darwin	Assist two young Territory women to attend the YWCA World Council and Leadership Training, Brisbane.	\$1 200
Katherine Women's Crisis Centre	To coincide with the Katherine Community Women's Achievement Awards, assistance was provided for the production of a book and plaques recognising the contribution of women to the Katherine Community.	\$2 000
Brunette Downs Women's Open Day	Sponsorship of Open Day for rural and remote women in the Barkly Region.	\$3 000

### Domestic Violence Community Education Campaign

The Office manages the Community Education Campaign as a discrete component of the Northern Territory Government Domestic and Aboriginal Family Violence Strategy.

Dawn House Women's Shelter	Assist two staff to attend the National Conference on Domestic Violence and Sexual Assault, Brisbane and present information from the Conference to Territory service providers.	\$4 000
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