

Local Government Financial Year Planner

This Local Government Financial Year Planner contains the due dates for council plans, reports and other prescribed information, as per the *Local Government Act (LGA)*, *Local Government (Accounting) Regulations (Acc Regulations)*, Ministerial Guidelines and General Instructions. This document is a guide only. It is the responsibility of councils to refer to the *Local Government Act* and Regulations at all times.

JULY	
By 9 July	Draft Municipal/Regional/Shire Plans to be made available to the public for a 21 day consultation period (<i>section 24(2)(b) LGA</i>)
By 9 July	Councils to publish a notice on their website and in a local newspaper inviting submissions on the draft plan for a period of no less than 21 days from the date of notice (<i>section 24(2)(c) LGA</i>)
By 31 July	Finalise and adopt Municipal/Regional/Shire Plans including all prescribed contents (<i>section 23 and 24(1) LGA</i>)
By 31 July	Adopt Annual Budgets by resolution (<i>section 128(1) LGA</i>)
By 31 July	Set Elected Member and Local Authority Member Allowances and Expenses (<i>section 71, 72 and 127(2)(f) LGA and Ministerial Guidelines 2 and 8</i>)
By 31 July	Last date to declare rates by resolution (<i>section 155 LGA</i>)
AUGUST	
By 21 August	Rates to be published within 21 days of declaration (<i>section 158 LGA</i>)
NOVEMBER	
By 15 November	Annual Audited Financial Statements due to the Department and NT Grants Commission (<i>section 132(b) LGA & regulation 17(1)(a) Acc Regulations</i>)
By 15 November	Annual Report due to the Minister/Department (<i>section 199 LGA and regulation 33 Acc Regulations</i>)
By End November - Mid December	NTGC Annual Return due (<i>regulation 17(1)(b) Acc Regulations</i>) (Due date as advised in writing)
JANUARY	
By 31 January	Proposals for Conditional Rating due to Department (<i>section 142(4)(a) LGA</i>) and <i>General Instruction 1</i>)
MARCH	
By End March	NTGC Road Data Return due (<i>regulation 17(1)(b) Acc Regulations</i>) (Due date as advised in writing)
JUNE	
On or before 30 June	Acquit all current Special Purpose Grants (SPGs) and Strategic Local Government Infrastructure Fund (SIF)