

# Job description

Agency	Northern Territory Auditor-General's Office	Work unit	Office of the Auditor-General	
Job title	Auditor-General of the Northern Territory	Designation	ECO5	
Job type	Full Time	Duration	Fixed for 5 Years	
Remuneration package	\$322,188-\$353,101	Location	Darwin	
Position number	4365	RTF	Closing	TBC
Contact Officer	Ken Davies PSM, Chief Executive Officer Department of the Chief Minister and Cabinet, 8999 6172			
About the agency	<a href="https://ago.nt.gov.au/">https://ago.nt.gov.au/</a>			
Apply online	Via email: <a href="mailto:stat.appointments@nt.gov.au">stat.appointments@nt.gov.au</a>			

**APPLICATIONS MUST INCLUDE A ONE-PAGE SUMMARY ABOUT YOU, A DETAILED RESUME AND COPIES OF YOUR TERTIARY QUALIFICATIONS.**

## Information for applicants – inclusion and diversity and Special Measures recruitment plans

The NTPS values diversity. The NTPS encourages people from all diversity groups to apply for vacancies and accommodates people with disability by making reasonable workplace adjustments. If you require an adjustment for the recruitment process or job, please discuss this with the contact officer. For more information about applying for this position and the merit process, go to the [OCPE website](#).

1. Aboriginal applicants will be granted priority consideration for this vacancy. For more information on Special Measures plans, go to the [OCPE website](#).
2. This position is only available to Aboriginal applicants. For more information on Special Measures plans, go to the [OCPE website](#).

## Primary objective

The Auditor-General provides the Legislative Assembly, and public sector entities, independent professional opinions on matters related to financial management, compliance with legislative requirements and comments on performance management systems in place at public sector entities. Audits undertaken are largely undertaken through contractual arrangements with external auditing firms

## Context statement

This position fulfils the statutory role of the Northern Territory Auditor-General as prescribed in the *Audit Act 1995*, to audit the Public Account and other accounts, to conduct other audits as directed by the Minister, to conduct audits of performance management systems and report on those audits as prescribed in the Act. The position also has statutory obligations under the *Public Information Act 2010* and the *Electoral Act 2004*. The position will ensure an annual audit program is developed and delivered. The position will also assume the responsibilities of the Chief Executive Officer of the Auditor-General's office.

## Key duties and responsibilities

1. Develop and manage the Territory's annual audit program to ensure all relevant entities are audited and that the audits are presented to the Legislative Assembly within prescribed times and comply with the requirements of the *Financial Management Act 1995*.
2. Provide reports as prescribed in the *Audit Act 1995* to the Legislative Assembly and others.
3. In fulfilling the independent audit function of the role, provide reports and recommendations to Accountable Officers regarding their compliance with relevant legislation, accounting standards and the appropriateness of internal controls.
4. Encourage innovation and practicality in audit activities conducted and overseen by the Office.
5. Develop and maintain constructive relationships with the Legislative Assembly's Public Accounts Committee, Ministers, officials, professionals and other relevant stakeholders.
6. Fulfil the function of the Chief Executive Officer of the Northern Territory Auditor-General's office by managing the operations and budget to ensure maximum effectiveness and the highest standards of performance and integrity.

## Selection criteria

### Essential

1. Extensive experience in auditing and accounting with knowledge and understanding of contemporary accounting standards, professional auditing and public sector financial audit and risks issues.
2. Demonstrated ability to plan, control and monitor a large, complex annual audit program in line with statutory requirements, with extensive experience evaluating and presenting high level briefings, reports and other forms of advice on complex issues and audit findings.
3. Thorough knowledge and understanding of public sector financial management frameworks and processes, and the application of accounting standards in the public sector.
4. Highly developed interpersonal, communication, negotiation and influencing skills including with people from different cultures, and demonstrated experience collaborating with other executives to identify meaningful solutions and improvement policies and practices.

5. Proven executive experience leading a small office, including responsibility for overseeing the financial and human resource management of an office to ensure it meets its strategic objectives and operations.
6. Membership of either the Chartered Accountants Australia and New Zealand or CPA Australia (or equivalent) is mandatory, desirably at Fellowship Level.

**Further information:**

1. Under the Protocol for the appointment of statutory officers under the Northern Territory Integrity Framework, applicants being considered for appointment will be required to undertake the necessary Probity Checks in line with the Protocol.

**Approved: March 2024**

**Ken Davies PSM, Chief Executive Officer, Department of the Chief Minister and Cabinet**