

Annual Report

2007–08



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LETTER FROM THE CHIEF EXECUTIVE

The Hon Paul Henderson MLA
Chief Minister
Parliament House
Darwin NT 0800

Dear Chief Minister

In accordance with the provisions of the *Public Sector Employment and Management Act*, I am pleased to submit the 2007–08 Annual Report on the activities and achievements of the Department of the Chief Minister.

Pursuant to the *Public Sector Employment and Management Act*, *Financial Management Act* and *Information Act*, I advise that to the best of my knowledge and belief:

- (a) Proper records of all transactions affecting the department are kept and the employees under my control observe the provisions of the *Financial Management Act*, the Financial Management Regulations and the Treasurer's Directions.
- (b) Procedures within the department afford proper internal control, and these procedures are recorded in the Accounting and Property Manual, which has been prepared in accordance with the requirements of the *Financial Management Act*.
- (c) There is no indication of fraud, malpractice, major breach of legislation or delegation, major error in, or omission from, the accounts and records.
- (d) The internal audit capacity available to the department is adequate and the results of internal audits have been reported to me.
- (e) The financial statement included in the annual report has been prepared from proper accounts and records and is in accordance with the Treasurer's Directions.
- (f) All Employment Instructions issued by the Commissioner for Public Employment have been satisfied.
- (g) The department is working progressively towards full compliance with the *Information Act*.

Yours sincerely



Mike Burgess
Chief Executive

30 September 2008

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INTRODUCTION AND OVERVIEW



CHIEF EXECUTIVE'S OVERVIEW

The last year has seen a period of great change for the Northern Territory and for the Department of the Chief Minister. The department has played a critical role in assisting government to respond to changes in both the executive and service-delivery environment.

Mr Tom Pauling AO QC replaced Mr Ted Egan AO as the Administrator of the Northern Territory and was sworn in on 9 November 2007 at Parliament House.

Following the resignation of Clare Martin as Chief Minister, Paul Henderson assumed ministerial responsibility for the department on 26 November 2007. The new Chief Minister also introduced a portfolio for Climate Change. Minister Matthew Bonson was appointed to the portfolios of Youth Affairs and Senior Territorians and Minister Assisting Multicultural Affairs.

A change of government at the federal level in November 2007 has led to an increased emphasis on cooperative solutions between governments through an enhanced Council of Australian Governments (COAG) framework. Of particular note is the recognition of the department's standing in the Indigenous policy area, with our Deputy Chief Executive, Dennis Bree being invited to co-chair the COAG Working Group on Indigenous Reform.

The period also saw the retirement of Paul Tyrrell as Chief Executive on 31 January 2008. Paul was instrumental in the ongoing evolution of the department over the last eight and a half years and oversighted

the delivery of many important policy and infrastructure initiatives in the Territory, including the Closing the Gap framework, the AustralAsia Railway between Darwin and Adelaide, the Darwin LNG Plant, and the Darwin Waterfront projects.

Regional Director Southern, John Baskerville PSM retired after having lived in Alice Springs since 1984. As the senior Department of the Chief Minister representative in the regions, John played a major role in many projects that helped shape Alice Springs and Central Australia.

In April 2008, as part of an increasing priority focus on children and families, the Chief Minister announced a number of structural changes involving several agencies. For this department, it meant that the Office of Senior Territorians, Office of Youth Affairs and Office of Women's Policy would transfer to the new Department of Health and Families at the end of the reporting period.

The Northern Territory Government responded to the *Little Children are Sacred Report* by releasing a generational plan of action, *Closing the Gap*. The plan established a comprehensive framework for implementation of this long-term generational approach and for negotiating responsibilities with the Australian Government and with communities. The department had a leading role in pulling the plan of action together and providing support to other agencies in developing and executing four Memorandum of Understanding with the Australian Government in September 2007.

This led to the allocation of significant additional resources in the areas of jobs, education, housing and health.

The department, through its support and chairing of the Major Projects Group, played an important central agency role in coordinating whole-of-government activity for major projects designed to deliver long-term economic benefits and growth for the Northern Territory. This included onshore gas developments, improvements to the built environments of Darwin and Alice Springs and the redevelopment of the Darwin Waterfront.

In June 2008 the Chief Minister approved the department's new Strategic Directions, designed to enable the department to support the government's priorities forward to 2011. Also in June, the review of the NT Emergency Response commenced and this department took on the lead role of coordinating input into the review.

We are looking forward to the next challenges, which include responding to the increasing economic growth across the Northern Territory, continuing to attract skilled workers from interstate, and working with other agencies on a range of priority areas including climate change, developing a government service delivery framework, assisting to coordinate whole-of-government responses to law, order and safety issues, and closing the gap of Indigenous disadvantage.



PURPOSE OF THE REPORT

This report is designed with two purposes in mind. Primarily it meets the annual reporting requirements for public sector agencies as set out in the *Public Sector Employment and Management Act* and the *Financial Management Act*.

The report aims to provide government, employees, organisations and individuals with an understanding of the department's objectives, measures of its performance and an insight into its future directions.

The report also provides insight into activities undertaken by the department towards achieving its business outcomes as identified in the 2007–08 Budget.

ABOUT THE DEPARTMENT

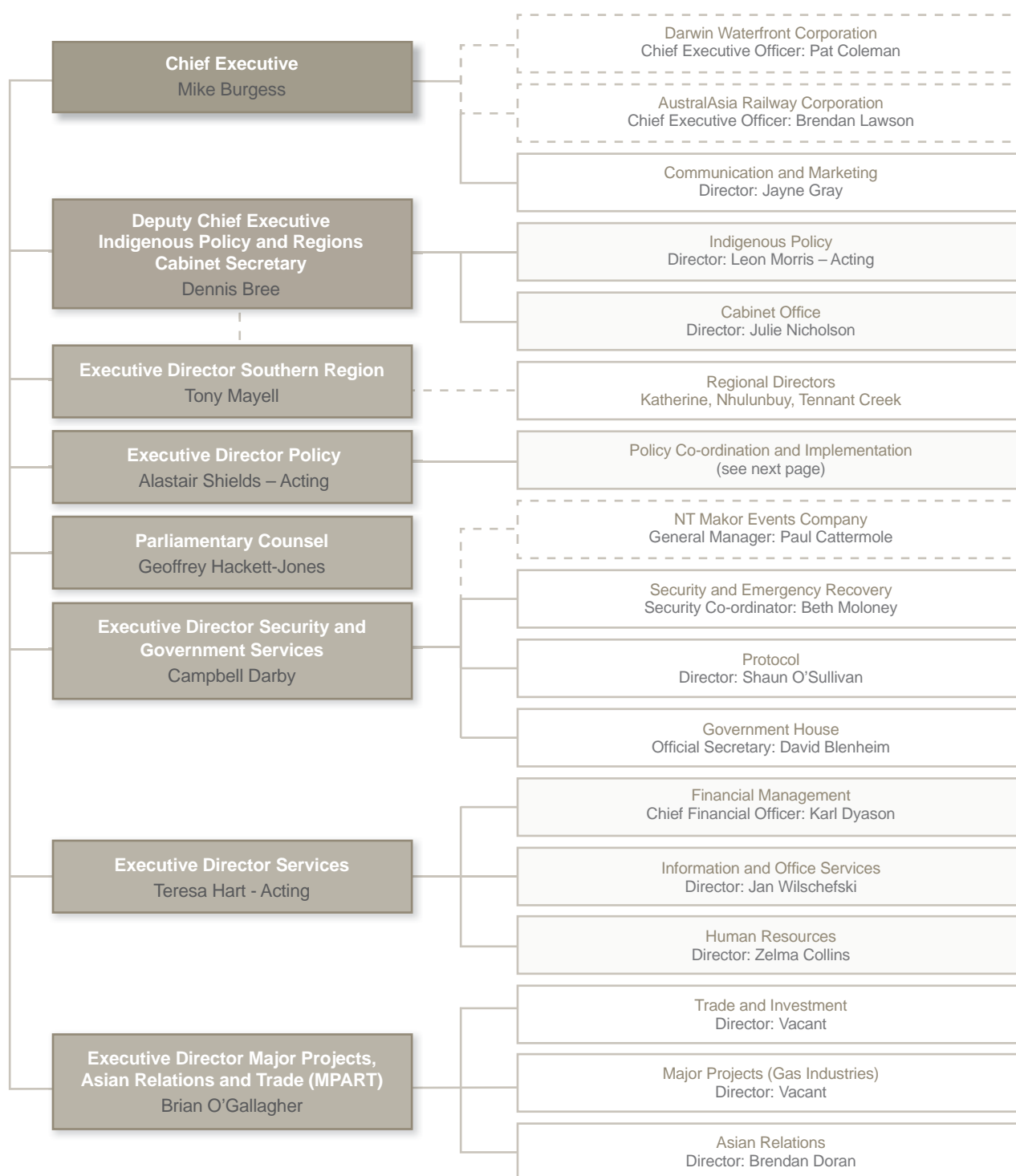
The Department of the Chief Minister is crucial to the economic development of the Northern Territory, as well as the social development of Territorians, in a number of ways. Our primary purpose is to support the Chief Minister and government to develop a confident, growing and socially cohesive Territory.

The department takes the lead in achieving the government's priorities and is responsible for ensuring that they are implemented effectively by the public sector. Our Strategic Directions 2008–2011 articulate those priorities:

- position the Territory for the future
- build a strong Territory community
- grow the Territory economy
- improve government service delivery.

The most important way we achieve these objectives is by coordinating coherent, rigorous and evidence-based advice to the Chief Minister and Cabinet. The views of our stakeholders are actively sought and incorporated into our policy advice processes.

ORGANISATIONAL STRUCTURE as at June 2008



POLICY CO-ORDINATION AND IMPLEMENTATION as at June 2008



HIGHLIGHTS

1 July 2007	The Office of Sport and Recreation's Events Branch merges with the Northern Territory Major Events Company, bringing the Arafura Games, Alice Springs Master's Games and the NT Sports Awards into the Company's existing portfolio.
August 2007	Seniors Month is celebrated with activities across the Northern Territory.
7 August 2007	A new Ministry is sworn in following changes to ministerial portfolio responsibilities.
13-14 August 2007	Community Cabinet visits Jilkminggan, Mataranka, Katherine and Pine Creek.
20 August 2007	<i>Closing the Gap of Indigenous Disadvantage: A Generational Plan of Action</i> is released.
6 September 2007	The 2008 Northern Territory Young Achiever Awards are launched.
11 September 2007	Community Cabinet meets with Palmerston Regional Business Association.
4 October 2007	Chief Minister's NT Industry and Export Awards at Parliament House.
22-23 October 2007	Community Cabinet visits Alice Springs.
25 November 2007	White Ribbon Day is launched and events held.
26 November 2007	The new Chief Minister is sworn in.
30 November 2007	The new Ministry is sworn in.
30 November 2007	Chief Minister creates and takes responsibility for the Territory's first Climate Change portfolio.
30 November 2007	2007 Youth Round Table projects are presented to Ministers at Parliament House.
20 December 2007	Chief Minister attends 20th COAG meeting in Melbourne.
2 January 2008	The records of the first Northern Territory Cabinet (pre self-government) become available for public access.
31 January 2008	Paul Tyrrell, Chief Executive for previous 8.5 years, retires. Mike Burgess commences as Chief Executive.
15 February 2008	New Minister sworn in and ministerial portfolio responsibilities change.
28 February 2008	Project Facilitation Agreement signed with INPEX regarding proposed LNG Development at Middle Arm Peninsula.

7–8 March 2008	Tribute to Northern Territory women is held in Alice Springs and the Chief Minister's Study Scholarships for Women are announced.
19 March 2008	Harmony Day celebrations are held throughout the Territory.
19 March 2008	Charles See Kee Awards are announced.
26 March 2008	Chief Minister attends 21st COAG meeting in Adelaide.
1–2 April 2008	2nd Indonesian Mining Procurement Forum held in Darwin.
April 2008	Construction of Eni Gas Pipeline commences.
2–4 April 2008	Chief Minister opens the International Expert Group Meeting on Indigenous Peoples and Climate Change, held under the auspices of UNU-IAS Centre for Indigenous Knowledge.
4 April 2008	Chief Minister announces establishment of new Department of Health and Families and appointment of Children's Commissioner.
5–13 April 2008	National Youth Week is celebrated with activities across the Territory.
30 April 2008	A Cabinet sub-committee is established with specific responsibility for security and emergency matters and production of the Territory Emergency Recovery Plan.
1 May 2008	The Territory Crisis Centre is established.
5 June 2008	The Chief Minister and Minister for Climate Change launch the <i>Discussion Paper on NT Climate Change Issues</i> .
17–19 June 2008	Departmental staff provide support to five Ministers during the Estimates Committee Hearings.
18 June 2008	Darwin Convention Centre officially opens.
June 2008	Departmental Strategic Directions 2008–2011 are developed and approved.
June 2008	Review of NT Emergency Response commences.

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CORPORATE GOVERNANCE





CHIEF EXECUTIVE
Mike Burgess



CHIEF
FINANCIAL OFFICER
Karl Dyason



DEPUTY CHIEF
EXECUTIVE
INDIGENOUS
POLICY AND
REGIONS
Dennis Bree



DIRECTOR
CABINET OFFICE
Julie Nicholson



DIRECTOR
COMMUNICATIONS
AND MARKETING
Jayne Gray



EXECUTIVE
DIRECTOR
MAJOR PROJECTS,
ASIAN RELATIONS
AND TRADE
Brian O'Gallagher



A/EXECUTIVE
DIRECTOR POLICY
Alastair Shields



EXECUTIVE
DIRECTOR
SECURITY AND
GOVERNMENT
SERVICES
Campbell Darby



A/EXECUTIVE
DIRECTOR
SERVICES AND
COMMUNITY
ENGAGEMENT
Teresa Hart



EXECUTIVE
DIRECTOR
SOUTHERN REGION
Tony Mayell



DIRECTOR
HUMAN RESOURCES
Zelma Collins

COMMITTEES AND STRUCTURE

EXECUTIVE MANAGEMENT GROUP

Role: to develop strategic directions to support government.

The group is the senior decision-making body of the department with responsibility for:

- monitoring performance against objectives
- being financially accountable
- ensuring sound people management and communications practices that are fair and equitable and support corporate objectives.

Membership

Chair: Chief Executive

Members: Deputy Chief Executive
Indigenous Policy and Regions
Executive Director, Policy
Executive Director, Major Projects,
Asian Relations and Trade
Executive Director, Executive
Support Southern Region
Executive Director,
Corporate Services
Executive Director, Security
and Government Services
Parliamentary Counsel
Director, Communications
and Marketing
Director, Cabinet Office
Director, Human Resources
Chief Financial Officer

INFORMATION MANAGEMENT COMMITTEE

Role: to advise the Chief Executive and Executive Management Group on information management issues impacting on the department as a whole.

Issues include:

- information and communications technology systems
- information and records management
- knowledge management.

Membership

Chair: Executive Director,
Corporate Services

Members: Director, Information and
Office Services
Director, Communications
and Marketing
Chief Financial Officer
Director, Information Technology
Service Management,
Department of Corporate and
Information Services
Manager, Information Technology,
Department of Corporate and
Information Services

AUDIT AND RISK MANAGEMENT COMMITTEE

Role: to provide an oversight role to assist the Chief Executive and the Executive Management Group in fulfilling their corporate governance responsibilities, particularly in relation to accountability arrangements, internal control, risk management and the internal and external audit functions.

The functions and responsibilities of the committee are to:

- monitor the adequacy of the department's internal control environment and related policies, practices and procedures
- oversee the internal audit functions, liaise with external auditors and monitor the implementation of internal and external audit recommendations
- undertake any other functions and activities that the committee considers relevant to its primary objective.

The committee has authority in relation to each of these functions across all areas of the department.

Membership

- Chair: Executive Director,
Corporate Services
- Members: Executive Director, Major Projects,
Asian Relations and Trade
Executive Director, Security and
Government Services
Executive Director, Policy
Director, Information and
Office Services
Principal Consultant,
Policy Implementation
- Observers: Chief Financial Officer
Auditor-General's representative



OCCUPATIONAL HEALTH AND SAFETY COMMITTEE

Role: to advise the Chief Executive through the Executive Management Group on OH&S issues to ensure the health and safety of the employees.

The committee does this by:

- providing advice to the Chief Executive on establishing, maintaining and monitoring programs, measures and procedures in the workplace relating to OH&S
- developing OH&S policies and programs within relevant legislation
- in partnership with Corporate Services, promoting a culture of responsibility and accountability for personal health and safety in the workplace.

The department's Workplace Health and Safety Group stood down in April 2008 and a revived and refocused OH&S Committee was formed, with representation from all business units including Alice Springs.

The OH&S Committee will facilitate consultation and cooperation between the department and its employees to initiate, develop and implement measures designed to promote and ensure the health and safety of employees and clients in the workplace.

Membership is for two years and meetings are held quarterly.

Membership

All business units are represented on the committee. There are 12 staff members from:

- Executive Management Group
- Policy Coordination and Implementation
- Office Services
- Office of Indigenous Policy
- Cabinet Office
- Major Projects, Asian Relations and Trade
- Office of Parliamentary Counsel
- Government House
- Protocol
- Human Resources
- Communications and Marketing
- Southern Region.

LEGISLATIVE FRAMEWORK

Acts and regulations the department administers on behalf of the Chief Minister:

ACTS

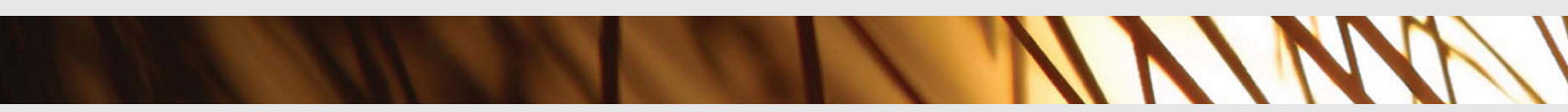
- *Administrators Pensions Act*
- *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act*
- *AustralAsia Railway Corporation Act*
- *AustralAsia Railway (Special Provisions) Act*
- *AustralAsia Railway (Third Party Access) Act*
- *Bonaparte Gas Pipeline (Special Provisions) Act*
- *Commission of Inquiry (Deaths in Custody) Act*
- *Darwin Waterfront Corporation Act*
- *Essential Goods and Services Act*
- *Flag and Emblem Act*
- *Inquiries Act*
- *Mutual Recognition (Northern Territory) Act*
- *Parks and Reserves (Framework for the Future) Act*
- *Referendums Act*
- *Transfer of Powers Act*
- *Transfer of Powers (Further Provisions) Act*
- *Transfer of Powers (Self-Government) Act*
- *Trans-Tasman Mutual Recognition Act*
- *Trans-Territory Pipeline and Blacktip Gas Projects (Special Provisions) Act*
- *Validation (Native Title) Act.*

REGULATIONS

- AustralAsia Railway Corporation (Investment) Regulations
- AustralAsia Railway (Special Provisions) Regulations
- Inquiries (Witnesses' Expenses) Regulations
- Parks and Reserves (Framework for the Future) Regulations
- Referendums Regulations.

The department is also responsible for the Administrative Arrangements Order, made by the Administrator of the Northern Territory acting with the advice of the Executive Council.

The Administrative Arrangements Order sets out the ministries and the agencies, legislation and principal areas of government for which ministers are responsible.



ACCESS TO INFORMATION AND INFORMATION ACT REQUESTS

The Northern Territory's *Information Act*, which commenced on 1 July 2003, affects the way NT Public Sector organisations collect, use and store government and personal information. It brings together the related issues of freedom of information (FOI), privacy, records and archives management.

The Act promotes the protection of personal information and the free flow of government information subject only to the need to protect essential public interests and people's private and business interests.

Section 11 of the Act requires public sector organisations to publish:

- a description of the organisation's structure and functions
- a description of the type of information the organisation holds
- a description of the procedures for providing access to information and for correcting personal information
- details of a contact officer for the purpose of inquiries and requests.

This information is on the department's Freedom of Information and Privacy website at www.dcm.nt.gov.au/foi/

The policies and procedures on the site have been designed to help people to access information and to ask for corrections to personal information. Applications must:

- be in writing
- identify the name of the applicant
- provide sufficient details to identify the information sought or the information to be corrected
- specify an address to which correspondence regarding the application may be sent
- where applicable, include the application fee of \$30.

Applications can be lodged via post, facsimile or email to:

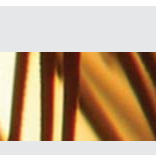
Director, Information and Office Services
Department of the Chief Minister
PO Box 4396
Darwin NT 0810
Facsimile: 08 8999 7404
Email: foi.dcm@nt.gov.au

REQUESTS FOR ACCESS TO INFORMATION IN 2007–08

Applications received for information under the *Information Act* have increased significantly in 2007–08. Only one internal review has been received since the introduction of the Act and no complaints have been submitted to the Information Commissioner.

<i>Information Act Requests</i>	2003–04	2004–05	2005–06	2006–07	2007–08
Applications carried over from the previous year	0	0	0	2	1
Applications to access personal information	0	0	0	0	2
Applications to access government information	5	6	3	6	11
Applications involving third party consultations					6*
Applications transferred	0	2	1	2	0
Requests withdrawn	0	1	0	0	2
Responses completed	5	6	1	5	12
Applications on hand as at 30 June	0	0	2	1	0
Internal reviews	0	0	0	0	1
Complaints to Information Commissioner	0	0	0	0	0

* Previously not reported



CORPORATE GOVERNANCE

PRIVACY

The department's privacy policy is available on the website at www.dcm.nt.gov.au/foi/. In 2007–08 the department did not receive any privacy complaints.

RECORDS AND ARCHIVES MANAGEMENT

The department continues to work towards full compliance with the *Information Act*. Section 134 of the Act requires Northern Territory Public Sector agencies to manage records in compliance with Northern Territory Government records management standards.

Adequate records management underpins the access, correction and privacy components of the Act by ensuring that government records can be located, read and reproduced in response to requests.

Current records management practices will be reviewed against the standards in 2008–09.

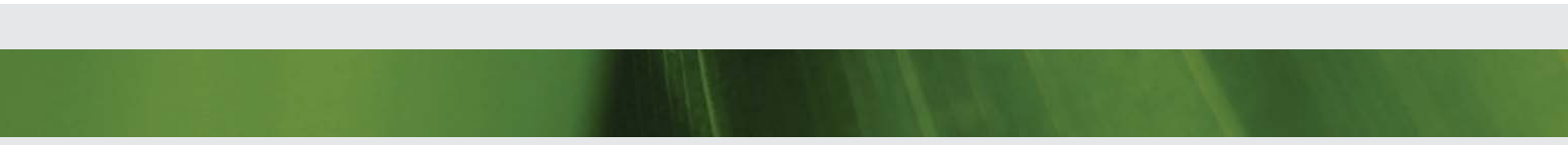
A training program for all users is being developed and will be delivered in 2008–09 in anticipation of the conversion to version 6.2 of the TRIM (Tower Records and Information Management) system and the implementation of EDRMS (Electronic Document Records Management System).

section

3

PERFORMANCE

A close-up photograph of several green leaves, likely from a plant like a corn or a similar leafy vegetable. The leaves are arranged in a fan-like pattern, with their veins clearly visible. The lighting is soft, creating a range of green tones from light to dark.



POLICY ADVICE AND PUBLIC SECTOR COORDINATION

This group provides strategic, economic and social policy advice to the Chief Minister, Cabinet and agencies and performs a coordination role in the area of inter-government relations and other areas where a whole-of-government position is required.

It also monitors the implementation of key government priorities across the public sector and coordinates reports to Cabinet on agencies' progress in implementing Cabinet decisions and policies. Support is provided to the Northern Territory Government in relation to policy implementation and risk management.

OUTPUT: POLICY ADVICE AND COORDINATION

Policy advice is provided to the Chief Minister, Cabinet and government agencies through:

- advising on Cabinet Submissions, including comments to agencies and advice to the Chief Minister and Cabinet
- monitoring the strategic policy issues in areas of primary focus across government agencies
- monitoring and coordinating the implementation of government's strategic directions.

Performance Measures	2007–08 Estimate	2007–08 Actuals
Quantity		
Capacity to provide policy advice and coordinate government priorities	\$9.82M	\$ 9.86M
Quality		
Client satisfaction	>80%	>80%
Timeliness		
Advice provided within required timeframes	>80%	>80%

Executive

The Executive Unit leads the department in supporting the Northern Territory Government and gives the department a corporate and strategic focus. The unit promotes a whole-of-government perspective, facilitates quality management of resources, takes part in intergovernmental forums and develops policy strategies that promote and protect the Northern Territory's interests.

The unit fosters a corporate culture across the Northern Territory's public sector that values integrity and honesty, professionalism, commitment and dedication, and recognises the importance of supporting and developing its people.

It also ensures effective governance measures are in place to allow the department to weigh competing objectives, risks and opportunities and find appropriate balance and direction.

Key Achievements

- Led development of the department's new strategic plan
- Managed the exit and commencement of the department's Chief Executive.

Future Priorities

- Work with the Commissioner for Public Employment to strengthen the Northern Territory Public Sector
- Work with Northern Territory agencies to develop and communicate an overarching framework for whole-of-government strategies and priorities
- Assist in coordinating whole-of-government responses to law, order and safety issues
- Develop a whole-of-government strategic framework for government service delivery and accountability.

Security and Emergency Recovery

Within a whole-of-government emergency management framework, the Security and Emergency Recovery Unit provides strategic coordination and facilitation functions, policy advice and implementation, and planning to:

- counter terrorism and its consequences
- support recovery from emergencies
- strengthen community, business and government resilience and continuity
- build supportive, purposeful and trusting relationships between stakeholders.

Key Achievements

- Established governance arrangements for security and emergency management
- Actively participated in a range of national and Territory level committees and working groups to advance cooperative arrangements to counter terrorism
- Established a flexible Territory Crisis Centre capability
- Conducted counter-terrorism exercises to practise strategic coordination and communications capabilities
- Established an NT Emergency Recovery Management Plan
- Developed an NT Framework for Critical Infrastructure Protection
- Provided security advice and information to key industry stakeholders, including chemicals, communications, defence support, food supply chain, and health-related industries.

Future Priorities

- Facilitate the conduct and analysis of an assessment of security and emergency risks to the Territory
- Represent the security and emergency management interests of the Territory through active participation in national forums
- Further develop the Territory Crisis Centre capability
- Establish a regular program of security and emergency recovery exercises
- Facilitate and support the development of regional and local recovery plans across the Territory
- Establish a regular program of engagement with owners and operators of critical infrastructure
- Foster the development of government and business resilience and continuity plans.

Regional Support

The Regional Support Unit's role is to implement and work with other agencies to facilitate the directions and priorities of government in the Southern Region.

Primary functions include providing advice to the Chief Minister, the Minister for Central Australia and government departments on matters affecting Central Australia. Other functions include coordinating public sector activities to ensure a whole-of-government approach

and progressing vital projects including Moving Alice Ahead and implementing recommendations from the Antisocial Behaviour Summit.

The office also provides regional services for other departmental units such as Community Engagement and Protocol and supports other representatives of the department in Tennant Creek, Katherine and Nhulunbuy. It offers an access point to government for business and the general public.

Key Achievements

- Represented government in public forums and at meetings of local industry groups on matters including crime prevention, government regional spending and constraints on economic and social development
- Worked collaboratively with the Australian Government on the Northern Territory Emergency Response, particularly coordinating health checks in Central Australian communities
- Provided financial support to the Alice Springs Town Council to facilitate the introduction of closed circuit television (CCTV) in hot spots around the town centre
- Worked collaboratively with the Alice Springs Town Council to introduce dry town legislation in Alice Springs, particularly on the Invitation to Change Campaign
- Coordinated Moving Alice Ahead Projects.

Future Priorities

- Provide leadership to Northern Territory Government agencies represented in the regions
- Continue to work with the regional economic committees to support development initiatives for regional communities
- Strengthen relationships with the Australian Government
- Strengthen relationships across regions to build strong regional Territory communities
- As lead agency, coordinate government agencies to deliver high quality outcomes
- Continue to coordinate Moving Alice Ahead projects such as addressing short-term accommodation shortages
- Strengthen relationships with Central Australian Indigenous organisations
- Ensure community awareness and knowledge of the outcome of Moving Alice Ahead by effectively communicating the achievements of Moving Alice Ahead.

Policy Coordination and Implementation

The Policy Coordination and Implementation Division provides policy advice to the Chief Minister, Cabinet, Chief Executive and Deputy Chief Executive and coordinates intergovernmental relations.

Its objectives are to:

- monitor strategic policy issues and provide policy advice to the Chief Minister, Cabinet and agencies
- perform a coordination role in the area of intergovernmental relations and other areas where a whole-of-government position is required

- monitor the implementation of key government priorities across the public sector and coordinate reports to Cabinet on agencies' progress in implementing Cabinet decisions and policies
- support Northern Territory Government agencies in policy implementation and risk management.

The division liaises closely with other agencies on strategic policy development and, within the department, works closely with the Office of Indigenous Policy; the Major Projects, Asian Relations and Trade Division; the Community Engagement Division and the Cabinet Office. The division also provides support to the Cabinet Budget Sub-Committee.

Key Achievements

- Established a Climate Change Policy and Coordination Unit
- Represented the Northern Territory at a variety of forums including Senate committees and inquiries
- Represented the Territory on COAG working groups for Health and Ageing, Education, Skills, Training and Early Childhood, Climate Change and Water, Infrastructure, Business Regulation and Competition, Housing and Indigenous Reform
- Coordinated the Northern Territory Government position at COAG
- Made submissions for the Northern Territory including to the United Nations Human Rights Committee and Productivity Commission
- Prepared and coordinated the Northern Territory Government's responses to various federal and other inquiries.

continued...

...from Policy Coordination and Implementation

Future Priorities

- Develop a climate change policy for release in February 2009
- Expand support provided to other government agencies in developing sound policy proposals
- Maintain the Northern Territory Government's intergovernmental database and files
- Coordinate whole-of-government climate change initiatives in procurement, business preparedness and communication.
- Implement COAG reform agenda in conjunction with other government agencies
- Continue to monitor and report on the implementation of government priorities and decisions
- Work with Northern Territory agencies to develop and communicate an overarching framework for whole-of-government strategies and priorities
- Assist in coordinating whole-of-government responses to law, order and safety issues.

Communications and Marketing

The Communications and Marketing Unit provides corporate communication and marketing services to the Department of the Chief Minister as well as strategic communication policy and coordination at a whole-of-government level.

The unit is responsible for providing support, advice and coordination on matters relating to media management, web management,

brand management, sponsorship, strategic marketing and internal and external communications.

The unit supports the business areas of the department in engaging staff, stakeholders and the broader community in consultation on key issues and in communicating the department's initiatives and outcomes to external and internal audiences.

Key Achievements

- Communicated with the Territory public and stakeholders the NT Government's plan of action: *Closing the Gap of Indigenous Disadvantage: A Generational Plan of Action* through regular media releases and dedicated website www.action.nt.gov.au
- Stimulated public discussion on the future of Darwin in relation to a suite of major proposals and initiatives through the Creating Darwin's Future campaign
- Raised awareness of the Northern Territory Government projects that address social, economic and community issues in Alice Springs through the Moving Alice Ahead campaign, which included Alice Update newspaper features
- Implemented the Skilled Worker Campaign to raise awareness of the Northern Territory's employment and lifestyle opportunities and to attract skilled workers
- Informed the Territory public and commercial and recreational fishers that the Northern Territory Government opposes recreational fishing permits and appealed the Federal Court's decision in the Blue Mud Bay case in the High Court
- Coordinated communications for the Darwin Waterfront Corporation, which included working with Major Events to deliver the opening celebrations for the Darwin Convention Centre.

continued...

...from Communications and Marketing

Future Priorities

- Implement a whole-of-government Indigenous communications framework to ensure effective communication with Indigenous audiences
- Implement a whole-of-government crisis communications framework, including one central website for the public to access information during and after a crisis
- Communicate to the Territory public the suite of Northern Territory Government initiatives designed to combat antisocial behaviour
- Implement the next phase of the Skilled Worker Campaign to match potential candidates to vacancies and continue to promote the Territory as a great place to live and work
- Communicate to the Territory public and stakeholders the High Court's decision on the NT Government's appeal of the Blue Mud Bay decision and its impacts on fishing arrangements
- Implement a whole-of-government recruitment campaign to promote the core services of policing, nursing and teaching to encourage Territorians to take up careers in these areas
- Implement a Territory-wide climate change public communication campaign to raise awareness of the need to take action to reduce the Territory's greenhouse gas emissions.

OUTPUT: INDIGENOUS POLICY

Whole-of-government strategic policy advice is provided on Indigenous affairs including:

- ensuring Indigenous issues are a fundamental and essential consideration across government (raising awareness)
- building capacity across the Northern Territory Public Sector to address Indigenous issues including systemic issues
- working with agencies across government to develop and implement strategic and targeted interventions in key areas such as governance, housing and infrastructure, health, education, safer communities and economic development
- coordinating the development of policies and strategies to resolve outstanding and future land issues
- communicating the NT Government's policies to the Indigenous and wider community
- monitoring progress in overcoming Indigenous disadvantage through *Closing the Gap of Indigenous Disadvantage: A Generational Plan of Action*.

Performance Measures	2007–08 Estimate	2007–08 Actuals
Quantity		
Capacity to provide strategic advice and policy on Indigenous affairs	\$2.20M	\$2.21M
Quality		
Client satisfaction	>80%	>80%
Timeliness		
Advice provided within required timeframes	>80%	>80%

Indigenous Policy

The Office of Indigenous Policy provides whole-of-government strategic policy advice on Indigenous affairs. This includes coordinating, monitoring and reporting on implementation of *Closing the Gap of Indigenous Disadvantage: A Generational Plan of Action*.

Key Achievements

- Published the *Little Children are Sacred* report into child sexual abuse in Indigenous communities
- Oversaw Northern Territory Government securing over \$900 million under memorandums of understanding with the Australian Government for housing and health
- Led Northern Territory Government negotiations for the roll-out of leasing for Territory Housing in the bush
- Produced discussion paper on the review of CDEP and service delivery in outstations
- Brought about resolution of native title issues in Tennant Creek, Larapinta and Mount John Valley
- Successfully negotiated the Northern Territory Government component of Stage 1 Groote Eylandt Regional Partnership Agreement
- Coordinated whole-of-government implementation of *Closing the Gap of Indigenous Disadvantage: A Generational Plan of Action*
- Provided advice and policy input to the Northern Territory Government position on the Australian Government's Northern Territory Emergency Response
- Played a coordinating role in the settlement of issues under the *Aboriginal Land Rights (Northern Territory) Act*
- Coordinated the Northern Territory Government contribution to the Ministerial Council on Aboriginal and Torres Strait Island Affairs
- Obtained over \$20 million in Australian Government funding for youth diversionary schemes.

continued...

...from Indigenous Policy

Future Priorities

- Coordinate, monitor and report on *Closing the Gap* including supporting the Indigenous Affairs Advisory Council
- Develop and implement a comprehensive Northern Territory Government policy on town camps
- Progress the Overarching Agreement on Indigenous Affairs between the Australian and Northern Territory governments and the Agreement's schedules
- Attend annual Native Title Ministerial Conference
- Develop and implement the Northern Territory Government position on reforms to CDEP and other employment programs
- Coordinate and lead Indigenous land and sea policy including *Aboriginal Land Rights (Northern Territory) Act* issues and policy on native title
- Bring negotiations on settlement of the Kenbi Land Claim to a close
- Develop and implement a policy framework for outstations
- Build, manage and sustain intergovernmental relations through forums such as the Council of Australian Governments (COAG), the Ministerial Council on Aboriginal and Torres Strait Islander Affairs (MCATSIA) and the Standing Committee on Aboriginal and Torres Strait Islander Affairs
- Coordinate the Northern Territory Government contribution to the review of the Australian Government's Northern Territory Emergency Response
- Coordinate strategic intervention site involvement
- Facilitate and monitor transition of CDEP jobs to paid positions
- Work with agencies to develop a framework for engagement with new shires and municipal councils.

MAJOR PROJECTS, ASIAN RELATIONS AND TRADE

The government is working to develop and facilitate major economic and resource development projects, attract investment in the Territory, and promote trade and business opportunities across Australia and throughout the wider Asian region. Key priorities include:

- coordinating and facilitating Northern Territory Government involvement in major projects of significance to the Territory including:
 - the development of Timor Sea gas resources
 - the AustralAsia Trade Route
 - Darwin's development as a tropical harbour city
 - the Moving Alice Springs Ahead project.
- developing the Territory's long-term relationships in the region
- positioning Darwin as Australia's Asian gateway
- promoting key trade relationships—for example, with Indonesia, China and Vietnam
- managing the Territory's obligations and entitlements in relation to the Alice Springs to Darwin railway and its corridor
- Territory investment attraction and marketing.

The activities stimulate ongoing economic activity by broadening the Territory's economic base, maximising local industry participation in major projects and increasing employment opportunities.

OUTPUT: MAJOR PROJECTS, ASIAN RELATIONS AND TRADE

This output facilitates major economic and resource development projects, works to attract investment in the Territory, and promotes trade and business opportunities across Australia and throughout the wider Asian region.

Performance Measures	2007–08 Estimate	2007–08 Actuals
Quantity		
Capacity to facilitate projects and provide strategic advice	\$8.80M	\$13.92M*
Quality		
Client satisfaction	>80%	>85%
Timeliness		
Advice provided within required timeframes	>80%	>85%

* Please refer to financial statement and notes for an explanation of this variance.

MAJOR PROJECTS, ASIAN RELATIONS AND TRADE

The Major Projects, Asian Relations and Trade Unit is responsible for coordinating Northern Territory Government involvement in major projects; facilitating the development of Timor Sea gas resources, developing

the Territory's long term relationships in the region, positioning Darwin as Australia's Asian gateway, developing the AustralAsia Trade Route, promoting key trade relationships and Territory investment attraction and marketing.

Key Achievements

- Signed a project facilitation agreement with Japanese company INPEX for a possible \$12 billion LNG development at Middle Arm
- Developed and enacted special project legislation for Bonaparte Gas Pipeline
- Coordinated the major project, Creating Darwin's Future
- Implemented the National Skilled Worker campaign and promoted opportunities in the Northern Territory including hosting information evenings in regional New South Wales
- Organised inbound missions from Europe and the USA to promote Indigenous arts and crafts
- Led trade missions to China and Vietnam
- Promoted Territory business and trade achievements through the *Territory Q* magazine and *Business Territory* newsletter
- Coordinated the Northern Territory's involvement in the Australian Petroleum Production and Exploration Association Conference
- Coordinated the Chief Minister's investment and trade mission to Japan and China
- Coordinated Darwin Waterfront and Convention Centre project, including the establishment of the Darwin Waterfront Corporation
- Coordinated the major project, Moving Alice Ahead
- Further developed the AustralAsia Trade Route including new shipping services with Indonesia, new bulk mineral exports and growing development of the Darwin Business Park
- Organised Indonesian trade missions to support new trade in mining supplies and hosted the second Indonesian Procurement Forum in Darwin; attended by 150 business delegates
- Delivered the Trade Support Scheme and supported the Chief Minister's Export and Industry Awards
- Successfully negotiated for the Elton John concert to be held in Darwin.

continued...

...from Major Projects, Asian Relations and Trade

Future Priorities

- Progress onshore gas developments on the Middle Arm Peninsula including the proposed INPEX \$12 billion development at Blaydin Point and a second gas train at Wickham Point
- Further develop the AustralAsia Trade Route through international shipping links, bulk handling facilities and Darwin Business Park
- Secure additional LNG and value-added petrochemical projects
- Continue to build relationships through ministerial visits, international engagement and Asian relations
- Continue to recruit skilled workers to the Territory.



GOVERNMENT BUSINESS SUPPORT

This group provides administrative and protocol support to the Administrator, Chief Minister, Ministers and the Leader of the Opposition, secretariat services to Executive Council and Cabinet, legislation drafting and publishing services, and the maintenance and upkeep of Government House.

OUTPUT: SUPPORT TO EXECUTIVE, MINISTERS AND LEADER OF THE OPPOSITION

Operational advice, administrative support, hospitality services and advice on protocol matters are provided to the Chief Minister, Ministers and the Leader of the Opposition. The department also provides secretariat services to Executive Council and Cabinet.

Performance Measures	2007–08 Estimate	2007–08 Actuals
Quantity		
Capacity to provide support	\$20.47M	\$21.20M
Official hospitality and ceremonial events	200	200
Hosted visits	25	25
Quality		
Client satisfaction	>80%	>80%
Timeliness		
Advice and support provided within required timeframes	>80%	>80%

Cabinet Office

The Cabinet Office provides secretariat services to the Northern Territory Cabinet, Executive Council, Department of the Chief Minister and the Remuneration Tribunal.

The office provides advice to ministers and Northern Territory Public Sector agencies on machinery of government matters and manages a range of whole-of-government databases including monitoring of government commitments.

The office manages the Community Cabinet program, through which Cabinet visits communities throughout the Territory

to meet and talk directly with Territorians about the issues affecting them. The office is responsible for the In Your Parliament newspaper feature and website, which provides information about the legislation, ministerial statements and ministerial reports in the Northern Territory Legislative Assembly.

The office also administers the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act* and provides assistance and produces information guides to support government agencies in administering government boards and committees.

Key Achievements

- Coordinated all documentation for swearing in of new Ministers and changes in Ministerial portfolio responsibilities in August 2007, 26 and 30 November 2007 and February 2008
- Made the first Northern Territory Cabinet records (pre self-government) available for public access on 2 January 2008
- Introduced a system of electronic distribution of business lists to NTPS chief executives to provide a more timely and effective service
- Reviewed and re-published the Cabinet Submission template and Cabinet Handbook
- Managed Community Cabinet visits to Jilkminggan, Mataranka, Katherine, Pine Creek and Alice Springs in addition to a Community Cabinet meeting with the Palmerston Regional Business Association
- Developed and implemented a new TRIM ministerial tracking database for the department and the ministerial offices
- Reviewed and re-published Executive Council and Legislation Handbooks following the introduction of the new regulation-making framework.

continued...

...from Cabinet Office

Future Priorities

- Commission an assessment of new ministerial tracking database for the department and ministerial offices and refine database as necessary, with a view to making database available to other agencies
- Continue information technology audit of Cabinet processes and procedures (within the Cabinet Office and across government) to improve the efficiency of the distribution of Cabinet documents
- Expand executive management reporting of ministerial correspondence flows and performance for the department
- Review the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act* in respect of the statutory framework for setting capacity entitlements for MLAs.

Protocol

The Protocol Unit advises government on all aspects of ceremony, official hospitality and protocol. The unit also arranges and supervises official hospitality and ceremonial activities for government, coordinates arrangements for dignitary visits and manages the government's VIP vehicle fleet.

These services help the government promote the Territory as a place to live, work and invest; contribute to the growth of stronger national and international relationships; and help foster a strong community spirit through recognising achievement and celebrating important events.

Key Achievements

- Arranged and successfully completed 25 official programs for visits by foreign dignitaries and VIPs
- Provided VIP transport to the Chief Minister, Ministers, Leader of the Opposition, Supreme Court judges and visiting dignitaries
- Arranged courtesy calls for visiting navy ships from the USA, France and Japan
- Organised festivities for Territory Day in all major population centres with fireworks displays, flag-raising and official receptions
- Coordinated more than 146 functions hosted by the Northern Territory Government.

Future Priorities

- Continue to implement cost effective procedures and monitor overall expenditure on public relations and entertainment
- Organise festivities and functions associated with the July 2008 V8s in Darwin, July 2008 Territory Day Celebrations, October 2008 Masters Games Alice Springs, April 2009 sittings of the Legislative Assembly in Alice Springs and the 2009 Arafura Games in Darwin
- Continue with unit cross training exercises involving official hospitality and official visits
- Continue stakeholder consultation to ensure ongoing unit performance and good quality relationships
- Maintain consistent application of protocol standards, ensuring principles are clear and communicated effectively.

OUTPUT: LEGISLATION PRODUCTION

This output provides legislation drafting services, including the drafting of bills for Acts, subordinate legislation and statutory instruments. Advice about legislation is provided to government and members of the Legislative Assembly and legislation is published to make it accessible to government and community members.

Performance Measures	2007–08 Estimate	2007–08 Actuals
Quantity		
Pages of legislation drafted	3000	1864
Quality		
Client satisfaction	>80%	85%
Timeliness		
Deadlines met	100%	100%
Legislation available online within five working days	>80%	100%
Cost		
Average cost per page of legislation drafted	\$555	\$887

Office of the Parliamentary Counsel

The Office of the Parliamentary Counsel provides legislative drafting services, and advice about legislation, to the Government, Members of the Legislative Assembly and statutory authorities. The office drafts:

- Bills for introduction in the Legislative Assembly that, when passed and assented to, become Acts of the Northern Territory

- subordinate legislation for making by the Administrator, judges and magistrates, councils and other statutory authorities
- statutory instruments for signing by the Administrator, Ministers and statutory office holders.

The office prepares Northern Territory legislation and related documents for publication in hard copy form and publishes Northern Territory legislation electronically.

Key Achievements

- Drafted a range of legislation including:
 - *Care and Protection of Children Act*
 - *Taxation Administration Act*
 - *Revenue Law Reform (Stamp Duty) Act*
 - *Law Reform (Dust Diseases) Amendment Act*
 - *Bonaparte Gas Pipeline (Special Provisions) Act*
 - *Domestic and Family Violence Act*
 - *Environment Protection Authority Act*
 - *Local Government Act*
 - *Workplace Health and Safety Act*
 - *Courts and Administrative Tribunals (Immunities) Act*
 - *Criminal Code Amendment (Assaults on Drivers of Commercial Passenger Vehicles) Act*
 - *Public Transport (Passenger Safety) Act*
 - *National Gas (Northern Territory) Act*
 - *Youth Justice Amendment (Family Responsibility) Act.*

Future Priorities

- Continue to provide a highly professional legislative drafting service that meets the demands of clients from within existing resources.

OUTPUT: SUPPORT TO ADMINISTRATOR AND GOVERNMENT HOUSE

This output provides administrative, secretarial, hospitality and ceremonial support to the Administrator of the Northern Territory, and maintains Government House.

Performance Measures	2007–08 Estimate	2007–08 Actuals
Quantity		
Capacity to provide support to the Administrator	\$2.09M	\$2.06M
Cost of maintaining Government House buildings and grounds	\$0.74M	\$0.77M
Quality		
Client satisfaction	>80%	>80%
Timeliness		
Advice and support provided within required timeframes	>80%	>80%

Government House

Government House provides support to the Administrator of the Northern Territory enabling him to perform statutory, ceremonial, representational and public duties associated with the office. It also promotes community awareness of the past and present roles of the Administrator and the historical significance of Government House.

Government House provides an official hospitality venue and service for the Administrator, on behalf of the Territory, to host visits from national and international dignitaries and prominent business representatives; conduct investitures and ceremonies for the presentation of honours

and awards to citizens who have been recognised for merit, bravery, services or personal achievement; and present Administrator's Medals and other awards for high achievement.

Government House is maintained at a standard appropriate to the office and for the benefit of the people of the Territory. The property is preserved and managed in line with the Burra Charter and the Northern Territory *Heritage Conservation Act* and related conservation and heritage requirements.

Key Achievements

- Supported the current and former Administrator to perform official duties including:
 - assenting to 40 proposed laws under section 7 of the *Northern Territory (Self-Government) Act*
 - presiding at 10 Executive Council meetings
 - receiving 89 official courtesy calls from ambassadors, consuls, high commissioners, vice regal and other VIPs to the Territory
 - conducting seven investiture ceremonies throughout the Northern Territory for 39 recipients of Australian honours and awards and bravery decorations
 - hosting four public open days at Government House
 - hosting 63 official functions at Government House.
- Provided administrative, secretarial and hospitality support to the Administrator and spouse
- Coordinated ceremonial, hospitality and maintenance activities associated with an outgoing and incoming Administrator of the Northern Territory.

continued...

...from Government House

Future Priorities

- Continue to support the Administrator during his term of tenure
- Foster and encourage within the community an awareness of the significance of Government House in the history of the Northern Territory
- Identify and implement new event management and diary software
- Continue to provide a safe environment for visitors and contractors to Government House
- Increase the functionality of the Government House website
- Manage the Minor New Works program for significant projects to refurbish Government House infrastructure
- Continue an extensive official travel program to visit remote communities and regional centres of the Northern Territory.



COMMUNITY ENGAGEMENT

This group leads, coordinates and monitors the development and implementation of whole-of-government social policy and programs, as well as initiatives designed to enhance the involvement of members of the community in government decision-making and their awareness of government policies, services and programs.

The outputs of Women's Advancement, Youth Advancement and Seniors' Advancement transferred to the new Department of Health and Families from 1 July 2008.

OUTPUT: WOMEN'S ADVANCEMENT

This output engages the community and government agencies to identify and progress women's policy priorities and advance the economic and social standing of Territory women.

Performance Measures	2007–08 Estimate	2007–08 Actuals
Quantity		
Capacity to manage and deliver programs and activities for women's advancement	\$0.96M	\$0.80M
Quality		
Client satisfaction	>80%	90%
Timeliness		
Advice provided within required timeframes	>80%	90%

Office of Women's Policy

The Office of Women's Policy is responsible for providing policy advice and information to government and Northern Territory Public Sector agencies. It has a central coordination, monitoring and reporting function.

Key Achievements

- Launched *Building on Our Strengths: A Framework for Action for Women in the Northern Territory 2008–2012*
- Attended and provided a Northern Territory policy perspective at:
 - Women's Advisers Meetings
 - Safety Taskforce
 - National Aboriginal and Torres Strait Islander Women's Gatherings.
- Recognised and promoted women's achievements through the 2008 Tribute to Northern Territory Women
- Represented the Northern Territory on the national White Ribbon Day campaign leadership group and managed and coordinated the White Ribbon Day campaign across the Territory
- Reviewed and updated domestic violence facts sheets to reflect the new *Domestic Violence Act 2007*
- Provided funding for grass roots organisations to hold activities for International Women's Day
- Held women's forums in Katherine and East Arnhem
- Provided advice to the Minister for Women's Policy to ensure a Northern Territory policy perspective at the 2007 Commonwealth, State, Territory and New Zealand Minister's Conference on the Status of Women
- Coordinated whole-of-government responses and prepared the Northern Territory jurisdiction report for the country report to the United Nations Convention on the Elimination of all Forms of Discrimination against Women
- Enhanced the Chief Minister's Study Scholarship for Women to better reflect the needs of Territory women
- Worked in partnership with NT Correctional Services to develop a female offender policy
- Undertook community engagement activities, created and maintained strategic partnerships with government agencies, organisations and individuals in the private and community sectors
- Planned for the transfer of the office to the new Department of Health and Families.

Future Priorities

- The Office of Women's Policy transferred to the new Department of Health and Families on 1 July 2008.
- Future priorities will be determined by the new department and will be reported on in future Department of Health and Families annual reports.

OUTPUT: YOUTH ADVANCEMENT

This output coordinates, monitors and reports on government services and programs for young Territorians, develops and delivers initiatives that improve the wellbeing of young people, and facilitates their contribution to government decision-making.

Performance Measures	2007–08 Estimate	2007–08 Actuals
Quantity		
Capacity to manage and deliver programs and activities for youth advancement	\$1.32M	\$1.13M
Quality		
Client satisfaction	>80%	85%
Timeliness		
Advice provided within required timeframes	>80%	85%

Office of Youth Affairs

The Office of Youth Affairs provides a whole-of-government approach to policy priorities for young people aged 12 to 25 years and develops effective communication links between young people, government and the wider community.

The office supports initiatives that improve young Territorians' personal wellbeing, promotes their positive achievements and assists them to reach their goals. In addition, the office supports events and activities that provide positive recreational and developmental opportunities for young Territorians.

Key Achievements

- Funded 93 recreational and developmental initiatives for young people, totalling \$139 330, through the Youth Engagement Grants Program
- Formed a partnership during National Youth Week with *beyondblue: The National Depression Initiative* to fund and coordinate activities that raised awareness of depression, anxiety and related drug and alcohol problems among young people
- Continued to provide support to the Youth Minister's Round Table of Young Territorians, which consulted directly with over 1200 young Territorians as part of its community-based projects in 2007
- Represented the Northern Territory in the National Youth Affairs Research Scheme, which reports on research specific to youth issues
- Coordinated over 120 events for National Youth Week 2008
- Sponsored the 2008 Minister for Young Territorians Excellence in Youth Leadership Award
- Represented the Northern Territory on the Ministerial Council on Education, Employment and Youth Affairs Youth Taskforce, which monitors the development of programs impacting on young people and guides national policy development
- Prepared the fourth annual progress report on the government's youth policy framework and released it in October 2007
- Planned for the transfer of the office to the new Department of Health and Families.

Future Priorities

- The Office of Youth Affairs transferred to the new Department of Health and Families on 1 July 2008.
- Future priorities will be determined by the new department and will be reported on in future Department of Health and Families annual reports.

OUTPUT: MULTICULTURAL ADVANCEMENT

This output engages the community and government agencies to ensure a coordinated approach to implementing government's policy priorities for the multicultural community.

Performance Measures	2007–08 Estimate	2007–08 Actuals
Quantity		
Capacity to manage and deliver programs and activities for multicultural advancement	\$0.75M	\$0.64M
Grants issued	120	120
Grants paid	\$1.11M	\$1.12M
Quality		
Client satisfaction	>80%	98%
Timeliness		
Advice provided within required timeframes	>80%	98%

Office of Multicultural Affairs

The Office of Multicultural Affairs engages with the community and government agencies to ensure a coordinated approach to the implementation of government's policy priorities for the multicultural community.

The office also develops and delivers initiatives that improve and promote multicultural participation in the community and facilitates the contribution of multicultural groups to government decision-making.

Key Achievements

- Successfully coordinated the Northern Territory's Harmony Month in March 2008
- Maintained funding agreements with peak organisations to provide services to the multicultural community
- Started to develop community profiles through engagement with multicultural groups
- Secured funding and helped to develop Islamic Awareness Week 2008 under the National Action Plan
- Started a review of multicultural policy
- Provided funding to eligible community groups to upgrade and repair premises
- Assisted Northern Territory Government agencies to respond to the needs of refugee migrants coming into the Northern Territory from new locations such as Burma
- Developed the Northern Territory response to the Australian Government's review of the Citizenship Test
- Provided information sessions on grants
- Commenced a formalised engagement program with the multicultural communities
- Represented the Northern Territory and participated in the intergovernmental working parties on immigration and multicultural issues
- Started to develop religious fact sheets through consultation with religious groups
- Started to develop religious fact sheets through consultation with religious groups
- Maintained the multicultural calendar and multicultural information directory
- Provided funding to promote multiculturalism and harmony in the Northern Territory
- Provided advice and assessment to clients through the Overseas Qualifications Unit
- Developed a whole-of-government response to the Australian Government on the intake of humanitarian migrants to the Northern Territory for 2008–09.

Future Priorities

- Review the multicultural policy for the Northern Territory from 2009
- Engage with skilled migrants and their dependents
- Release People of the NT statistics from the 2006 Census
- Complete the release of community profiles and religious facts sheets on Office of Multicultural Affairs' website
- Conduct a forum on the use of multicultural community facilities
- Review the grants program.

OUTPUT: SENIORS' ADVANCEMENT

This output engages with Territory seniors, community and government agencies to coordinate the implementation of government's policy priorities for seniors, develops and delivers initiatives that improve the wellbeing of seniors, and facilitates their contribution to government decision-making.

Performance Measures	2007–08 Estimate	2007–08 Actuals
Quantity		
Capacity to manage and deliver programs and activities for seniors' advancement	\$0.51M	\$0.42M
Quality		
Client satisfaction	>80%	84%
Timeliness		
Advice provided within required timeframes	>80%	84%

Office of Senior Territorians

The Office of Senior Territorians engages with the community and government agencies to ensure a coordinated approach to implementing government's policy priorities for seniors.

The office also develops and delivers initiatives that improve the wellbeing of seniors and facilitates their contribution to government decision-making.

Key Achievements

- Released the *Building the Territory for all Generations: A Framework for Active Ageing in the Northern Territory* in November 2007. The framework outlines government's intentions over the next five years as well as providing ideas for individuals and the community sector to assist people to age well
- Provided Seniors Month grants totalling \$38 364 to 47 different activities across the Territory, with very positive feedback from participants
- Assisted the NT Advisory Council on Ageing to develop a new work plan for 2007–08 that focuses on key priority issues for seniors including health, housing and transport
- Coordinated Seniors Month 2007 in August to promote a positive understanding of ageing and encourage an active and healthy lifestyle among Territory seniors
- Produced a Seniors Month calendar of events in conjunction with TIO, a major sponsor
- In partnership with the Council on the Ageing NT, coordinated five housing forums attended by over 250 people
- Held a forum in conjunction with the Council on the Ageing NT on End of Life Issues
- Planned for the transfer of the office to the new Department of Health and Families.

Future Priorities

- The Office of Senior Territorians transferred to the new Department of Health and Families on 1 July 2008
- Future priorities will be determined by the new department and will be reported on in future Department of Health and Families annual reports.

OUTPUT: SUPPORT TO COMMUNITY ORGANISATIONS AND EVENTS

This output supports a number of high-profile events and activities as well as providing grants, donations and sponsorship to support community groups for activities that benefit the community.

Performance Measures	2007–08 Estimate	2007–08 Actuals
Quantity		
Support to community event organisations	\$1.35M	\$1.41M
Grants issued	60	69
Grants paid	\$5.10M	\$5.13M
Quality		
Client satisfaction	100%	100%
Timeliness		
Grant funding provided within required timeframes	100%	100%

Northern Territory Major Events Company

The Northern Territory Major Events Company Pty Ltd concentrates its support on the largest events available to the Territory and those with the greatest growth potential. The company was established primarily to organise, attract, develop and support special events that provide substantial economic and social benefits to the Northern Territory.

Key Achievements

- Organised the following events:
 - SKYCITY Triple Crown, Round 6 of the 2007 V8 Supercar Championship Series
 - BASSINTHEGRASS Darwin
 - BASSINTHEDUST Alice Springs
 - Northern Territory Sports Awards
 - Darwin Convention Centre opening (community entertainment and VIP dinner).
- Supported the following events:
 - Tattersall's Finke Desert Race
 - Barkly Muster and Gold Rush
 - Anaconda Mountain Bike Enduro
 - Panasonic World Solar Challenge.

Future Priorities

- Organise the following events:
 - SKYCITY Triple Crown, Round 6 of the 2008 V8 Supercar Championship Series
 - BASSINTHEGRASS Darwin
 - BASSINTHEDUST Alice Springs
 - Northern Territory Sports Awards
 - Australian Masters Games
 - Arafura Games
 - Alice Springs Masters Games.
- Support the following events:
 - Tattersall's Finke Desert Race
 - Barkly Muster and Gold Rush
 - Anaconda Mountain Bike Enduro
 - Heineken Hottest 7s in the World (Rugby Union).

INPUTS: SERVICES

The Services Division works to support the capacity of the department in delivering its strategic objectives.

The division comprises Human Resources, Information and Office Services and Finance and Procurement Services. These services support the day-to-day operations of all business units and associated entities of the department as well as building on capacity to support the machinery of government.

HUMAN RESOURCES

Key Achievements

- Reviewed and implemented improved recruitment processes
- Developed the Human Resources web page to ensure staff have accessibility to all information
- Audited Job Analysis Questionnaires (JAQs) to ensure currency of job descriptions
- Supported the graduation of four business trainees under the apprenticeship program
- Implemented the Corporate Services Review
- Developed a welcome pack for all new employees
- Commenced an induction program for the department including cross-cultural awareness sessions
- Arranged for all staff to participate in selection panel training
- Supported three graduates under the Graduate Development Program
- Continued participating in the NTPS Development Leadership program with one staff member undertaking the Public Sector Management program and two staff members undertaking the Discovery program.

Future Priorities

- Continue to strengthen internal communications, promote departmental policies and practices, recommend strategies for improvement and work positively to provide solutions
- Support Early Careers programs
- Review, develop and implement a performance development program
- Develop a training program for the agency.

FINANCE AND PROCUREMENT SERVICES

Key Achievements

- Implemented SharePoint to distribute financial reports to the department more effectively
- Reviewed and updated finance related process documentation including the department's Accounting Property Manual
- Introduced detailed quarterly management reporting to further assist units to manage their resources efficiently.

Future Priorities

- Introduce online management reporting to business areas
- Improve procurement reporting procedures
- Enhance reporting capabilities for future hearings of the Estimates Committee.

INFORMATION AND OFFICE SERVICES

General

Key Achievements

- Ensured staff were informed of corporate information through the corporate communications system and the departmental newsletter *DCMatters*
- Identified areas for improvement and enhanced communication flow to business units through the Executive Information Coordinators' Group.

Future Priorities

- Continue to review and improve processes
- Continue to strengthen internal communications, promote agency policy, recommend strategies for improvement and work positively to provide solutions.

Information Technology

Key Achievements

- Developed a software management policy that will provide a controlled software environment and reduce costs
- Drafted the department's ICT Strategic Plan
- Reviewed and improved the management of corporate templates
- Started a review of agency business systems to identify critical and active systems and develop disaster recovery and risk management plans.

Future Priorities

- Oversee the roll-out of the new Standard Operating Environment in 2009
- Oversee the implementation of the Distributed File System
- Improve the management of email accounts by rationalising generic mailboxes and introducing a controlled limit on the size of mail accounts
- Manage the conversion to Microsoft exchange as the preferred whole-of-government messaging system
- Monitor changes to ICT security for the Office of the Chief Minister.

continued...

...from Information and Office Services

Office Services

Key Achievements

- Managed accommodation requirements for:
 - Office of the Chief Minister in Palmerston
 - Indonesian Customs Officials
 - Parliament House tenants during the IT cabling project.
- Reduced the size of the vehicle pool through better use of vehicles being home garaged and encouraging the use of four cylinder and hybrid vehicles
- Reduced energy emissions significantly by:
 - replacing standalone equipment with multi-functional devices and power saving functions
 - increasing the use of hybrid and energy efficient vehicles
 - participating in Earth Hour
 - encouraging staff to be more aware of energy consumption.
- Reviewed printers and photocopiers with a view to rationalising numbers, achieving more cost-effective energy efficiencies and improving productivity.

Future Priorities

- Assist with the relocation of the Offices of Youth Affairs, Senior Territorians and Women's Policy to the Office of Children and Families in the Department of Health and Community Services
- Continue to develop options to further reduce energy emissions across the agency
- Manage the fit-out and co-location of the Ombudsman and the Children's and Information commissioners in the National Mutual Building
- Further optimise the use of leased office accommodation
- Review and improve the system of recording assets.

Travel

Key Achievements

- Maintained an internal assessment function for all ministerial and departmental travel transactions to ensure errors are corrected before processing
- Participated in the assessment of the Travel Requests Information Processing System (TRIPS) with the aim of adopting it in the department.

Future Priorities

- Continue to internally assess all travel transactions to maintain a high standard of compliance and accuracy
- Review enhancements to TRIPS to determine timeframe for implementation.

Procurement

Key Achievements

- Reviewed and updated official delegations in line with changes to procurement directions
- Produced the 2008–09 Procurement Management Plan.
- Following a review of corporate services, transferred responsibility for delegations and procurement to the Finance Unit

continued...

...from Information and Office Services

Records and Information

Key Achievements

- Established a centralised whole-of-government system to report FOI requests received under the *Information Act*
- Streamlined systems and processes for the administration of requests received under the *Information Act*

Future Priorities

- Prepared for the transfer of electronic and physical records for the Offices of Youth Affairs, Women's Policy and Senior Territorians in readiness for the transfer to the new Department of Health and Families
- Started a training program for all TRIM users.

Future Priorities

- Manage the implementation of the centralised FOI reporting system across agencies
- Review and update FOI procedures and training
- Develop and implementation plan for the conversion to TRIM 6.2 and an electronic document management system.

section

4

OUR PEOPLE

The background of the page is a full-page underwater photograph. It shows a deep blue ocean with sunlight filtering down from the surface, creating a shimmering, textured effect on the water. The bottom of the frame shows a sandy seabed with some small, dark rocks or coral fragments.



OVERVIEW

Human Resources (HR) has primary responsibility for all employee related matters including training and development, worker's compensation and case management.

The department continued to implement comprehensive learning and development programs to ensure our employees have the skills and capacity to achieve organisational objectives. As part of our learning strategy, the development program will be embedded within individual staff performance agreements for 2008–09.

During the year we reviewed and developed our recruitment and selection policy. The department is committed to a fair and consistent approach to recruitment and selection in order to attract, retain and motivate employees.

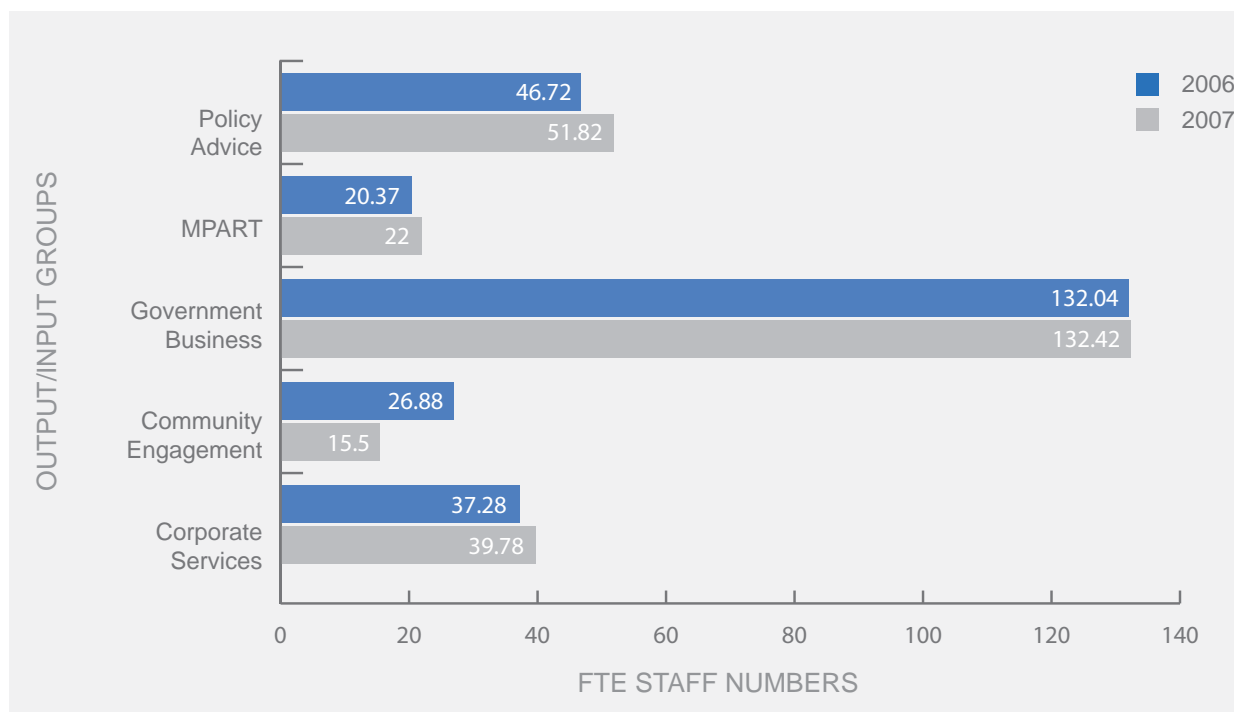
Recruiting and developing highly skilled employees will continue to be a key focus for 2008–09 with innovative approaches to recruitment being considered.

We implemented an induction program to give staff essential information about the department's operation, systems and priorities. The program also included a cross-cultural awareness session.

OUR STAFF IN PROFILE

- At 30 June 2008 we employed 261.52 full-time equivalent staff, mainly located in Darwin. This compared with 263.24 on 30 June 2007.
- 65 per cent of staff members were aged between 35 and 55 years old.
- Females represented 57 per cent of the department's employees, while males represented 43 per cent.
- Expenditure on professional development totalled \$124 593, which averaged \$476.42 per employee.
- Two employees undertook the Public Sector Management Program.
- Four apprentices commenced in 2007–08.
- Three graduates finished the Graduate Development Program and were successful in gaining employment within the Northern Territory Public Sector.

FULL-TIME EQUIVALENTS AT 30 JUNE 2007 AND 30 JUNE 2008



**Note Output Group Government Business includes Ministerial Staffing for 2007 86.47 & 2008 89.6*

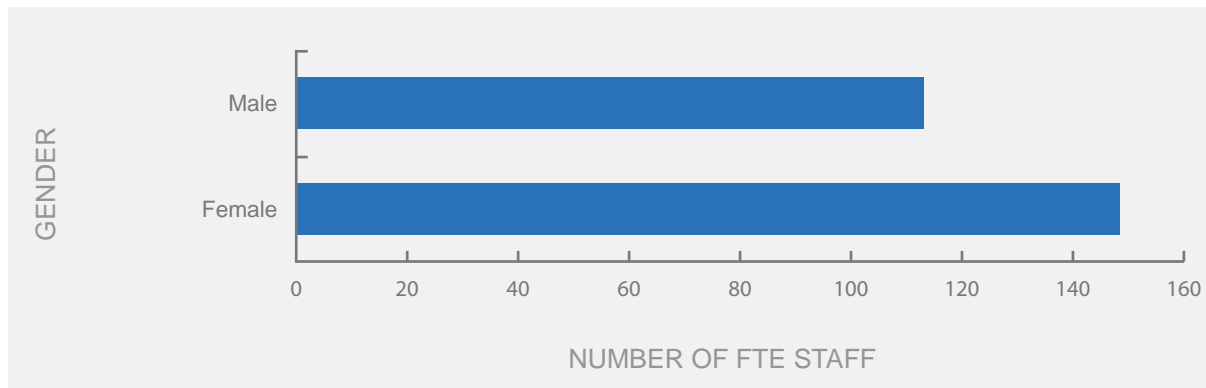
STAFF BY CLASSIFICATION

STAFF BY CLASSIFICATION AT 30 JUNE 2008

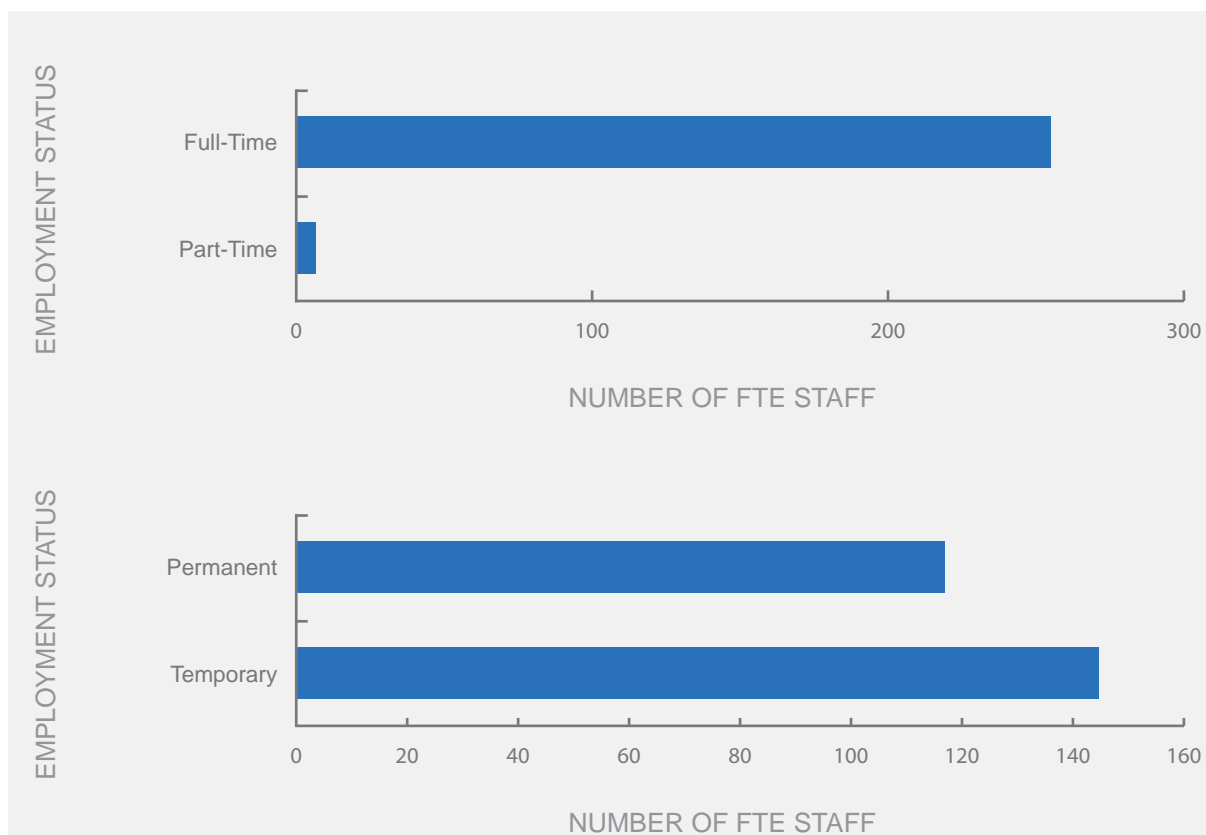
Classification	FTE staff 30 June 2007	FTE staff 30 June 2008
Departmental staffing		
Executive Contract Office 6	1	1
Executive Contract Officer 5	3	2
Executive Contract Officer 4	1	3
Executive Contract Officer 3	4	4
Executive Contract Officer 2	4	6
Executive Contract Officer 1	8.5	17
Executive Officer 3	0	0
Executive Officer 1	21.64	9.82
Professional 4	2	2
Professional 3	0	1
Professional 2	2	0
Professional 1	0	0
Technical 4	1	1
Technical 3	2	1
Technical 2	0	0
Technical 1	2	2
Administrative Officer 8	16.42	17.7
Administrative Officer 7	12	11.5
Administrative Officer 6	19.84	19.04
Administrative Officer 5	14.6	12.74
Administrative Officer 4	25.8	28
Administrative Officer 3	12	11.3
Administrative Officer 2	2	3
Administrative Officer 1	4.44	2.29
Physical 6	1	1
Physical 5	1	1
Physical 4	1	0
Physical 3	2.53	3.53
Physical 2	4	4
Graduate Program	3	5
National Indigenous Cadetship Program	0	0
NTPS Apprentice	5	2
Sub total	176.77	171.92
Ministerial staffing*	86.47	89.6
Total	263.24	261.52

*As ministerial staff are employed under the Contracts Act, specific details are not included in this profile.

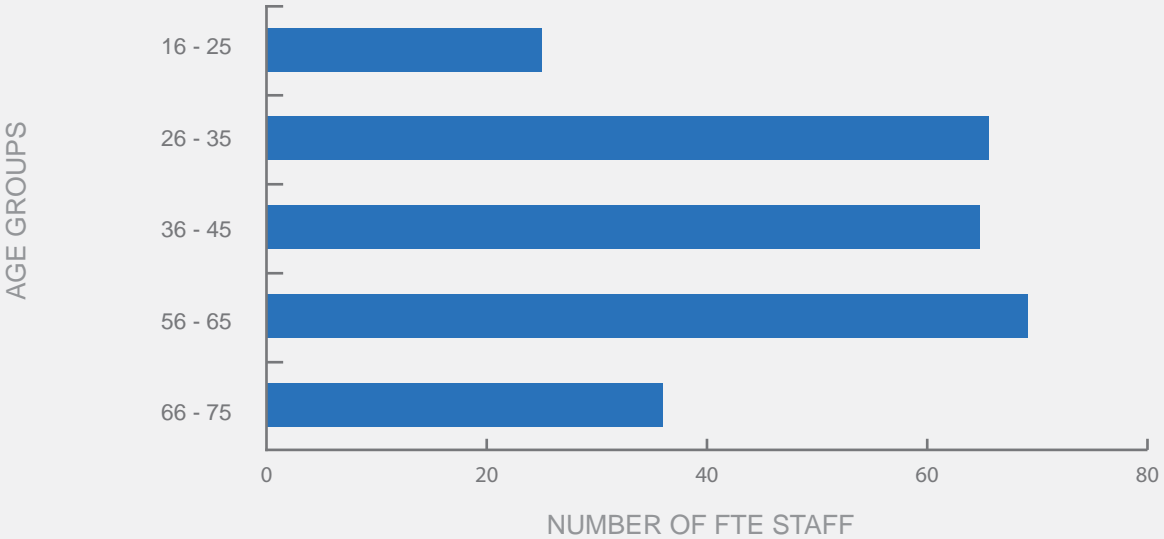
STAFF BY GENDER



STAFFING BY STATUS



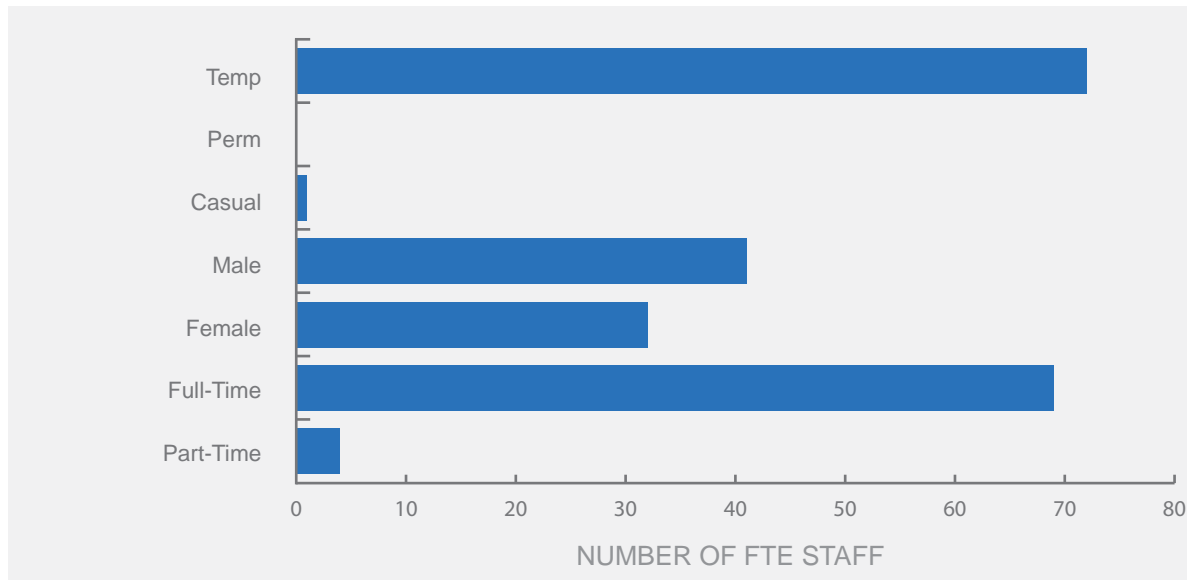
STAFF BY AGE GROUP



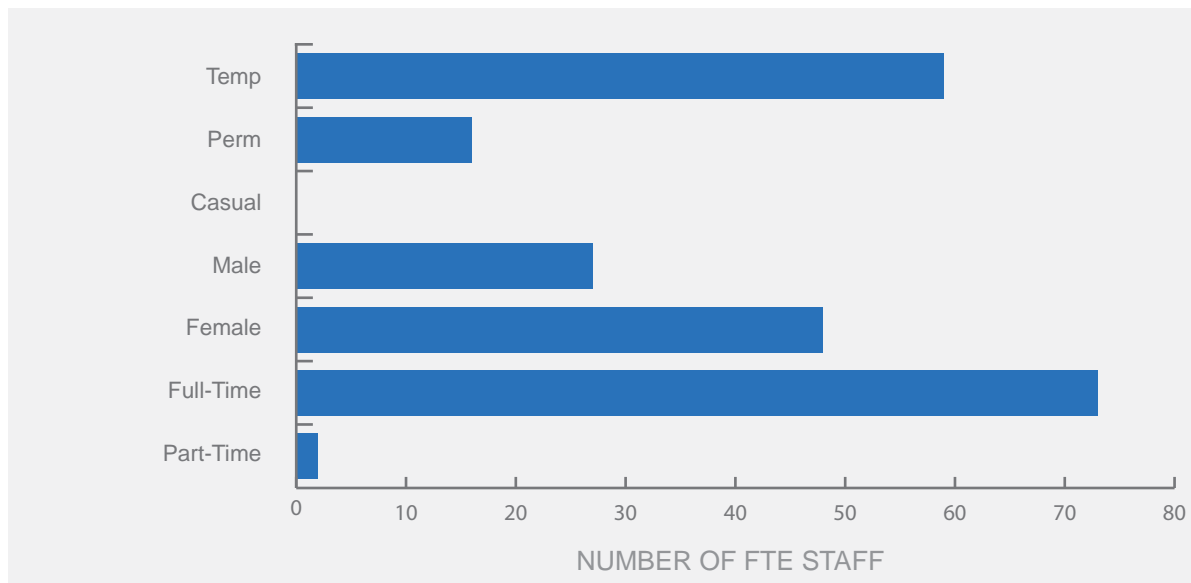
DEMOGRAPHICS

In 2007–08, 73 employees commenced with the department and 75 employees separated, with a staff turnover of 27.73 per cent.

STAFFING PROFILE OF NEW COMMENCEMENTS



STAFFING PROFILE OF SERARATIONS



INDIGENOUS EMPLOYEES BY CLASSIFICATION AND GENDER

The department currently has 22 Indigenous employees, representing 8.41 per cent of employees.

Classification	Indigenous employees	Male	Female
AO4	10	1	9
AO5	1	1	0
AO8	2	1	1
EO1C	2	0	2
NICP	3	0	3
NTPSA	1	0	1
PH5	1	1	0
SBA	2	0	2
Total	22	4	18

LEARNING AND PROFESSIONAL DEVELOPMENT

The department is committed to ongoing professional development and education and we ensure training is widely available to employees through study assistance and short courses as well as on-the-job learning.

A priority is to ensure employees have the organisational capability to respond to current and future business requirements. Therefore we actively encourage professional development through business unit managers and targeted training and development organised by Human Resources.

In 2007–08, a total of 117 employees undertook training. Expenditure on training activities was \$124 593.

The activities included:

- executive and management development programs
- leadership programs for women
- career management activities such as Winning the Job, Staff Selection; and Certificate IV in Frontline Management
- short courses and corporate health initiatives such as Sources of Law in the NT; Managing Emotions and Thriving Under Pressure; Drumbeat; Trim, Taut and Terrific; and Miller Health and Wellbeing Workshops
- information technology including Word, Excel, TRIM and Lotus Notes
- occupational health and safety including First Aid, Certificate IV in OH&S.

Staff attended a number of conferences and seminars including:

- Northern Territory Council of Social Services (NTCOSS)
- Australian Women and Leadership Forum – The Leadership Voice
- Superannuation and Retirement Seminar
- Little Children are Sacred Report
- Career Mapping Workshops for Youth in the NT Public Sector
- Best Practice in Grants Management Conference 2008
- Evolution and Innovation in Corporate Information Strategy Webinar
- How to Communicate to the Indigenous Market.

A number of staff attended Certificate IV in Government – Procurement; Procure Goods and Services; and Government Accounting System Fundamentals, Accounts Payable, General Ledger Enquiries and Credit Card Holder and an audit workshop to improve our overall effectiveness in financial management and compliance.

We reviewed and implemented a Recruitment and Selection Policy. All employees completed training in staff selection and are therefore eligible to be on a recruitment selection panel.

STAFF INDUCTION

HR developed and implemented a revised quarterly induction program for new employees. The latest session was held on 16 April 2008. Each division presented an overview, which gave new staff an opportunity to meet the Chief Executive and senior executives and familiarise themselves with the diversity of the department.

A welcome pack for new employees was also developed and is available on the HR intranet homepage. It includes all the corporate and HR information that a new starter needs to orientate themselves and contains checklists to ensure that a comprehensive orientation/induction has been completed.

The HR web page was developed as an e-tool and includes links to all facets of staff development and employment related legislation and literature as well as general housekeeping and corporate health advice and information.

CROSS-CULTURAL AWARENESS TRAINING

A further inclusion in the induction program was the cross-cultural awareness session delivered by local Indigenous consultants. The first session was well received and the program will continue in 2008–09. There is an open invitation to all staff to attend and the sessions are held quarterly.

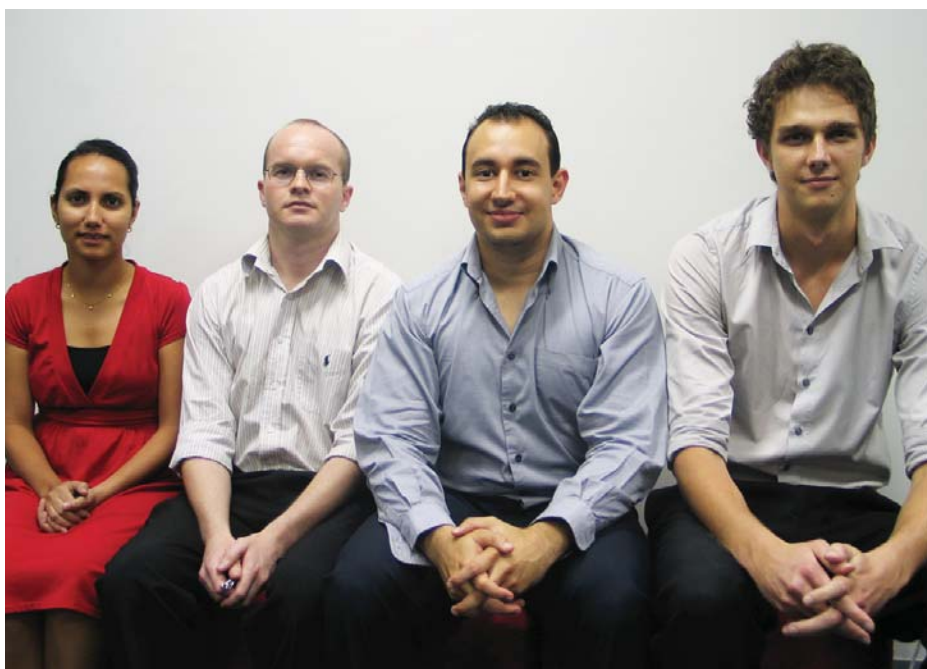
GRADUATE DEVELOPMENT PROGRAM

The Graduate Development Program for 2007–08 saw five graduates commence in January 2008 (four in Darwin and one in Alice Springs). They have studied locally and interstate and bring a range of qualifications with them including:

- Bachelor of Arts: International Relations/ Politics/American Studies
- Bachelor of Arts: Rural Social Welfare
- Bachelor of Law/Bachelor of IT
- Bachelor of Arts: Media Studies
- Bachelor of Arts/Bachelor of International Relations.

The graduates rotate quarterly and have gained experience in Communications and Marketing; Major Projects, Asian Relations and Trade; Office of Multicultural Affairs and Office of Women's Policy; Policy, Coordination and Implementation; Darwin Waterfront Corporation and Office of Indigenous Policy.

Graduates took part in an intensive induction program. They received individual Team Management Profiles and took part in training on Lotus Notes, TRIM and ministerial briefings and Cabinet submissions. They also took part in the Finance Officers in Training (FOITS) program conducted by Northern Territory Treasury.



Darwin based graduates (from left) Margarida De Araujo, Carl O'Connor, Romi Peerzada, Chris Stewart and Jonathan Elford (absent) commenced in 2008

Three graduates completed the program in 2007. One successfully gained a promotion in the Major Projects, Asian Relations and Trade Division; one is working on higher duties allowance on a temporary contract

in the Community Engagement Division. The other graduate sought leave without pay for six months to develop her skills further in the private sector.

Comments from our 2007 graduates:

"I had two extended rotations [instead of three], in Major Projects, Asian Relations and Trade and Policy, Coordination and Implementation. The experience in both divisions was very different. I was given the opportunity to work on the Baz Luhrmann's Australia film. This was the highlight of the year! Policy, Coordination and Implementation provided me with the opportunity to develop my written skills in a manner appropriate for government."

Audrey Billias



"DCM's 2007 Graduate Program was a small but lively bunch of girls and I greatly enjoyed getting to know them over the year. I was fortunate to rotate between four different offices within DCM as a graduate—Policy and Coordination, Cabinet Office, Office of Multicultural Affairs and Office of Indigenous Policy. My placements provided me with a raft of skills and experiences which has set me in good stead for my time in public service."

Caroline Morrison



"My personal experience as a graduate at DCM was fantastic. My placements included the Office of Indigenous Policy, Office of Youth Affairs and Marketing and Communications Unit. I enjoyed learning about the role of DCM as a primary agency and developing new networks within the NTPS. I can't believe that the year passed as quickly as it did!"

Gemma Benn



NORTHERN TERRITORY PUBLIC SECTOR APPRENTICESHIP PROGRAM

We continued to participate in the NTPS Apprenticeship Program and recruited four new apprentices in 2007–08. Thanks to the supervisors and the apprentices, this has been a very successful program with longer-term employment and study prospects for participants.

Our 2006–07 apprentices completed Certificate III in Business, Certificate II in Meetings and Events and Certificate III in Business Administration in Darwin and Alice Springs, one gaining a permanent promotion in the NTPS, the other two gaining employment with the Australian Government and the private sector.

Two NTPS apprentices commenced in the 2007 mid-year intake to study Certificate III in Business and Certificate III in Information Technology. One has been selected for a developmental placement opportunity in the Finance Unit beyond the end of the apprenticeship.

Two NTPS apprentices commenced in February 2008. One is studying a Certificate III in Business and is placed for six-month rotations in the Policy, Coordination and Implementation Unit and the Office of Indigenous Policy. One is currently employed in Major Events and is continuing to study at Charles Darwin University to complete a Certificate III in Meetings and Events.



Darwin based apprentices (from left) Charleeann Reid, Jasmine Long who commenced their training in mid 2007 and 2008.

NATIONAL INDIGENOUS CADETSHIP PROGRAM

Two cadets continued their study through the program in 2007–08, one in Darwin and one in Alice Springs. One new cadet commenced in 2008.

The cadets are studying a range of degrees including:

- Bachelor of International Studies/ Bachelor of Arts at the University of South Australia
- Bachelor of Social Work at Deakin University, Victoria
- Bachelor of Business/Bachelor of Arts at University of Technology, New South Wales.

The cadets continue to complete their work placements during the end of the academic year and in the mid-year semester break, in divisions such as Darwin Waterfront Corporation, the Alice Springs Office and Major Projects, Asian Relations and Trade.

SCHOOL-BASED APPRENTICESHIPS

One school-based apprentice worked three days a week in the Office of Youth Affairs and successfully completed a Certificate II in Business in 2007 and commenced a Certificate III in Meetings and Events under the NTPS Apprenticeship Program.

Two school-based apprentices commenced in 2008, placed in Darwin and Alice Springs, both working three days per week to complete Certificates II and III in Business through Group Training Northern Territory.

VACATION EMPLOYMENT PROGRAM

A total of three students have been placed in 2007–08 with the Office of the Chief Minister.

WORK EXPERIENCE STUDENTS

We hosted two work experience students, one from the Queensland University of Technology in a ministerial office and one in the Office of Youth Affairs.

EMPLOYEE ACHIEVEMENTS

We actively promote a rewards and recognition philosophy by acknowledging employee achievements through our fortnightly newsletter.

The following employees are acknowledged for their contributions and achievements in 2007–08.

Alice Springs school-based apprentice Khiani Payne was named the Group Training Northern Territory (GTNT) Apprentice of the Year for 2007.

Charleeann Reid (pictured below) successfully completed Certificate II in Business as a school-based apprentice in the Office of Youth Affairs in 2007. Charleeann was awarded the NAIDOC Committee Community Award during NAIDOC week in 2007.

Alice Springs National Indigenous Cadet, Jodie Satour, presented a joint paper at the NT Council of Social Services Exhibition *Territory Fair: How Do We Get There?* titled *Fair Transport: How Do We Get There?*

Marilynne Marshall of Policy Implementation has won one of five scholarships sponsored by the Northern Territory Commissioner for Public Employment and the Institute of Public Administration Australia (IPAA) NT Division. Marilynne's winning essay was titled 'Striking the right balance between policy making and policy implementation' and was based on the conference theme, *The future of the Public Service: striking the right balance*.

In April, graduates Gemma Benn and Caroline Morrison and employee Sarah O'Rourke were selected among four delegates from the Northern Territory who attended the 2020 Youth Summit. Sarah attended the 2020 Summit and participated in the governance sessions.




Charleeann Reid

PERSONAL ACHIEVEMENTS

Owen Samuels from Office Services participated in the 2008 Ten Pin Bowling Australia National Disability Championship in Belconnen, ACT, held the first week in June and won seven medals.

Melanie Hall from the Finance and Procurement Unit was selected to represent Australia in Wheelchair Basketball at the Osaka Cup held in Japan in February. Mel has also been selected in the Australian Wheelchair Basketball team competing in the 2008 Beijing Paralympics.

EQUITY AND DIVERSITY

We ensure representation of people from all diversity groups by employing Indigenous Australians, people from culturally diverse backgrounds, people with disabilities, youth and mature-aged workers.

This has been achieved through:


- taking part in the Project Employment Program, which has resulted in the temporary employment of a visually impaired receptionist and the permanent employment of an intellectually and physically impaired employee

- employing three Indigenous cadets, two employees under the school-based apprenticeship program, five employees under the Graduate Development Program and four employees under the NTPS Apprenticeship Program.

Commitment to developing equity and diversity in the workplace is enhanced through attendance at cross-cultural awareness sessions as part of our induction program.

We foster flexible employment arrangements by highlighting the benefits of flexible work practices to managers and employees and providing strategies to support a healthy work-life balance.

A Positive Workplace Program is under development to address the key elements of productive and positive workplaces and seek to improve employees' awareness and understanding of appropriate and inappropriate behaviours and the impacts. This will complement the Appropriate Behaviour in the Workplace Policy and Guidelines.


*Owen Samuels is pictured
proudly wearing his medals.*



OCCUPATIONAL HEALTH AND SAFETY

We are committed to the health, safety and wellbeing of our employees and continue to work, in partnership with the Department of Corporate and Information Services' Workplace Injury Solutions Unit, to provide an occupational health and safety program that includes:

- advice and assistance
- policy and audit advice and recommendations
- early intervention and compensation claims management.

HR manages worker's compensation and early intervention cases. Claims in 2007–08 are detailed below.

COMPARISON OF WORKER'S COMPENSATION CLAIMS

Worker's Compensation Claims	2006–07	2007–08	Variation
Claims at start of year	5	8	3
New claims	6	6	0
Claims resolved during year	3	11	8
Open claims at year end	7	3	-4
Staff currently receiving worker's compensation payments	1	0	-1

INCIDENTS

A total of seven incidents were reported in 2007–08, which is one fewer than in 2006–07.

The incidents were:

- slips, trips and falls: 1
- body stressing: 1
- environmental factors: 1
- mental factors: 3
- miscellaneous (unspecified): 1.

EARLY INTERVENTION

In 2007–08 five staff used our Early Intervention program, whereby the department reimburses expenses incurred as a result of a work related injury. The program cost \$4162.

Other intervention strategies for 2007–08 include:

- Voice Activated Software was purchased and installed for two employees, along with training, ongoing help and monitoring.
- All staff have access to recommended office safety and ergonomic information to conduct self-assessments.
- Ergonomic workstation assessments are conducted for new employees who present with a pre-existing injury or problem. Five assessments were conducted.
- HR conducted the annual flu shot program in April 2008. A total of 117 employees were vaccinated, at a cost of \$2574 compared to 100 employees in 2007.

OCCUPATIONAL HEALTH AND SAFETY

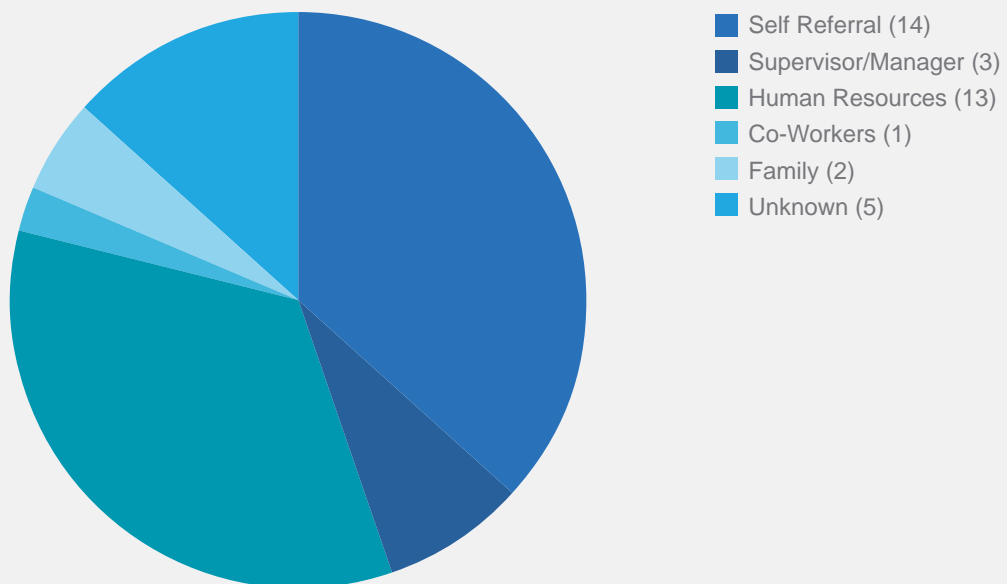
The Workplace Health and Safety Group stood down in April 2008 and a revived and refocused OH&S Committee was formed, with representation from all business units including Alice Springs.

The first aid and fire warden designated officer lists were updated, first aid kits were audited, signage was updated and training for first aid officers was coordinated by Human Resources.

EMPLOYEE ASSISTANCE PROGRAM

The department used two Employee Assistance Program providers in 2007–08. Approximately 38 staff used their services. The breakdown was as follows:

Breakdown of EAP Referral Types





OUR PEOPLE

FLEXIBLE WORKING ARRANGEMENTS

We support flexible working arrangements and 12 staff use the arrangements as follows:

- one EO1 at 30 hours per week
- one AO8 at 30 hours per week
- one AO8 who periodically worked from home from 5 February to 21 February 2008
- one AO8 who works from 6:30am to 2:51pm
- one AO7 at 22.03 hours per week and one at 4 days per week.
- one AO7 at 14.42 hours per week
- one AO6 at 20 hours per week
- one AO6 who works consolidated hours
- one AO5 who works consolidated hours
- one AO4 at 26.46 hours per week
- one PH3 at 20 hours per week.

STUDY ASSISTANCE

We have supported 12 employees with study assistance in the following areas:

- Bachelor of Arts, Monash University
- Masters International Management, Charles Darwin University
- Diploma of Business – Human Resources, Darwin Human Resource and Computer Academy
- Certificate IV in Frontline Management, Department of Corporate and Information Services
- Certificate IV in Training and Assessment, Darwin Human Resources and Computer Academy
- Certificate III Horticulture, Charles Darwin University
- Graduate Certificate in Journalism, Charles Sturt University
- Masters in Tropical Environmental Management, Charles Darwin University.

Two other self-funded employees were supported with time to continue studying a Post Graduate Certificate in Adult Education and a Bachelor of Arts, majoring in Political Science and Gender Studies.

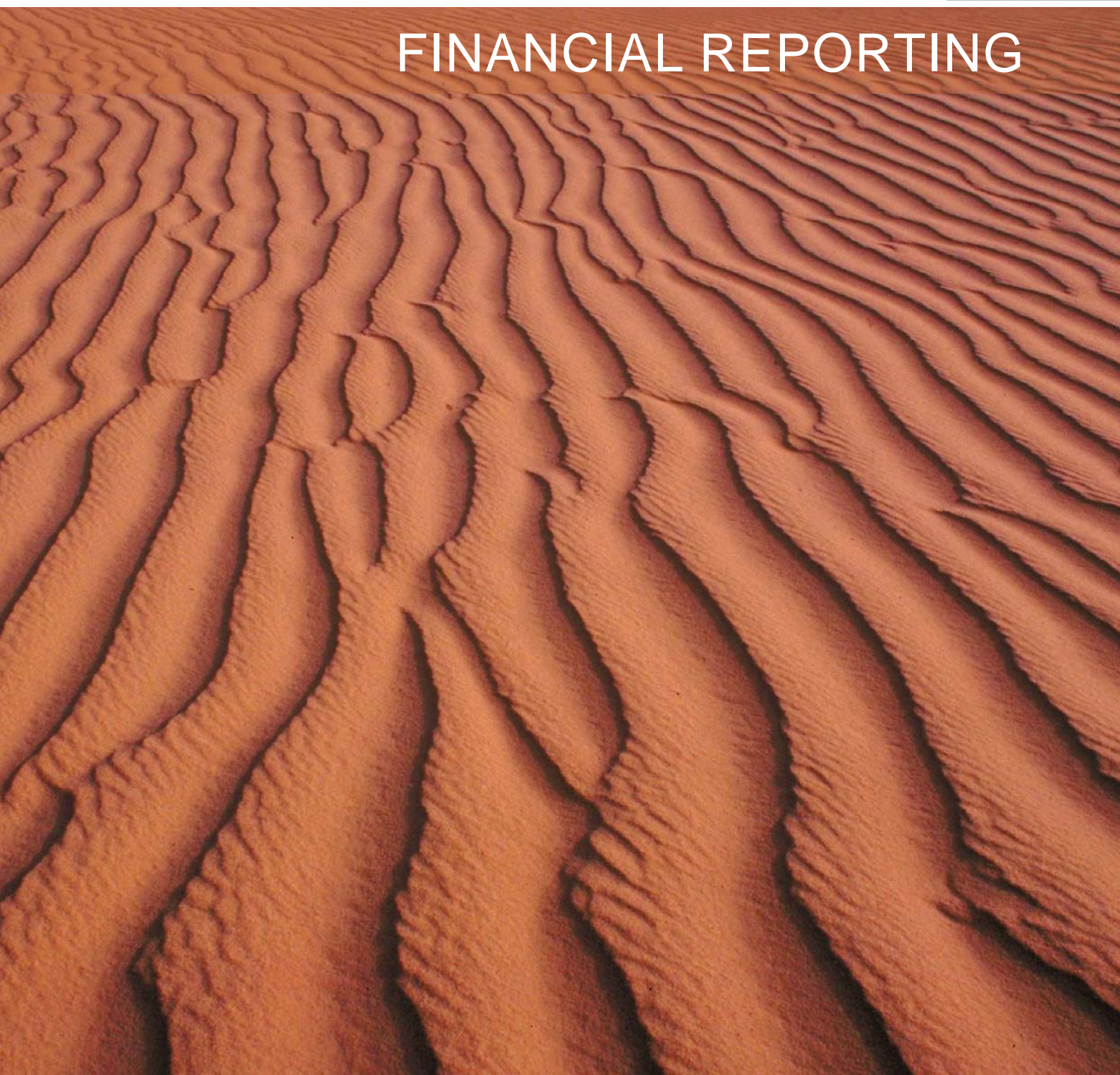
PUBLIC SECTOR MANAGEMENT PROGRAM

The department sponsored two staff members in the Public Sector Management Program in 2007–08, at an approximate cost of \$6000 each. The program is targeted at the A06 to A08 levels. It results in university accreditation at the graduate certificate level.

section

4

FINANCIAL REPORTING



FINANCIAL STATEMENT OVERVIEW

FOR THE YEAR ENDED 30 JUNE 2008

The 2007–08 financial statements and notes for the Department of the Chief Minister have been prepared on an accrual basis and are consistent with the adoption of the Australian equivalent to the International Financial Reporting Standards (IFRS). The statements provide information on the operating performance, balance sheet and cash flow of the agency for the financial year ended 30 June 2008.

Operating Statement

For the year ended 30 June 2008, the Department of the Chief Minister recorded a deficit of \$5.84 million; the budgeted deficit at the beginning of the year was \$561 000 and the revised deficit published in the 2008–09 budget was \$765 000.

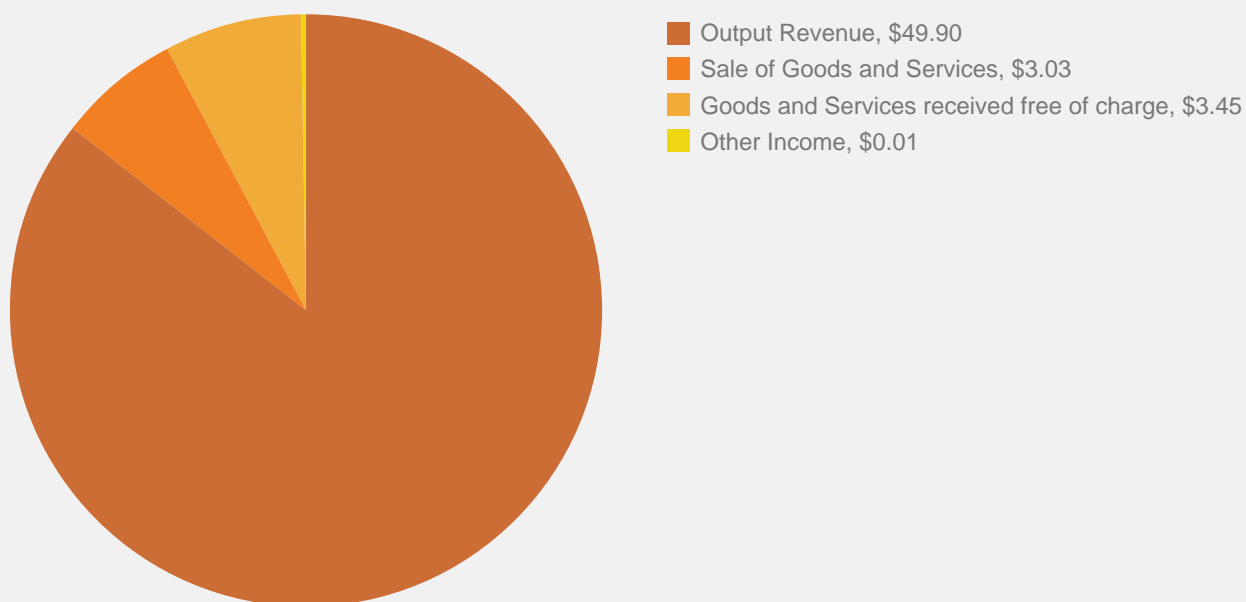
The Northern Territory Government, through this Department, holds investments in the AustralAsia Railway project. The Australian Government has contributed 50 per cent of the funding for these investments and is entitled to a 50 per cent return on any investments recovered by the Northern Territory Government. Given the unlikely return of Territory investments in the railway project, the Department has considered it prudent to provide for the write-down of investments of \$10.10 million in the project in accordance with generally accepted accounting principles. This provision has also been applied to the \$5.05 million liability to repay the Australian Government's contribution to the project. This has contributed \$5.05 million to the deficit. The remainder of the deficit is primarily attributable to unfunded depreciation expenses of \$560 000 and unfunded capital expenditure.

	2007–08 (\$M)	2006–07(\$M)	Variance (\$M)
Revenue	56.483	54.797	1.686
Expenses	62.319	56.181	(1.071)
Deficit	(5.836)	(1.384)	0.615

Operating revenue increased by \$1.67 million in 2007-08 compared to 2006-07. The major contributors were increases in output revenue (\$1.09 million) and sales of goods and services (\$908 000). The primary reason for the increase in output revenue was the transfer of responsibility for the operation

of the Darwin Convention Centre from the Department of Planning and Infrastructure to the Darwin Waterfront Corporation. This was partially offset by decreases due to the transfer of responsibility for the Northern Territory Translating and Interpreting Service and Seniors Card functions to other agencies.

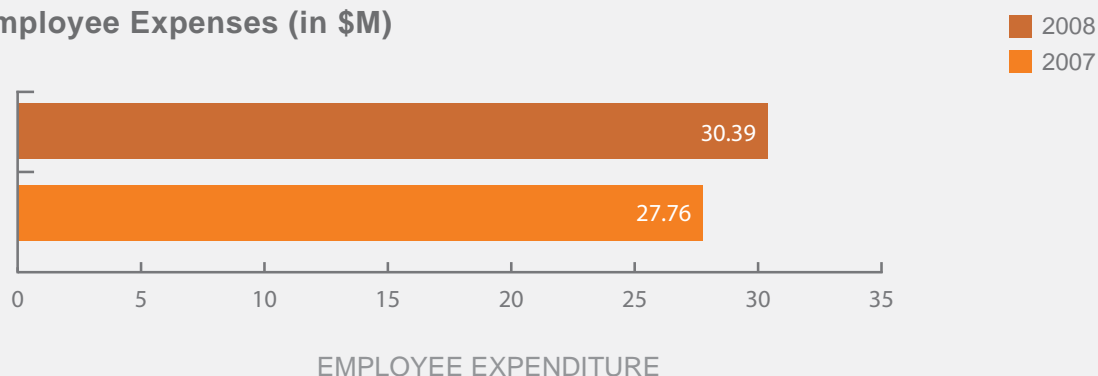
Operating Revenue (in \$M)



Personnel expenditure increased by \$2.63 million in 2007-08 compared to 2006-07 for a combination of reasons, including increased activity in the Major Projects, Asian Relations and Trade and

the Government Business Support Output Groups, the 4 per cent public sector pay increase and a number of corporate services staff transferring from the Office of the Commissioner for Public Employment.

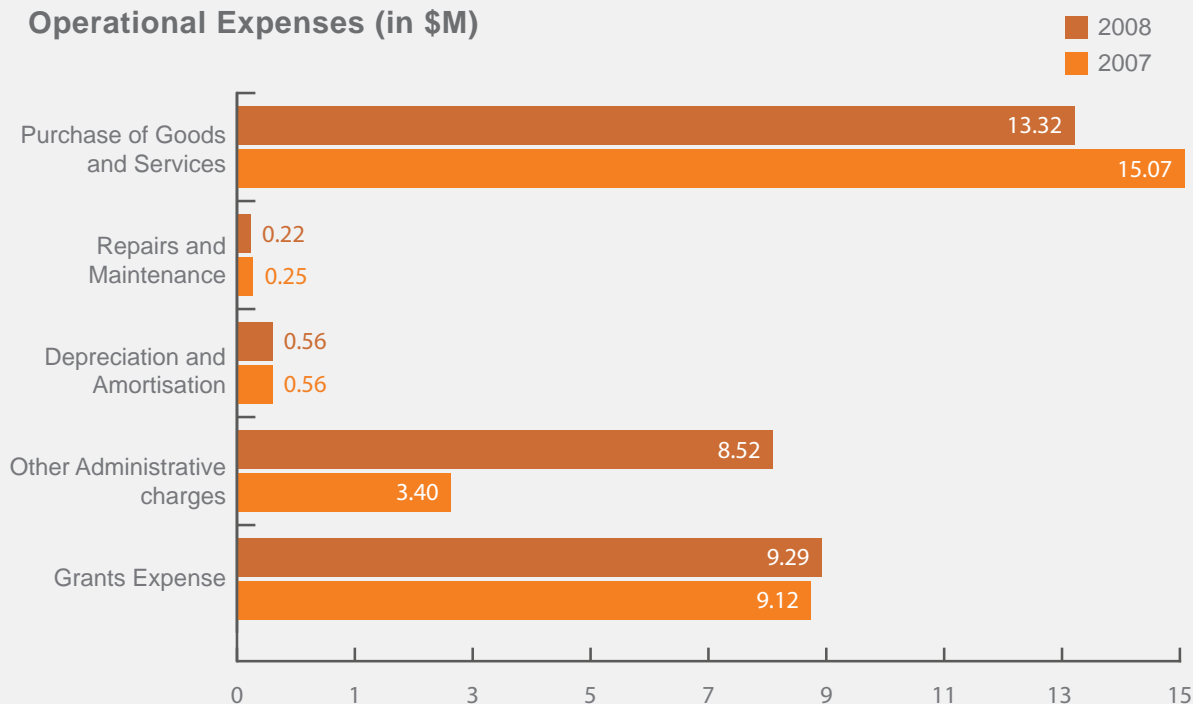
Employee Expenses (in \$M)



During 2007-08 the purchase of goods and services expense decreased by \$1.75 million, primarily due to the transfer of responsibility for

the activities mentioned above and marketing expenses in 2006-07 related to the Road Safety Campaign which were not recurring.

Operational Expenses (in \$M)



Balance Sheet

During 2007-08 the agency's assets decreased by \$5.67 million to \$42.25 million. A reduction of \$10.10 million is attributable to the provision of doubtful debts related to investments in

the AustralAsia Railway project. This was partially offset by a \$6.26 million increase in property plant and equipment relating to the transfer of the Darwin Convention Centre to the Darwin Waterfront Corporation and a decrease in cash at bank.

	2007-08 (\$M)	2006-07(\$M)	Variance (\$M)
Assets	42.250	47.924	4.443
Liabilities	7.238	13.848	(1.560)
Equity	35.011	34.076	6.003

Current liabilities decreased by \$6.61 million during 2007-08, this was primarily due to the creation of a provision against the liability for an Australian Government advance related to the NT Railway (\$5.05 million) and a decrease in payables (\$2.14 million).

Statement of Changes in Equity

The Statement of Changes in Equity reports movements in equity balances during the year. Equity increased by \$935 000, which resulted from equity injections via appropriation, offset by the \$5.84 million deficit for the year.

Cashflow Statement

The Cashflow Statement reports on total cash payments and receipts during the financial year. Overall the Department of the Chief Minister decreased its cash held by \$2.68 million. This was largely due to the increased payments made against payables for goods and services.

	2007–08 (\$M)	2006–07(\$M)
Cash at start of year	3.247	0.810
Net movement	(2.677)	2.437
Cash at end of year	0.570	3.247

CERTIFICATION OF THE FINANCIAL STATEMENTS

We certify that the attached financial statements for the Department of the Chief Minister have been prepared from proper accounts and records in accordance with the prescribed format, the *Financial Management Act* and Treasurer's Directions.

We further state that the information set out in the Operating Statement, Balance Sheet, Statement of Changes in Equity, Cash Flow Statement, and notes to and forming part of the financial statements, presents fairly the financial performance and cash flows for the year ended 30 June 2008 and the financial position on that date.

At the time of signing, we are not aware of any circumstances that would render the particulars included in the financial statements misleading or inaccurate.



Mike Burgess
Chief Executive



Karl Dyason
Chief Finance Officer

22 September 2008

DEPARTMENT OF THE CHIEF MINISTER

OPERATING STATEMENT *For the year ended 30 June 2008*

	NOTE	2008 \$'000	2007 \$'000
INCOME			
Taxation Revenue			
<i>Grants and Subsidies Revenue</i>			
Current		107	165
Output Revenue	3	49 867	48 774
Sales of Goods and Services		3 031	2 123
Goods and Services Received Free of Charge	4	3 452	3 404
Gain on Disposal of Assets	5	-	1
Other Income		26	330
TOTAL INCOME		56 483	54 797
EXPENSES			
Employee Expenses		30 393	27 763
<i>Administrative Expenses</i>			
Purchases of Goods and Services	6	13 323	15 074
Repairs and Maintenance		221	252
Depreciation and Amortisation	10	560	564
Loss on Disposal of Assets	5	12	-
Other Administrative Expenses		8 519	3 404
<i>Grants and Subsidies Expenses</i>			
Current		8 942	8 724
Capital		349	400
TOTAL EXPENSES	3	62 319	56 181
NET SURPLUS/(DEFICIT)	15	(5 836)	(1 384)

The Operating Statement is to be read in conjunction with the notes to the financial statements.

DEPARTMENT OF THE CHIEF MINISTER

BALANCE SHEET *As at 30 June 2008*

	NOTE	2008 \$'000	2007 \$'000
ASSETS			
<i>Current Assets</i>			
Cash and Deposits	7	570	3 247
Receivables	8	1 595	770
Prepayments		43	4
Total Current Assets		2 208	4 021
<i>Non-Current Assets</i>			
Advances and Investments	9	-	10 117
Property, Plant and Equipment	10	40 042	33 786
Total Non-Current Assets		40 042	43 903
TOTAL ASSETS		42 250	47 924
LIABILITIES			
<i>Current Liabilities</i>			
Payables	11	(2 265)	(4 406)
Provisions	13	(3 178)	(3 032)
Other Liabilities	14	(204)	(3)
Total Current Liabilities		(5 647)	(7 440)
<i>Non-Current Liabilities</i>			
Borrowings and Advances	12	-	(5 050)
Provisions	13	(1 591)	(1 358)
Total Non-Current Liabilities		(1 591)	(6 408)
TOTAL LIABILITIES		(7 238)	(13 848)
NET ASSETS		3 5011	34 076
EQUITY			
	15		
Capital		(59 159)	(52 387)
Reserves		(2 061)	(2 061)
Accumulated Funds		26 207	20 372
TOTAL EQUITY		35 011	34 076

The Balance Sheet is to be read in conjunction with the notes to the financial statements.

DEPARTMENT OF THE CHIEF MINISTER

STATEMENT OF CHANGES IN EQUITY *For the year ended 30 June 2008*

	NOTE	2008 \$'000	2007 \$'000
BALANCE OF EQUITY AT 1 JULY	24	<u>34 076</u>	<u>35 056</u>
<i>Capital</i>	15		
Balance at 1 July		<u>52 387</u>	<u>51 982</u>
Equity Injections		<u>6 772</u>	<u>574</u>
Equity Withdrawals		<u>-</u>	<u>(169)</u>
Balance at 30 June		<u>59 159</u>	<u>52 386</u>
<i>Reserves</i>	15		
Balance at 1 July		<u>2 061</u>	<u>2 061</u>
Balance at 30 June		<u>2 061</u>	<u>2 061</u>
<i>Accumulated Funds</i>	15		
Balance at 1 July		<u>(20 372)</u>	<u>(18 988)</u>
Surplus/(Deficit) for the Period		<u>(5 836)</u>	<u>(1 384)</u>
Gains/(Losses) Recognised Directly in Equity		<u>-</u>	<u>-</u>
Balance at 30 June		<u>(26 207)</u>	<u>(20 372)</u>
BALANCE OF EQUITY AT 30 JUNE		<u>35 011</u>	<u>34 076</u>
Total Income and Expense Recognised Directly to Equity		<u>-</u>	<u>-</u>

This Statement of Changes in Equity is to be read in conjunction with the notes to the financial statements.

DEPARTMENT OF THE CHIEF MINISTER

CASH FLOW STATEMENT *As at 30 June 2008*

	NOTE	2008 \$'000 (Outflows) / Inflows	2007 \$'000 (Outflows) / Inflows
CASH FLOWS FROM OPERATING ACTIVITIES			
<i>Operating Receipts</i>			
Taxes Received			
<i>Grants and Subsidies Received</i>			
Current		107	165
Output Revenue Received		49 867	48 774
Receipts from Sales of Goods and Services		4 259	4 341
<i>Total Operating Receipts</i>		<u>54 223</u>	<u>53 280</u>
<i>Operating Payments</i>			
Payments to Employees		(29 883)	(27 298)
Payments for Goods and Services		(17 666)	(13 682)
<i>Grants and Subsidies Paid</i>			
Current		(8 942)	(8 724)
Capital		(349)	(400)
<i>Total Operating Payments</i>		<u>(56 840)</u>	<u>(50 104)</u>
Net Cash from/(Used in) Operating Activities	16	<u>(2 617)</u>	<u>3 176</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
<i>Investing Receipts</i>			
Proceeds from Asset Sales	5	<u>4</u>	<u>1</u>
<i>Total Investing Receipts</i>		<u>4</u>	<u>1</u>
<i>Investing Payments</i>			
Purchases of Assets	10	<u>(456)</u>	<u>(965)</u>
<i>Total Investing Payments</i>		<u>(456)</u>	<u>(965)</u>
Net Cash from/(Used in) Investing Activities		<u>(452)</u>	<u>(964)</u>
CASH FLOWS FROM FINANCING ACTIVITIES			
<i>Financing Receipts</i>			
Deposits Received		(3)	
<i>Equity Injections</i>	15		
Capital Appropriation		395	395
<i>Total Financing Receipts</i>		<u>392</u>	<u>395</u>
<i>Financing Payments</i>			
Repayment of Borrowings			
Finance Lease Payments	18	-	(1)
Equity Withdrawals	15	-	(169)
<i>Total Financing Payments</i>		<u>-</u>	<u>(170)</u>
Net Cash from/(Used in) Financing Activities		<u>392</u>	<u>225</u>
Net Increase/(Decrease) in Cash Held		<u>(2 677)</u>	<u>2 437</u>
Cash at Start of Financial Year		3 247	810
CASH AT END OF FINANCIAL YEAR	7	<u>570</u>	<u>3 247</u>

The Cash Flow Statement is to be read in conjunction with the notes to the financial statements.



DEPARTMENT OF THE CHIEF MINISTER

NOTES TO THE FINANCIAL STATEMENTS *For the year ended 30 June 2008*

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1. OBJECTIVES AND FUNDING

As a central agency, the Department of the Chief Minister develops frameworks to support the government's social, economic and development policies. The department ensures government priorities are implemented effectively across the Northern Territory Public Sector.

The department provides leadership and facilitation in attracting investment to the Northern Territory and in coordinating whole-of-government approaches to issues across the Northern Territory Public Sector.

The department is predominantly funded by parliamentary appropriations. The Financial Statements encompass all funds through which the department controls resources to carry on its functions.

In the process of reporting on the department as a single agency, all intra-agency transactions and balances have been eliminated.

A listing of agency output groups and their functions can be found in the Performance by Output section of the annual report.


2. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

a. Basis of Accounting

The financial statements have been prepared in accordance with the requirements of the *Financial Management Act* and related Treasurer's Directions. The *Financial Management Act* requires the Department of the Chief Minister to prepare financial statements for the year ended 30 June based on the form determined by the Treasurer. The form of agency financial statements is to include:

- i. a Certification of the Financial Statements
- ii. an Operating Statement
- iii. a Balance Sheet
- iv. a Statement of Changes in Equity
- v. a Cash Flow Statement and
- vi. applicable explanatory notes to the financial statements.

The form of agency financial statements is consistent with the accrual budget format and the requirements of Australian Accounting Standards, including AASB 101 and AASB 107. The format also requires additional disclosures specific to Territory Government entities.



The financial statements have been prepared using the accrual basis of accounting, which recognises the effect of financial transactions and events when they occur, rather than when cash is paid out or received.

Except where stated, the financial statements have also been prepared in accordance with the historical cost convention.

b. Agency and Territory Items

The financial statements of the Department of the Chief Minister include income, expenses, assets, liabilities and equity over which the department has control (agency items). Certain items, while managed by the agency, are controlled and recorded by the Territory rather than the agency (Territory items). Territory items are recognised and recorded in the Central Holding Authority as discussed below.

Central Holding Authority

The Central Holding Authority is the 'parent body' that represents the government's ownership interest in government controlled entities.

The Central Holding Authority also records all Territory items, such as income, expenses, assets and liabilities controlled by the government and managed by agencies on behalf of the government. The main Territory item is Territory income, which includes taxation and royalty revenue, Australian Government general purpose funding (such as GST revenue), fines, and statutory fees and charges.

The Central Holding Authority also holds certain Territory assets not assigned to agencies as well as certain Territory liabilities that are not practical or effective to assign to individual agencies such as unfunded superannuation and long service leave.

The Central Holding Authority recognises and records all Territory items, and as such, these items are not included in the agency's financial statements. However, as the agency is accountable for certain Territory items managed on behalf of government, these items have been separately disclosed in note 23 - Schedule of Territory Items.

The Department of the Chief Minister did not administer nor manage any Territory items on behalf of the government.

c. Comparatives

Where necessary, comparative information for the 2006–07 financial year has been reclassified to provide consistency with current year disclosures.

d. Presentation and Rounding of Amounts

Amounts in the financial statements and notes to the financial statements are presented in Australian dollars and have been rounded to the nearest \$1000, with amounts of \$500 or less being rounded down to zero.

e. Changes in Accounting Policies

There have been no changes to accounting policies adopted in 2007–08 as a result of management decisions.

f. Goods and Services Tax

Income, expenses and assets are recognised net of the amount of Goods and Services Tax (GST), except where the amount of GST incurred on a purchase of goods and services is not recoverable from the Australian Tax Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the Balance Sheet.

Cash flows are included in the Cash Flow Statement on a gross basis. The GST components of cash flows arising from investing and financing activities that are recoverable from, or payable to, the ATO are classified as operating cash flows. Commitments and contingencies are disclosed net of the amount of GST recoverable or payable unless otherwise specified.

g. Income Recognition

Income encompasses both revenue and gains.

Income is recognised at the fair value of the consideration received, exclusive of the amount of Goods and Services Tax (GST). Exchanges of goods or services of the same nature and value without any cash consideration being exchanged are not recognised as income.

Output Revenue

Output revenue represents government funding for agency operations and is calculated as the net cost of agency outputs after taking into account funding from agency income. The net cost of agency outputs for Output Appropriation purposes does not include any allowance for major non-cash costs such as depreciation.

Revenue in respect of this funding is recognised in the period in which the agency gains control of the funds.

Grants and Other Contributions

Grants, donations, gifts and other non-reciprocal contributions are recognised as revenue when the agency obtains control over the assets comprising the contributions. Control is normally obtained upon receipt.

Contributions are recognised at their fair value. Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated.

Sale of Goods

Revenue from the sale of goods is recognised (net of returns, discounts and allowances) when control of the goods passes to the customer and specified conditions associated with the sale have been satisfied.

Rendering of Services

Revenue from rendering services is recognised on a stage of completion basis.

Interest Revenue

Interest revenue is recognised as it accrues, taking into account the effective yield on the financial asset.

Goods and Services Received Free of Charge

Goods and services received free of charge are recognised as revenue when a fair value can be reliably determined and the resource would have been purchased if it had not been donated. Use of the resource is recognised as an expense.

Disposal of Assets

A gain or loss on disposal of assets is included as a gain or loss on the date control of the asset passes to the buyer, usually when an unconditional contract of sale is signed. The gain or loss on disposal is calculated as the difference between the carrying amount of the asset at the time of disposal and the net proceeds on disposal. Refer also to note 5.

Contributions of Assets

Contributions of assets and contributions to assist in the acquisition of assets, being non-reciprocal transfers, are recognised, unless otherwise determined by government, as gains when the agency obtains control of the asset or contribution. Contributions are recognised at the fair value received or receivable.

h. Repairs and Maintenance Expenses

Funding is received for repairs and maintenance works associated with agency assets as part of Output Revenue. Costs associated with repairs and maintenance works on agency assets are expensed as incurred.

i. Interest Expenses

Interest expenses include interest and finance lease charges. Interest expenses are expensed in the period in which they are incurred.

j. Cash and Deposits

For the purposes of the Balance Sheet and the Cash Flow Statement, cash includes cash on hand, cash at bank and cash equivalents. Cash equivalents are highly liquid short-term investments that are readily convertible to cash. Cash at bank includes monies held in the Accountable Officer's Trust Account (AOTA) that are ultimately payable to the beneficial owner. Refer also to note 21.

k. Inventories

General inventories are all inventories other than those held for distribution and are carried at the lower of cost and net realisable value. Cost of inventories includes all costs associated with bringing the inventories to their present location and condition. When inventories are acquired at no or nominal consideration, the cost will be the current replacement cost at date of acquisition.

Inventories held for distribution are those inventories distributed at no or nominal consideration, and are carried at the lower of cost and current replacement cost.

l. Receivables

Receivables include accounts receivable and other receivables and are recognised at fair value less any allowance for impairment losses.

The allowance for impairment losses represents the amount of receivables the agency estimates are likely to be uncollectible and are considered doubtful. Analyses of the age of the receivables that are past due as at the reporting date are disclosed in an ageing schedule in note 8. Reconciliation of changes in the allowance accounts is also presented.

Accounts receivable are generally settled within 30 days.

m. Property, Plant and Equipment***Acquisitions***

All items of property, plant and equipment with a cost, or other value, equal to or greater than \$5000 are recognised in the year of acquisition and depreciated as outlined below. Items of property, plant and equipment below the \$5000 threshold are expensed in the year of acquisition.

The construction cost of property, plant and equipment includes the cost of materials and direct labour, and an appropriate proportion of fixed and variable overheads.

Complex Assets

Major items of plant and equipment comprising a number of components that have different useful lives, are accounted for as separate assets. The components may be replaced during the useful life of the complex asset.

Subsequent Additional Costs

Costs incurred on property, plant and equipment subsequent to initial acquisition are capitalised when it is probable that future economic benefits in excess of the originally assessed performance of the asset will flow to the Agency in future years. Where these costs represent separate components of a complex asset, they are accounted for as separate assets and are separately depreciated over their expected useful lives.

Construction (Work in Progress)

As part of *Financial Management Framework*, the Department of Planning and Infrastructure is responsible for managing general government capital works projects on a whole-of-government basis. Therefore appropriation for capital works is provided directly to the Department of Planning and Infrastructure and the cost of construction work in progress is recognised as an asset of that department. Once completed, capital works assets are transferred to the agency.

Revaluations

Subsequent to initial recognition, assets belonging to the following classes of non-current assets are revalued with sufficient regularity to ensure that the carrying amount of these assets does not differ materially from their fair value at reporting date:

- Land
- Buildings
- Infrastructure assets
- Heritage and cultural assets
- Biological assets
- Intangibles.

Fair value is the amount for which an asset could be exchanged, or liability settled, between knowledgeable, willing parties in an arms length transaction. Other classes of non-current assets are not subject to revaluation and are measured at cost.

The unique nature of some of the heritage and cultural assets may preclude reliable measurement. Such assets have not been recognised in the financial statements.

Depreciation and Amortisation

Items of property, plant and equipment, including buildings but excluding land, have limited useful lives and are depreciated or amortised using the straight-line method over their estimated useful lives.

Amortisation applies in relation to intangible non-current assets with limited useful lives and is calculated and accounted for in a similar manner to depreciation.

The estimated useful lives for each class of asset are in accordance with the Treasurer's Directions and are determined as follows:

	2008	2007
Buildings	50 years	50 years
Infrastructure assets	50 years	50 years
Plant and equipment	5 years	5 years
Heritage and cultural assets	100 years	100 years

Assets are depreciated or amortised from the date of acquisition or from the time an asset is completed and held ready for use.

Impairment of Assets

An asset is said to be impaired when its carrying amount exceeds its recoverable amount.

Non-current physical and intangible agency assets are assessed for indicators of impairment on an annual basis. If an indicator of impairment exists, the agency determines the asset's recoverable amount. The asset's recoverable amount is determined as the higher of the asset's depreciated replacement cost and fair value less costs to sell. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

Impairment losses are recognised in the Operating Statement unless the asset is carried at a revalued amount. Where the asset is measured at a revalued amount, the impairment loss is offset against the Asset Revaluation Reserve for that class of asset to the extent that an available balance exists in the Asset Revaluation Reserve.

In certain situations, an impairment loss may subsequently be reversed. Where an impairment loss is subsequently reversed, the carrying amount of the asset is increased to the revised estimate of its recoverable amount. A reversal of an impairment loss is recognised in the Operating Statement as income, unless the asset is carried at a revalued amount, in which case the impairment reversal results in an increase in the Asset Revaluation Reserve. Note 15 provides additional information in relation to the Asset Revaluation Reserve.

n. Leased Assets

Leases under which the agency assumes substantially all the risks and rewards of ownership of an asset are classified as finance leases. Other leases are classified as operating leases.

Finance Leases

Finance leases are capitalised. A leased asset and a lease liability equal to the present value of the minimum lease payments are recognised at the inception of the lease.

Lease payments are allocated between the principal component of the lease liability and the interest expense.

Operating Leases

Operating lease payments made at regular intervals throughout the term are expensed when the payments are due, except where an alternative basis is more representative of the pattern of benefits to be derived from the leased property. Lease incentives under an operating lease of a building or office space are recognised as an integral part of the consideration for the use of the leased asset. Lease incentives are to be recognised as a deduction of the lease expenses over the term of the lease.

o. Payables

Liabilities for accounts payable and other amounts payable are carried at cost which is the fair value of the consideration to be paid in the future for goods and services received, whether or not billed to the agency. Accounts payable are normally settled within 30 days.

p. Employee Benefits

Provision is made for employee benefits accumulated as a result of employees rendering services up to the reporting date. These benefits include wages and salaries and recreation leave. Liabilities arising in respect of wages and salaries and recreation leave and other employee benefit liabilities that fall due within twelve months of reporting date are classified as current liabilities and are measured at amounts expected to be paid. Non-current employee benefit liabilities that fall due after twelve months of the reporting date are measured at present value, calculated using the government long term bond rate.

No provision is made for sick leave, which is non-vesting, as the anticipated pattern of future sick leave to be taken is less than the entitlement accruing in each reporting period.

The following employee benefit expenses are recognised on a net basis :

- wages and salaries, non-monetary benefits, recreation leave, sick leave and other leave entitlements
- other types of employee benefits.

As part of the *Financial Management Framework*, the Central Holding Authority assumes the long service leave liabilities of government agencies, including the Department of the Chief Minister and as such no long service leave liability is recognised in agency financial statements.

q. Superannuation

Employees' superannuation entitlements are provided through the:

- NT Government and Public Authorities Superannuation Scheme (NTGPASS)
- Commonwealth Superannuation Scheme (CSS)
- non-government employee nominated schemes for employees commencing on or after 10 August 1999.

The agency makes superannuation contributions on behalf of its employees to the Central Holding Authority or non-government employee nominated schemes. Superannuation liabilities related to government superannuation schemes are held by the Central Holding Authority and as such are not recognised in agency financial statements.

r. Contributions by and Distributions to Government

The agency may receive contributions from government where the government is acting as owner of the agency. Conversely, the agency may make distributions to government. In accordance with the *Financial Management Act* and Treasurer's Directions, certain types of contributions and distributions, including those relating to administrative restructures, have been designated as contributions by, and distributions to, government. These designated contributions and distributions are treated by the agency as adjustments to equity.

The Statement of Changes in Equity and note 15 provide additional information in relation to contributions by, and distributions to, government.

s. Commitments

Disclosures in relation to capital and other commitments, including lease commitments are shown at note 18 and are consistent with the requirements contained in AASB 101, AASB 116 and AASB 117.

Commitments are those contracted as at 30 June where the amount of the future commitment can be reliably measured.

3. OPERATING STATEMENT BY OUTPUT GROUP

	Note	Policy Advice & Public Sector Coordination	Major Projects Asian Relations and Trade	Government Business Support	Community Engagement	Total
		2008 \$'000	2007 \$'000	2008 \$'000	2007 \$'000	2008 \$'000
INCOME						
Current Grants and Subsidies Revenue		18	5			
Sales of Goods and Services						
Output Revenue				45	38	107
Other Agency Revenue		10 724	11 053	22 078	21 015	49 867
Miscellaneous Revenue		569	999	313	64	3 031
Goods and Services Received	4	3	2	8	-	26
Free of Charge		809	786	2 032	328	3 452
Gain on Disposal of Assets	5	-	-	-	-	-
TOTAL INCOME		12 123	12 845	24 476	23 099	56 483
EXPENSES						
Employee Expenses		7 717	7 865	16 218	14 763	30 393
Administrative Expenses						
Purchases of Goods and Services	6	3 290	4 937	6 967	6 176	13 323
Repairs and Maintenance		24	21	171	201	221
Depreciation and Amortisation	10	67	92	294	276	560
Other Administrative Expenses		809	787	2 032	1 993	8 519
Loss on Disposal of Assets	5	9	-	12	-	12
Grants and Subsidies Expenses						
Current		157	38	-	-	8 942
Capital		-	-	-	-	349
TOTAL EXPENSES		12 064	13 740	25 693	23 409	62 319
NET SURPLUS/(DEFICIT)	15	59	(895)	(1 217)	(310)	(5 836)

This Operating Statement by Output Group is to be read in conjunction with the notes to the financial statements

	2008 \$'000	2007 \$'000
4. GOODS AND SERVICES RECEIVED FREE OF CHARGE		
Corporate and Information Services	3 452	3 404
	<u>3 452</u>	<u>3 404</u>
5. LOSS ON DISPOSAL OF ASSETS		
Net proceeds from the disposal of non-current assets	(4)	1
Less: Carrying value of non-current assets disposed	(8)	-
Gain on the disposal of non-current assets	<u>(12)</u>	<u>1</u>
6. PURCHASES OF GOODS AND SERVICES		
The net surplus/(deficit) has been arrived at after charging the following expenses:		
Goods and Services Expenses:		
Consultants ⁽¹⁾	719	1 617
Advertising ⁽²⁾	-	-
Marketing and Promotion ⁽³⁾	1 599	2 493
Document Production	271	315
Legal Expenses ⁽⁴⁾	46	90
Recruitment ⁽⁵⁾	238	67
Training and Study	133	157
Official Duty Fares	1 790	1 617
Travelling Allowance	177	237
1. Includes marketing, promotion and IT consultants.		
2. Does not include recruitment advertising or marketing and promotion advertising.		
3. Includes advertising for marketing and promotion but excludes marketing and promotion consultants' expenses, which are incorporated in the consultants' category.		
4. Includes legal fees, claim and settlement costs.		
5. Includes recruitment related advertising costs.		
7. CASH AND DEPOSITS		
Cash on Hand	11	11
Cash at Bank	559	3 236
	<u>570</u>	<u>3 247</u>

	2008 \$'000	2007 \$'000
8. RECEIVABLES		
Current		
Accounts Receivable	541	509
Less: Allowance for Impairment Losses	(1)	(1)
	<u>540</u>	<u>508</u>
GST Receivables	228	234
Other Receivables	827	28
	<u>1 055</u>	<u>262</u>
Total Receivables	<u>1 595</u>	<u>770</u>
Aging of Receivables		
Not Overdue	1498	598
Overdue for less than 30 Days	-	1
Overdue for 30 to 60 Days	-	16
Overdue for more than 60 Days	97	155
Total Receivables	<u>1 595</u>	<u>770</u>
9. ADVANCES AND INVESTMENTS		
Advances	-	-
Investments		
Railway Project Investments	42 817	42 817
Less: Allowance for Doubtful Advances	42 817	32 700
	<u>-</u>	<u>10 117</u>
Total Advances and Investments	<u>-</u>	<u>10 117</u>

	2008 \$'000	2007 \$'000
10. PROPERTY, PLANT AND EQUIPMENT		
Land		
At Fair Value	10 985	4 800
	<u>10 985</u>	<u>4 800</u>
Buildings		
At Fair Value	9 610	9 427
Less: Accumulated Depreciation	(3 272)	(3 132)
	<u>6 338</u>	<u>6 295</u>
Infrastructure		
At Fair Value	16 495	16 495
Less: Accumulated Depreciation	(702)	(559)
	<u>15 793</u>	<u>15 936</u>
Construction (Work in Progress)		
At Capitalised Cost	5 907	5 724
	<u>5 907</u>	<u>5 724</u>
Plant and Equipment		
At Cost	2 074	2 019
Less: Accumulated Depreciation	(1 230)	(1 106)
	<u>844</u>	<u>913</u>
Computer Software		
At Cost	63	-
Less: Accumulated depreciation	(5)	-
	<u>58</u>	<u>-</u>
Heritage and Cultural Assets		
At Fair Value	260	260
Less: Accumulated Depreciation	(143)	(142)
	<u>116</u>	<u>118</u>
Total Property, Plant and Equipment	<u>40 042</u>	<u>33 786</u>

Property, Plant and Equipment Valuations

The fair value of these assets was determined based on any existing restrictions on asset use. Where reliable market values were not available, the fair value of agency assets was based on their depreciated replacement cost.

Impairment of Property, Plant and Equipment

Agency property, plant and equipment assets were assessed for impairment as at 30 June 2008. No impairment adjustments were required as a result of this review.

10. PROPERTY, PLANT AND EQUIPMENT (CONTINUED)

Property, Plant and Equipment Reconciliations

A reconciliation of the carrying amount of property, plant and equipment at the beginning and end of 2007–08 is set out below:

	Land	Buildings	Infrastructure	Construction (Work in Progress)	Plant & Equipment	Computer Software	Heritage & Cultural Assets	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Carrying Amount as at 1 July 2007	4 800	6 295	15 936	5 724	913	0	118	33,786
Additions	6 185	-	-	143	227	49	-	6,604
Disposals	-	-	-	-	(31)	(5)	-	(36)
Depreciation and Amortisation	-	(141)	(143)	-	(273)	-	(1)	(560)
Additions/(Disposals) from Administrative Restructuring	-	-	-	-	-	-	-	-
Additions/(Disposals) from Asset Transfers	-	184	-	-	8	14	-	206
Revaluation Increments/(Decrements)	-	-	-	-	-	-	-	-
Impairment Losses	-	-	-	-	-	-	-	-
Impairment Losses Reversed	-	-	-	-	-	-	-	-
Other Movements	-	-	-	40	-	-	-	40
Carrying Amount as at 30 June 2008	10 985	6 338	15 793	5 907	844	58	117	40,042

10. PROPERTY, PLANT AND EQUIPMENT (CONTINUED)

Property, Plant and Equipment Reconciliations

A reconciliation of the carrying amount of property, plant and equipment at the beginning and end of 2006–07 is set out below:

	Land	Buildings	Infrastructure	Construction (Work in Progress)	Plant & Equipment	Computer Software	Heritage & Cultural Assets	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Carrying Amount as at 1 July 2006	4 800	6 317	16 081	4 981	932	-	121	33 232
Additions	-	-	-	743	223	-	-	966
Disposals	-	-	-	-	-	-	-	-
Depreciation and Amortisation	-	(149)	(145)	-	(269)	-	(2)	(564)
Additions/(Disposals) from Administrative Restructuring	-	-	-	-	-	-	-	-
Additions/(Disposals) from Asset Transfers	-	127	-	-	26	-	-	153
Revaluation Increments/(Decrements)	-	-	-	-	-	-	-	-
Impairment Losses	-	-	-	-	-	-	-	-
Impairment Losses Reversed	-	-	-	-	-	-	-	-
Other Movements	-	-	-	-	-	-	-	-
Carrying Amount as at 30 June 2007	4 800	6 295	15 936	5 724	913	-	119	33 786

	2008 \$'000	2007 \$'000
11. PAYABLES		
Accounts Payable	1 178	3 774
Accrued Expenses	1 087	632
Total Payables	<u>2 265</u>	<u>4 406</u>
12. BORROWINGS AND ADVANCES		
Current		
Loans and Advances		
Finance Lease Liabilities	-	1
	<u>-</u>	<u>1</u>
Non-Current		
Commonwealth Advances – Railway Project Investments	21 400	21 400
Less: Allowance for Doubtful Advances	21 400	16 350
	<u>-</u>	<u>5 050</u>
Total Borrowing's and Advances	<u>-</u>	<u>5 049</u>
13. PROVISIONS		
Current		
<i>Employee Benefits</i>		
Annual Leave and Airfares	2 348	2 313
Leave Loading	210	259
	<u>2 558</u>	<u>2 572</u>
<i>Other Current Provisions</i>		
Fringe Benefits Tax	160	163
Payroll Tax	262	297
Superannuation	198	-
	<u>620</u>	<u>460</u>
	<u>3 178</u>	<u>3 032</u>
Non-Current		
<i>Employee Benefits</i>		
Recreation Leave	1 591	1 358
	<u>1 591</u>	<u>1 358</u>
Total Provisions	<u>4 769</u>	<u>4 390</u>

	2008 \$'000	2007 \$'000
Reconciliations of Provisions		
Balance as at 1 July 2007		
Annual Leave and Airfares		
Balance at Start of Year	2 313	1 992
Additional Provisions Recognised	2 466	2 823
Reductions Arising from Payments	(2 431)	(2 503)
	<u>2 348</u>	<u>2 313</u>
Leave Loading		
Balance at Start of Year	259	222
Additional Provisions Recognised	157	188
Reductions Arising from Payments	(206)	(159)
Balance as at 30 June 2008	<u>210</u>	<u>259</u>
Fringe Benefits Tax		
Balance at Start of Year	163	181
Additional Provisions Recognised	624	697
Reductions Arising from Payments	(627)	(715)
Balance as at 30 June 2008	<u>160</u>	<u>163</u>
Payroll Tax		
Balance at Start of Year	297	344
Additional Provisions Recognised	-	1 512
Reductions Arising from Payments	35	(1 559)
Balance as at 30 June 2008	<u>262</u>	<u>297</u>
Superannuation		
Balance at Start of Year	0	-
Additional Provisions Recognised	198	-
Reductions Arising from Payments	-	-
Balance as at 30 June 2008	<u>198</u>	<u>-</u>
Reconciliations of Provisions – Non-Current		
Annual Leave		
Balance at Start of Year	1 358	1 189
Additional Provisions Recognised	233	168
Reductions Arising from Payments	-	-
Balance as at 30 June 2008	<u>1 591</u>	<u>1 358</u>

The agency employed 261.52 full-time equivalent employees in 2008 (263.24 in 2007).

	2008 \$'000	2007 \$'000
14. OTHER LIABILITIES		
Current		
Unearned revenue	204	3
	<u>204</u>	<u>3</u>
15. EQUITY		
Equity represents the residual interest in the net assets of the Department of the Chief Minister. The government's ownership interest in department is held in the Central Holding Authority as described in note 2(b).		
Capital		
Balance as at 1 July	52 387	51 982
<i>Equity Injections</i>		
Capital Appropriation	395	395
Equity Transfers In	6 377	179
<i>Equity Withdrawals</i>		
Capital Withdrawal	(91)	(169)
Equity Transfers Out	91	-
Balance as at 30 June	<u>59 159</u>	<u>52 387</u>
Reserves		
Asset Revaluation Reserve		
(i) <i>Nature and Purpose of the Asset Revaluation Reserve</i>		
The asset revaluation reserve includes the net revaluation increments and decrements arising from the revaluation of non-current assets. Impairment adjustments may also be recognised in the Asset Revaluation Reserve.		
(ii) <i>Movements in the Asset Revaluation Reserve</i>		
Balance as at 1 July	2 061	2 061
Balance as at 30 June	<u>2 061</u>	<u>2 061</u>
Accumulated Funds		
Balance as at 1 July	(20 372)	(18 988)
Surplus /(Deficit) for the Period	<u>(5 836)</u>	<u>(1 384)</u>
Balance as at 30 June	<u>(26 207)</u>	<u>(20 372)</u>

	2008 \$'000	2007 \$'000
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16. NOTES TO THE CASH FLOW STATEMENT

Reconciliation of Cash

The total of agency Cash and Deposits of \$570 444 recorded in the Balance Sheet is consistent with that recorded as 'cash' in the Cash Flow Statement.

Reconciliation of Net Surplus/(Deficit) to Net Cash From Operating Activities

Net Surplus/(Deficit)	(5 836)	(1 384)
<i>Non-Cash Items:</i>		
Depreciation and Amortisation	561	564
Asset Write-Offs/Write-Downs	-	-
Bad Debts Expence	5 067	-
Asset Donations/Gifts	-	-
(Gain)/Loss on Disposal of Assets	12	(1)
Other Administrative Expenditure		25
<i>Changes in Assets and Liabilities:</i>		
Decrease/(Increase) in Receivables	(826)	84
Decrease/(Increase) in Inventories	-	-
Decrease/(Increase) in Prepayments	(37)	23
Decrease/(Increase) in Other Assets	-	-
(Decrease)/Increase in Payables	(2 141)	3 404
(Decrease)/Increase in Provision for Employee Benefits	219	526
(Decrease)/Increase in Other Provisions	160	(65)
(Decrease)/Increase in Deferred Income	204	(1)
Net Cash From Operating Activities	<u>(2 617)</u>	<u>3 176</u>

Non-Cash Financing and Investing Activities

17. FINANCIAL INSTRUMENTS

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. Financial instruments held by the Department of the Chief Minister include cash and deposits, receivables and payables. The department has limited exposure to financial risks as discussed below.

a. Credit Risk

The agency has limited credit risk exposure (risk of default). In respect of any dealings with organisations external to government, the agency has adopted a policy of only dealing with credit worthy organisations and obtaining sufficient collateral or other security where appropriate, as a means of mitigating the risk of financial loss from defaults.

The carrying amount of financial assets recorded in the financial statements, net of any allowances for losses, represents the agency's maximum exposure to credit risk without taking account of the value of any collateral or other security obtained.

b. Liquidity Risk

Liquidity risk is the risk that the agency will not be able to meet its financial obligations as they fall due. The agency's approach to managing liquidity is to ensure that it will always have sufficient liquidity to meet its liabilities when they fall due.

c. Market Risk

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. The primary market risk that the Agency may be exposed to is interest rate risk. The Department of the Chief Minister is not exposed to interest rate risk as agency financial assets and financial liabilities are non-interest bearing.

d. Net Fair Value

The carrying amount of financial assets and financial liabilities recorded in the financial statements approximates their respective net fair values. Where differences exist, these are not material.

e. Interest Rate Risk

The Department of the Chief Minister is not exposed to interest rate risk as agency financial assets and financial liabilities are non-interest bearing.

17. FINANCIAL INSTRUMENTS (CONTINUED)

	Weighted Average interest rate	Variable Interest	Fixed Interest Maturity			Non- Interest \$Bearing	Total
			Under 1 year	1 to 5 years	Over 5 years		
	%	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2008 Financial Assets							
Cash and Deposits		-	-	-	-	570	570
Receivables		-	-	-	-	1 595	1 595
<i>Total Financial Assets:</i>		-	-	-	-	2 165	2 165
Financial Liabilities							
Payables		-	-	-	-	2 265	2 265
Borrowings and Advances		-	-	-	-	-	-
<i>Total Financial Liabilities:</i>		-	-	-	-	2 265	2 265
Net Financial Assets/(Liabilities):		-	-	-	-	(100)	(100)

	Weighted Average interest rate	Variable Interest	Fixed Interest Maturity			Non- Interest \$Bearing	Total
			Under 1 year	1 to 5 years	Over 5 years		
	%	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
2007 Financial Assets							
Cash and Deposits		-	-	-	-	3 247	3 247
Receivables		-	-	-	-	770	770
<i>Total Financial Assets:</i>		-	-	-	-	4 017	4 017
Financial Liabilities							
Payables		-	-	-	-	4 406	4 406
Borrowings and Advances		-	-	-	-	5 050	5 050
<i>Total Financial Liabilities:</i>		-	-	-	-	9 456	9 456
Net Financial Assets/(Liabilities):		-	-	-	-	(5 439)	(5 439)

	2008 \$'000	2007 \$'000
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18. COMMITMENTS

(i) Operating Lease Commitments

The agency leases property under non-cancellable operating leases expiring from one to two years. Leases generally provide the agency with a right of renewal at which time all lease terms are renegotiated. The agency also leases items of plant and equipment under non-cancellable operating leases. Future operating lease commitments not recognised as liabilities are payable as follows:

Within one year	11	-
Later than one year and not later than five years	6	-
Later than five years	-	-
	<u>17</u>	<u>-</u>

(ii) Finance Lease Commitments

The agency has no current finance leases.

19. CONTINGENT LIABILITIES AND CONTINGENT ASSETS

a. Contingent liabilities

Several indemnities and guarantees have been provided in support of the Adelaide to Darwin Railway project.

The AustralAsian Railway Corporation (AARC), the Northern Territory and South Australian governments have entered into a concession arrangement for the design, construction, operation and maintenance of the Alice Springs to Darwin Railway on a Build Own Operate and Transfer basis.

Unquantifiable contingent liabilities of the Territory, and possibly this department, in relation to the project arise from the following:

- Joint guarantee of the obligations of the AARC
- Indemnities granted in relation to title over the railway corridor (title is secure but the indemnity continues)
- Agreement to compensate in the case of early termination of the project (where a termination event is caused by the Territory)
- Indemnities in favour of the Commonwealth for the Commonwealth's financial contribution.

For all of the events that would give rise to the liabilities, there are comprehensive risk management procedures in place.

Several other minor indemnities have been provided by the department, however none of these is considered significantly material.

b. Contingent assets

The Department of the Chief Minister does not have any contingent assets.



FINANCIAL REPORTING

20. EVENTS SUBSEQUENT TO BALANCE DATE

No events have arisen between the end of the financial year and the date of this report that require adjustment to, or disclosure in these financial statements.

21. ACCOUNTABLE OFFICER'S TRUST ACCOUNT

The Department of the Chief Minister does not have an AOTA account.

22. WRITE-OFFS, POSTPONEMENTS AND WAIVERS

The Department of the Chief Minister Did not have any write-offs, postponements or waivers.

section

4

GRANT PROGRAMS

YOUTH ENGAGEMENT GRANTS 2007–08

NATIONAL YOUTH WEEK

Darwin

Australian Red Cross The SHAK	Challenge and Team Work Camp	\$2 000
Corrugated Iron Youth Arts	The Pop Performance Challenge	\$2 000
Darwin City Council	Media Skills Workshop	\$2 000
Happy Yess	Happy Yess Youth Week	\$2 000
Mission Australia (Darwin Youth Beat)	Mini Olympics	\$2 000
Multicultural Youth Council of the Northern Territory	Training workshop for committee members	\$2 000
Darwin Show Jumping Club Incorporated	Fun Day	\$680
Total		\$12 680

Palmerston

City of Palmerston	The Bazaar	\$2 000
Total		\$2 000

Katherine

Katherine Horse and Pony Club	Show Jumping—Let's Participate	\$1 800
Katherine Regional Arts Incorporated	Share by Lens	\$2 000
Mission Australia	Cross River Cup	\$2 000
Somerville Community Services	Somerville Cinema Night	\$1 400
YMCA of Katherine	Katherine Regional Coordination Committee	\$2 000
Total		\$9 200

Nhulunbuy

Anglicare	Regional Coordination Committee	\$2 000
Total		\$2 000

continued...

...from National Youth Week

Tennant Creek

Tennant Creek Town Council	Tennant Creek Regional Coordination Committee	\$2 000
Centacare NT	Live for Disco	\$2 000
Total		\$4 000

Alice Springs

Alice Springs Youth Centre	Small Day In	\$2 000
InCite Youth Arts	InCite Mount Theo Hip-Hop Dance Program	\$2 000
Our Lady of the Sacred Heart College (Traeger Campus)	Youth Drama Forum	\$2 000
Total		\$6 000

Remote

Walungurru Community Council	Youth Dreaming	\$1 800
Alpurrurulam Community Government Council	First Annual Alpurrurulam Youth Festival	\$2 000
Australian Red Cross NT Division Youth Advisory Council	Life Skills—Learn How to Save a Mate	\$850
Coomalie Community Government Council	Youth Week Camp	\$1 800
Groote Eylandt and Milyakburra Youth Development Unit Incorporated	Eylandt Battle of the Bands	\$2 000
Kunbarllanjnja Community Government Council	Come and Swim Days	\$2 000
Malabam Health Board Aboriginal Corporation	Maningrida Youth and Cultural Days	\$1 500
Yirrkala Dhanbul Community	Music Workshops and Concert	\$2 000
Total		\$13 950

Total budget*	\$57 000
Total grants paid to date	\$49 830
Balance	\$7 170

* Note: Includes \$11 000 in funding from the Australian Government

BEYONDBLUE GRANTS

Darwin

Henbury School Council	Youth Leadership and resilience development project	\$3 000
Kormilda College	Mini Expo	\$850
Northern Territory Blue Light Disco Council	Blue Light Disco Party	\$1 000
YWCA of Darwin	Rock On	\$1 100
Total		\$5 950

Alice Springs

Alice Springs Family Medical Centre	Youth Newsletter	\$2 000
Alice Springs High School	Real Conflict Resolution: Strike Free	\$2 000
Centralian Senior Secondary College	Youth Week	\$2 000
InCite Youth Arts	Mutitjulu Hip Hop Dance Program	\$3 000
Living Waters Lutheran School	Healing Sounds from the Centre	\$3 000
Total		\$12 000

Remote

Naiyu Nambiyu Community Council	Strong Spirit, Strong Body	\$1 850
Groote Eylandt and Milyakburra Youth Development Unit	Groote Eylandt Battle of the Bands Youth Festival	\$2 500
Millingimbi Youth Programme	Youth Program	\$1 100
Anmatjere Community Government Council	Youth <i>beyondblue</i> Community Get Together	\$3 000
Walungurru Community Council	Strong Heart, Strong Bodies, Strong Minds	\$3 000
Total		\$11 450

Total budget*	\$50 000
Total grants paid to date	\$29 400
Balance**	\$20 600

* Note: \$50 000 was provided to OYA by Beyondblue. This is not NT Government funding.

** Note: \$20 600 is being repaid to Beyondblue.

YOUTH VIBE HOLIDAY GRANTS (DECEMBER TO JANUARY)

Darwin

Australian Red Cross The SHAK	X-tra X-mas SHAK Holiday Program	\$2 000
Bagot Community Inc	Drug and alcohol-free concerts	\$2 000
Corrugated Iron Youth Arts	Snap it up! Skills Intensive	\$1 300
Darwin Gymnastic Club Inc	Gymnastic holiday program	\$1 500
Down Syndrome Association of the Northern Territory	School holiday program	\$1 000
Multicultural Youth Council of the Northern Territory	Multicultural Youth Festival	\$1 500
National Association for Prevention of Child Abuse and Neglect	Child abuse prevention workshop	\$1 800
Nitro Youth	The Chill Zone	\$2 000
Total Recreation NT Inc.	Keeping Active	\$1 500
Total		\$14 600

Palmerston

City of Palmerston	Kick it: Street Funk and Break-dance	\$2 000
Total		\$2 000

Katherine

NT Friendship and Support Inc	Flying High Without Barriers	\$1 500
Somerville Youth and Family Services	Roller Disco	\$1 500
Total		\$3 000

Nhulunbuy

Anglicare NT	Little Day Out	\$1 500
Nhulunbuy Corporation Ltd	Youth Engagement Xmas Fun Night	\$2 000
Yirrkala Dhanbul Community Association Inc	Healthy East Arnhem School Holidays	\$1 700
Total		\$5 200

continued...

...from Youth Vibe Holiday Grants (December to January)

Alice Springs

Alice Springs Athletics	Fun athletics day	\$1 000
Alice Springs Youth Centre	Kite building workshop	\$500
Anzac Hill High School	Moonlight Cinema	\$1 500
Christian Community Centre	BMX Extreme	\$1 500
Total		\$4 500

Remote

Ntaria Council (Hermannsburg)	Drug and Alcohol Marathon Disco Dance Party	\$2 000
Walungurru Community Government Council Youth Program	Summer holiday program	\$2 000
Ali Curung Council	Basketball clinic barbecue and disco	\$1 400
Coomalie Government Council	Christmas school holiday program	\$2 000
Naiyu Community Government Council	Leadership courses for young people	\$1 800
Groote Eylandt and Milyakburra Youth Development Unit	Hip Hop for Health	\$1 900
Numbulwar Numburindi Community Government Council	School holiday program	\$2 000
Yugul Mangi Community Government Council	Canoe Craft and Self-development	\$2 000
Pine Creek Community Government Council	Kids' Christmas disco	\$600
Total		\$15 700

Total budget	\$45 000
Total grants paid to date	\$39 600
Total grant funding committed but still to be paid	\$5 400
Balance	\$0

YOUTH VIBE HOLIDAY GRANTS (JUNE TO JULY)

Darwin

Australian Red Cross - The SHAK	June-July SHAK holiday program	\$2 000
Kormilda College Ltd	Kormilda Cares Kids Camp	\$2 000
Melaleuca Refugee Centre	Sharing Stories, Sharing Strengths	\$1 700
Nitro Youth	Nitro Youth Leadership Development Camp	\$2 000
Northern Territory Callisthenics Association	Cadet Coach Workshop	\$2 000
Humpty Doo Village Green Management Board Inc	Rural Youth Festival	\$2 000
Total		\$11 700

Palmerston

City of Palmerston	Drama Dry Goods	\$2 000
YMCA of the Top End	Indigenous Youth Camp	\$1 500
Total		\$3 500

Katherine

Somerville Community Services Inc	Sk8 D8 (Skate Date)	\$2 000
Total		\$2 000

Nhulunbuy

Angurugu Community Government Council	Nara Alyubarum Dambakwa Aduwaba Yelakwa	\$2 000
Galiwin'ku Community Government Council	Galiwin'ku Mid Year Youth Leadership Camp	\$1 500
Total		\$3 500

Tennant Creek

Centacare	Wood 'n' Canvas	\$2 000
Total		\$2 000

continued...

...from Youth Vibe Holiday Grants (June to July)

Alice Springs

Anzac Hill High School	Cinema Under the Stars	\$1 650
Christian Community Centre	Winter camp	\$2 000
Federal Netball Club	Junior netball development	\$500
Girl Guides	Alice Springs show stall	\$500
InCite Youth Arts Inc	InCite and Mount Theo Hip Hop Dance Program	\$1 950
Waltja Tjutangku Palyapayi	Barbecues and Blue Light Discos	\$1 500
Girl Guides	Contingent meetings	\$1 200
Total		\$9 300

Remote

Coomalie Community Government Council	June-July holiday program	\$2 000
Total		\$2 000

Total budget	\$34 000
Total grants paid to date	\$33 500
Total grant funding committed but still to be paid	\$500
Balance	\$0

QUICK RESPONSE GRANTS

Darwin

YWCA Sisters Project	“That Takes Ovaries” workshops	\$500
Darwin High School	Elise Moo, National Tournament of the Minds	\$500
Sanderson High School	Exploration of the Local Environment	\$500
South Darwin Rugby League Football Club	Nicholas and Billy Kastell Orizios, Queensland Skills Development Camp	\$500
Laura Boyce	Young Endeavour Youth Scheme	\$500
Total		\$2 500

Alice Springs

Jessica Beames, Healthy Living NT	Type 1 diabetes forum	\$500
Luke Smyth	Round Square International Service Project in India	\$500
Living Waters Lutheran School Inc.	Macquarie Bank Future Problem Solving program	\$500
Total		\$1 500

Remote

GREATS Youth Services	Annual Battle of the Arnhem Land Schools Bands	\$500
Alyangula Area School	Touch Football Cluster Championships	\$500
School Sport	Arnhem Amuck	\$500
Total		\$1 500

Total budget	\$12 000
Total grants paid to date	\$5 000
Total grant funding committed but still to be paid	\$500
Balance	\$6 500

Approval was given to support intergenerational grants for Seniors Month 2008 through the Quick Response Grants. The assessment panel met on 1 April 2008 and \$6 500 has been awarded to Seniors Month applications under this category.

SENIORS ADVANCEMENT GRANTS 2007–08

SENIORS MONTH 2008

Darwin

Alzheimer's Australia NT	Annual tea dance	\$1 300
Arthritis Foundation of the Northern Territory Inc	Seniors Fit in the Gym	\$1 500
National Trust of Australia NT	Troppo in the Tropics	\$780
YWCA of Darwin Inc	The Magnificent Seven: Sharing Our Stories	\$1 250
Darwin City Council Libraries	Memoir writing workshop	\$1 125
Sailability	Sailing for Everyone	\$720
The Italian Sports and Social Club	Strictly Social Seniors Month Ball	\$1 000
Pensioners Workshop Association Inc	Open Day	\$1 000
Council of the Ageing	Beyond Maturity Blues: Depression and Older People	\$560
Darwin Senior Citizens Inc	Information forum	\$800
The Sewing Room	Sew a Christmas Greeting	\$654
Scottish Country Dance Teachers Group of the NT	Come and Try Scottish Country Dancing	\$50
Pensioners Workshop Association Inc	Picture framing workshop	\$2 000
Carers NT Inc	Daylight Dancing	\$1 150
Council on the Ageing	Spirit of Darwin Harbour Cruises	\$2 000
Flight Path Golf	Come and Try Golf	\$850
Fannie Bay History and Heritage Society Inc	History Mystery Tour	\$800
NT Bridge Association Inc	Seniors Pairs Bridge Championship	\$400
Territory Craft, Darwin Division	Craft at Territory Craft	\$1 960
Asthma Foundation of the NT Inc	Controlling your Asthma	\$475
Royal Life Saving Society Australia	Water Activities for Cool Seniors	\$1 000
Total		\$21 374

continued...

...from Seniors Month 2008

Palmerston

City of Palmerston Council	Mystery Bus Tour	\$1 000
City of Palmerston Council	Palmerston Seniors Harbour Trip	\$1 200
Total		\$2 200

Rural

Pine Creek Community Government Council	Seniors Month Outing	\$225
Rural Old Timers and Friends Association	Visit to Indo Pacific Marine	\$400
Dundee Progress Association	Seniors at Sunset	\$518
Friends of the Taminmin Library	Seniors Poetry Lunch	\$700
Humpty Doo and Rural Area Golf Club	Seniors Golf Day	\$600
Litchfield Bowls Club Inc	Give Lawn Bowls A Go	\$400
Cox Peninsula Community Government Council	Wagait Beach Seniors Ball	\$1 000
Coomalie Community Government Council	Coomalie Seniors Mystery Tour	\$500
Filipiniana Senior Citizens Association	Riyala-Noonamah	\$1 000
Total		\$5 343

Katherine

Katherine Senior Citizens Inc	Tour at Historical Museum	\$370
Katherine Senior Citizens Inc	Exercise to music	\$385
Katherine Senior Citizens Inc	Dancing with the Stars dinner dance	\$870
Katherine Senior Citizens Inc	Low Level Park ball games	\$160
Total		\$1 785

continued...

...from Seniors Month 2008

Tennant Creek

Tennant Creek Senior Citizens and Pensioners Association	Various activities	\$650
Total		\$650

Alice Springs

Rotary Club of Alice Springs Inc	Alice Springs dinner dance	\$1 800
Alice Springs Senior Citizens Association Inc	Woodturning workshops	\$1 000
Alice Springs Senior Citizens Association Inc	Therapy courses	\$2 000
Alice Springs Bowling and Social Club	Seniors Bowls Pairs Tournament	\$550
National Seniors Association	The Seniors Experience	\$661
Australian Red Cross	Celebrating Seniors	\$1 000
Total		\$7 011

Total budget:	\$40 000
Total grants paid to date:	\$38 363
Total grant funding committed but still to be paid:*	\$1 636
Balance	\$36

**Note: Committed funding of \$1 600 is being used to fund an activity for Seniors Month 2008.*

WOMEN'S ADVANCEMENT GRANTS 2007–08

Anglicare	We Grow Them Up Learning Festival	\$500
Brunette Downs Barkly Women's Days	Brunette Downs Women's Day	\$3 000
Central Australian Aboriginal Congress	2008 International Women's Day	\$1 091
Charles Darwin University	Chief Minister's Study Scholarship for Women	\$33 300
National Pioneer Women's Hall of Fame	2007 Tribute to NT Women	\$1 000
Northern Territory Council of Social Services	2008 Conference	\$25 000
Women's Network NT	2008 International Women's Day	\$2 000
Total		\$65 891

MULTICULTURAL ADVANCEMENT GRANTS 2007–08

SPONSORSHIP PROGRAM ROUND 1

Darwin

Anglicare	Consumer rights targeting new refugees	\$7 700
Australian Japanese Association of NT	Japanese culture day	\$2 500
Brown's Mart	Heads Up display of African culture	\$2 500
Catholic Diocese of Darwin	Community support services	\$38 000
Chung Wah Society	Employment of a community support worker	\$38 000
Chung Wah Society	Lion Dance Troupe to Alice Springs	\$5 500
Chung Wah Society	Senior citizens recreation group	\$1 400
Council on the Ageing	Community support services to Greek seniors	\$5 500
Council on the Ageing	Community support services to Italian seniors	\$5 500
Council on the Ageing	Community support services to Timorese seniors	\$5 500
Cultural village of the NT	Manu-Portents and Wonders	\$1 700
Cyprus Community of NT	NT Cyprus Cultural Festival	\$12 000
Fiji Association of NT	Fiji Independence Day	\$2 000
Filipiniana Senior Citizens Association	Seniors group activities	\$6 000
Filipino Australian Association of the NT	11 th Barrio Fiesta	\$12 000
Greek Orthodox Community of Northern Australia	Community support services	\$38 000
Greek Orthodox Community of Northern Australia	Glenti 2007	\$30 000
Happy Migrant Social Club	English lessons	\$7 100
Hindu Society	Seminar TRAC	\$2 000
Indian Cultural Society	India at Mindil, June 2008	\$22 000
Indian Cultural Society	Diwali festival of lights	\$3 000
Islamic Society of the NT	National Action Plan	\$40 000

continued...

...from Sponsorship Program Round 1

Melaleuca Refugee Centre	Rent for premises	\$27 000
Melaleuca Refugee Centre	Project for treatment and rehabilitation of torture and trauma survivors	\$15 000
Multicultural Council of the NT	Creation and redevelopment of website	\$7 000
Multilingual Broadcasting Council of the NT	Operational funding-ethnic community radio	\$6 000
Multicultural Council of the NT	Three year operational funding	\$195 500

Alice Springs

Multicultural Community Services of Central Australia	Three-year funding	\$65 000
Total		\$603 400

SPONSORSHIP PROGRAM ROUND 2

Darwin

Mediterranean Greek Cultural Dance Group of NT	How to Greek dance	\$2 400
Melaleuca Refugee Centre	Traditional welcome and cultural orientation with Larrakia Nation to refugee communities	\$5 000
African Australia Association of NT	Production of cookbook, <i>Pan-African Feast</i>	\$5 000
Latino NT Association	2008 Major Latin American Cultural Event (organisation returned \$2 373 in unspent funds)	\$5 000
Fiji Association of NT	Cooking bazaar showcasing Fijian and Indian cuisine	\$2 000
Multicultural Council of the NT	2008 International Women's Day dinner	\$3 500
Australian Japanese Association of the NT	Japanese film night	\$850
Total		\$23 750

QUICK RESPONSE APPLICATION GRANTS

Darwin

Sudanese Australia Association	Sudanese Independence Day celebrations	\$1 000
NT Stolen Generations	Multicultural Christmas Party	\$440
Tamil Society	25 th anniversary of Tamil Society	\$2 000
Pakistan Association of the NT	Harmony Day celebrations and Independence Day	\$1 000
Australia-Burma Friendship Association	Thing Yam Water Festival	\$1 850
Nightcliff Arts Music Culture Inc	Nightcliff Seabreeze Festival	\$2 000
Friends of Vanuatu, PNG and Australia	Independence day celebrations	\$1 000
Liberian Community Group	Independence day celebrations	\$1 000
Africa Australia Association of NT	Culture connect hip hop workshops for youth	\$2 000
Africa Australia Association of NT	Dinner dance	\$2 000
Papua New Guinea Australia Social and Cultural Group	Celebration of 32 years of independence	\$1 000
Persatuan Indonesia	Pesona Indonesia Festival 2008	\$15 000
Indian Cultural Society	Additional support for India at Mindil 2008	\$10 600
The Alliance of Congolese in NT	To celebrate the 48 th anniversary of Congolese Independence	\$2 000

Alice Springs

Larapinta Primary School	Multicultural digital photography, drawing/painting competition and display	\$750
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Darwin Rural

Howard Springs Primary School	Harmony Day celebrations	\$750
Total		\$44 390

HARMONY DAY GRANTS

Darwin

Australian Japanese Association of the NT	Japanese style barbecue with Japanese games and activities	\$750
Corrugated Iron Youth Arts	Moments Like These production	\$750
Cultural Village of the NT	Barbecue with cultural music, dance and storytelling	\$750
Dripstone High School	Rap/poetry competition, a cultural food fair, soccer match etc	\$600
Early Childhood Australia NT	Multicultural play group	\$800
Fiji Association of the NT	An Australian barbecue, traditional Indian Fijian curry and Fijian food and dancing	\$600
Filipino Australian Association of the NT	Harmony Day youth concert	\$4 670
Happy Migrant Learning Centre	PNG weaving, Israeli dancing and multicultural lunch	\$500
Holy Family Primary School	Paint a school mural, blue light disco, cultural workshops, International food market with St Francis Xavier and Daly River	\$750
Indian Cultural Society	Holi festival	\$600
Jingili School Community	International market day	\$900
Melaleuca Refugee Centre	Fun afternoon and sausage sizzle	\$1 000
Millner Primary School	Fighting racism by sharing the wealth	\$1 000
Nakara Primary School	Cultural dance performances, sharing of food, poster competition and other activities	\$750
Nightcliff Primary School	Display of multicultural arts and performances by students	\$750
O'Loughlin Catholic College	Multicultural food festival, sport and cultural events	\$750
Sanderson Middle School	Ceremony including flag presentation and performances	\$1 000

continued...

...from Harmony Day Grants

Stuart Park Primary School	Prose and poetry competition, ethnic and student dance troupe and presentation of prizes	\$1 000
The Essington School Darwin	Publish a Harmony Day book	\$700
United Nations Association of the NT	Screening the inaugural Triumphant Refugees Short Film Festival	\$750
Wagaman Primary School	To research and explore different countries and cultures including presentations and food	\$1 197
Wulagi Primary School	Learn about other cultures with dance	\$750
Wanguri Primary School	Multicultural fun day and poster design	\$750

Palmerston

Palmerston High School	We are One: Multicultural Day	\$750
Palmerston High School	World food day and T-shirt competition	\$550
Moulden Park School and Neighbourhood Centre	Poster competition and multicultural activities	\$750

Darwin Rural

Batchelor Area School	Employ an artist to run a week-long project with the theme of celebrating cultural diversity and harmony	\$750
Coomalie Community Government Council	Family fun evening	\$650
Jabiru Town Council	A drug and alcohol-free community barbecue and pool party	\$800

Katherine

Katherine Filipino Association	A multicultural get-together and dinner celebrations with the Katherine community	\$1 100
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continued...

...from Harmony Day Grants

Alice Springs

8CCC Community Radio Inc	Harmony Day outside broadcast	\$1 100
Anzac Hill High School	Whole school assembly with food tasting expo, quilt making, migrant fashions	\$750
Bradshaw Primary School	Drumming for Harmony celebration with a meal and cultural performance of Aboriginal and Maori dancing	\$750
Centralian Senior Secondary College	International food festival and open air concert	\$750
Haast's Bluff Primary School	Explore six different countries with contrasting cultures and communities	\$700
InCite Youth Arts Inc.	Dance workshop program to express youth harmony and cultural diversity	\$750
Multicultural Community Services of Central Australia	Citizenship ceremony and Harmony Day	\$1 000
Sadadeen Primary School	The Big Breakfast	\$750

East Arnhem

Yirrkala Community Education Centre	Traditional dances, music, artwork and craft techniques	\$980
Nhulunbuy High School	Appreciation of multiculturalism through learning cooking traditional foods, dancing	\$1 050
Milyakburra Youth Development Unit	International Day	\$1 000
Milingimbi Community School	School tabloid event including postcard writing, rap music, traditional dancing	\$900

Pine Creek

Pine Creek Community Government Council	Indoor cricket competition and international dinner	\$600
Total		\$38 497

CHARLES SEE KEE AWARDS

Darwin

Multicultural Youth Council of NT	Community Organisation Award	\$1000
Adam Konda	Individual over 25 years	\$500
Aiden Mitchell	Individual 25 years and under	\$500

Palmerston

Palmerston Community Harmony Wall Mural	Project initiative award	\$500
Total		\$2500.00

CULTURAL AND LINGUISTIC AWARDS

Darwin

Australia Darwin Cantonese Opera Association	Cantonese Delights 2008	\$5 000
Indian Cultural Society	Traditional dance: Bollywood	\$9 000
Bun Teo	Attend 18 th World Congress of the International Federation of Translators	\$3 959
Agus Sudjoko	Publish a manuscript on Indonesian migrants and their culture in Darwin	\$3 000
Filipino Australian Association	Bring an instructor from the Philippines to provide dancing classes	\$4 500
Islamic Society of NT	Arabic language classes	\$13 511
Pakistan Association of NT	Urdu language classes	\$4 080
Fiji Association of NT	Weekly language and cultural class	\$6 950
Total		\$50 000

ETHNIC COMMUNITIES FACILITIES DEVELOPMENT PROGRAM

Darwin

Buddhist Society of the NT	To undertake a range of upgrades to their premises	\$71 479
Chung Wah Society Inc	Additional funds for Chung Wah Chinese Cultural Centre Project	\$20 000
Hindu Society of the NT	Additional funds for community hall construction	\$18 521
Islamic Society of the NT	Additional funds for community hall construction	\$40 000
NT Timorese Chinese Association	For the construction of a cool room, the upgrade of kitchen facilities and associated works	\$56 525
Portugues Timorese Social Club	For the upgrade of rest room, kitchen, oval and verandah facilities	\$82 677
Kalymnian Brotherhood	For the completion of existing rooms to the community hall	\$40 000
Greek Orthodox Community of North Australia	For upgrades to the Greek Hall	\$10 000

Alice Springs

Alice Springs Islamic Society	To seal the driveway and car park, build a carport and install reticulation at the Alice Springs Mosque premises	\$10 000
Total		\$349 202

SUPPORT TO COMMUNITY ORGANISATIONS AND EVENTS

For the 2007–08 financial year a total of \$1 019 606 was provided for miscellaneous grants, donations and sponsorships to support community groups and events. In addition to that the Northern Territory Major Events Company was provided with \$4 099 778 to assist with the running of events such as the V8 Supercar Championship, BASS IN THE GRASS and BASS IN THE DUST, the Arafura Games and the Alice Springs Masters Games.

Miscellaneous Grant Recipients	Purpose	
8 Wing Australian Air Force Cadets	Ian Davidson Flying School	\$5 500
Airfield Construction Squadron Association Inc NT	Banner for ANZAC Day March	\$800
Alice Springs Horse and Saddle Club	Bushman's Carnival	\$500
Alice Springs Quilting Club	Quilt Exhibition	\$1 000
Alice Springs Rotary Club	Henley on Todd Regatta	\$2 300
Alice Springs Turf Club	Chief Minister's Cup	\$550
Anti-Discrimination Commission	International Human's Right Day (Zorba Dancers)	\$11 259
Arnhem Skate Club	Junior Recreational Skate Park	\$20 000
Australian Institute of Management	2008 Management Excellence Awards	\$8 000
Australian Red Cross	China Earthquake Appeal	\$100 000
Australian Red Cross NT Division	Red Cross Calling Appeal 2008	\$5 000
Australian Volunteers International	Youth Project Sponsorship – J Pocock	\$500
Avant Personnel	Ladies Hit and Giggle Golf Classic	\$500
Barnardos Australia	Mother of the Year Award 2008	\$5 000
Beneforti, Ms K	Most Outstanding Student Award (NTCE)	\$1 000
Big Sky Entertainment	Alice Springs Rodeo in the Outback	\$1 000
Care Australia	Myanmar Cyclone Appeal	\$50 000
Catholic Diocese of Darwin	World Youth Day in Sydney	\$61 500
Centacare NT (Tennant Creek)	Centacare NT Youthlink Program	\$1 500
Central Australian Show Society Inc	2007 Alice Springs Show	\$600

continued...

...from Support to Community Organisations and Events

Adelaide River Show Society	CM Bell Open Camp draft 2008	\$3 000
Centralian Indigenous Sports Committee	National Indigenous Netball Titles	\$1 665
Charles Darwin University	Chief Minister's Science Award	\$1 000
Christmas in Darwin Association Inc	Carols by Candlelight	\$7 000
Coomalie Community Government Council	Adelaide River ANZAC Day Service	\$5 000
Country Women's Association NT	Art Award	\$4 000
Darwin Community Legal Service	Human Rights Art Award	\$550
Darwin Festival	Darwin Festival 2007	\$1 000
Darwin Greyhound Association	Chief Minister's Cup Race	\$1 650
Disability Advocacy Service	NT Disability Awareness Week	\$800
Dragons Abreast Australia	Workshop in Canada Conference	\$3 000
EJ Whitten Foundation	EJ Whitten Foundation Alice Springs Golf Day	\$545
Elliot District Community Government	NAIDOC Week Celebrations	\$500
Finke Desert Race Inc	Finke Desert Race Family Night	\$4 000
Greek Orthodox Community of NT	2008 Glenti Festival	\$90 000
Greek Orthodox Community of NT	Festival Fundraising Greece Fires	\$5 091
Hakeem, Mr A	Most Outstanding Open Education Student	\$1 000
Italian Ladies Senior Social Group	Funding for Operational Expenses	\$1 000
Katherine AFL Team	Under 17s Team to Play at MCG	\$1 000
Katherine Regional Arts Inc	10 th anniversary of 1998 Katherine Flood	\$4 500
Larrakeyah Nation Aboriginal Corporation	NAIDOC Week Celebrations	\$10 000
Lions Club Alice Springs	Camel Cup	\$825
Litchfield Orchid Club	NT Orchid Spectacular	\$1 200
Multicultural Council of the NT	2008 International Women's Dinner	\$5 045
Ah Kit, Ms N and Fong Lim, Ms K	Olympic Torch Bearers to Canberra	\$2 223

continued...

...from Support to Community Organisations and Events

National Servicemen's Association of Australia	Borneo/Vietnam War Memorial	\$5 000
Nightcliff Arts, Music and Culture Inc	Nightcliff Seabreeze Festival 2008	\$10 000
NT Firefighters Association	2008 NT Firefighters Calendar	\$1 000
NT Major Events	Promotion of World Solar Car Challenge	\$30 000
NT Major Events	Rapid Ascent Bike Challenge Alice Springs	\$25 000
NT Nursery	NT Tropical Garden Spectacular	\$43 700
NT Show Council Inc	Support for the NT Show Circuit	\$220 000
NT Skateboarding, Blading, Biking Association	Premium Great Sk8 Event	\$1 000
NT Tattoo Club	Top End Tattoo Show	\$1 000
NT Writers' Centre	Wordstorm NT Writers' Festival	\$1 000
Ottley, Ms Brooke Ellen	Most Outstanding Indigenous Student	\$1 000
Our Lady of the Sacred Heart Convent	Centenary Celebrations	\$5 000
Portuguese & Timorese Social Club Inc	Funding for Operational Expenses	\$5 000
Returned Services League of Aust	ANZAC Day Events	\$5 000
Rotary Club	Patchworkers	\$1 000
Rotary Club of Stuart	Annual Territory Dinner	\$1 000
Royal Agricultural Society of the NT Inc	2007 Steward of the Year	\$300
South Australian Tourism Commission	World Solar Car Challenge	\$75 000
St Mary Alumni Association	St Mary's Pre School Centenary Book	\$1 000
Superstar Productions	Sound of Music Stage Production	\$58 403
Tennant Creek High School	Duke of Edinburgh Program	\$2 000
Tennant Creek Turf Club Inc	St Patrick's Race Day	\$1 000
Tennant Creek Turf Club Inc	Tennant Creek Cup	\$1 000
Union NT	Union NT May Day Grant	\$40 000
World Vision	Myanmar Cyclone Appeal	\$50 000
Young Professionals Association NT	Young Professionals Ball	\$2 000
Zonta Alice Springs	Ladies Breast Cancer Golf Day	\$1 100
Total		\$1 019 606

section

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APPENDICES





PROGRESS ON CLOSING THE GAP

Closing the Gap of Indigenous Disadvantage: A Generational Plan of Action was released on 20 August 2007. The plan included a commitment by the Northern Territory Government to \$286.43 million over five years to implement priority actions in the areas of safety, health, housing, education, jobs, culture and ways of doing business.

The Department of the Chief Minister has a crucial role in ensuring the coordination and implementation of the priority actions across the whole of government, as well as aligning *Closing the Gap* with activities under the Australian Government's Northern Territory Emergency Response.

Much has already been achieved. A sound governance structure has been established to oversee the implementation of *Closing the Gap*, including an Operational Group and cross-agency working groups. An Indigenous Affairs Advisory Council is being established. The Northern Territory Government has signed four Memorandums of Understanding with the Australian Government to secure more than \$900 million in funding towards Indigenous housing, education, health and jobs.

Strategies were developed to manage the challenges associated with attracting and retaining key staff in the Northern Territory Public Sector and achieving Indigenous employment in housing and construction; and the development of a whole-of-government Indigenous communication and engagement strategy was progressed.

The *Closing the Gap* Operational Group, which is led by the Department of the Chief Minister, is required to report on progress every six months to the Chief Minister and Cabinet. Following is a summary of key achievements achieved across the Northern Territory Government in 2007–08:

SAFETY

- The Children's Commissioner Dr Howard Bath was appointed and commenced on 23 June 2008.
- Regulations, policy and procedures were developed for the Child Death Review Team.
- NT Police undertook initial work to establish the screening authority SAFE NT.
- Family and Community Services staff provided mandatory reporting training as part of orientation programs for health, police and education employees, including 380 school staff.
- Department of Employment, Education and Training allocated additional counsellor positions to train remote teachers on protective behaviours and sexuality education for students.
- Eleven new positions were created across Family and Community Services regional offices.
- In partnership with the Australian Government, a mobile protection team has been established and has started working on child abuse and neglect cases across the NT.

- The Northern Territory Police established 18 officer-in-charge positions for police stations in remote areas.
- Community Courts are now operating in Darwin, Nguiu, Milikapiti, Pularumpi and Nhulunbuy. Community Courts have recently been held in Galiwin'ku and Yuendumu.
- Four Community Probation and Parole Officers have been recruited and are operating at Timber Creek, Barunga, Lajamanu and Wadeye.
- Central Australian Aboriginal Congress was selected to deliver rehabilitation programs for sexual offenders on community-based orders.
- The Elders Visiting Program was expanded to Lajamanu, Kalkaringi, Yuendumu and Tennant Creek.
- Four alcohol compliance inspectors have been employed with NT Government funding and eight inspectors have been employed with funding from the Australian Government.
- Part-time court clinicians are working in Tennant Creek, Nhulunbuy and Katherine.
- An electronic system for scanning photo identification required for buying takeaway alcohol is now operating in Alice Springs and Katherine regions.
- Funding was provided to Larrakia Nation Aboriginal Corporation for Return to Country Programs in Darwin and Palmerston.
- Alcohol Management Plans are in place in Alice Springs, Katherine, East Arnhem, Palmerston and Tennant Creek.
- Pornography community education workshops, funded by the Australian Government, are being held in 17 remote communities.
- Funding has been provided for radio advertisements to promote responsible gambling in East Arnhem and a film involving the Tiwi Bombers football team.

HEALTH

- Stakeholders were consulted to develop an Aboriginal childbirth education program and improve the coordination of hospital/remote community maternity care.
- Funding was provided to employ 12 additional Community Sport and Recreation Officers across the Northern Territory.
- Grants were provided for football ovals in Nguiu and Wadeye, along with a total of \$100 000 for grass roots sporting projects in remote areas.



HOUSING

- Territory Housing and the Department of Families, Housing, Community Services and Indigenous Affairs (FaHCSIA) formed a Joint Steering Committee to oversee progress and ensure that the reform process is on track.
- The Strategic Indigenous Housing and Infrastructure Program, funded by the Australian Government, commenced.
- Indigenous housing was reformed to make it part of the public housing framework, requiring Territory Housing to manage houses from 1 July 2008.
- Contractual arrangements were developed in preparation for repairs and maintenance to remote houses to be delivered through commercial arrangements with the eight new local government shires.
- The Government Employee Housing Initiative involved \$16 million being committed in 2007–08 to construct 32 new houses.

EDUCATION

- Three new mobile preschools were established in Central Australia.
- Fifteen new classrooms have been completed.
- Implementation of the Six Point School Attendance Plan commenced.
- The Value of Schooling campaign was developed and was launched on 2 June 2008.
- Planning and community consultation took place in Yilpara and Arlparra in preparation for upgrading their homeland centres to school status in 2008–09.
- The upgrade of 15 community education centres started, with the planning process completed for the first priority communities of Ramingining, Ngukurr, Alekarenge, Yuendumu and Yirrkala in preparation for work to start in July or August 2008.
- The Northern Territory Government committed funding to support operational costs for the three regional hostels for senior students that are under consideration by the Australian Government.
- Negotiations commenced to establish the Early Childhood Centre of Excellence and for a research program involving Charles Darwin University and the Menzies School of Health Research. A senior officer has been seconded to the Menzies School of Health Research.

JOB

- The Department of Health and Community Services identified 83 positions under CDEP that support core business functions in the agency.
- The Department of Employment, Education and Training appointed 23 full-time and part-time assistant teachers to additional permanent positions in remote schools.
- The Department of Business, Economic and Regional Development's Indigenous Business Development Program received approved funding from the *Closing the Gap* initiative to 2012.
- The *Closing the Gap* initiative has created approximately 25 jobs within 20 businesses—12 of which are new.
- Work was undertaken to ensure that the new local government arrangements starting 1 July 2008 provide opportunities for Indigenous employment.
- The Strategic Indigenous Housing and Infrastructure Program, funded by the Australian Government, established a high-level Employment, Training and Development Sub-committee that reports to the Joint Steering Committee.

CULTURE

- Remote Indigenous Year 12 graduates were targeted through the Wesley Lanhupuy Remote Teacher Cadetships, which provide funding and work experience.

DOING BUSINESS

- Expressions of interest were sought for membership of the Indigenous Affairs Advisory Council.
- The Department of Local Government, Housing and Sport has focused on developing local boards, including consulting a range of stakeholders to ensure that all areas of the local government reform and other issues such as housing reform are included and addressed. Development coordinators have commenced initial discussions with councils and communities in relation to the establishment of local boards.



NORTHERN TERRITORY MINISTRY

AT 30 JUNE 2008

PAUL RAYMOND HENDERSON

Chief Minister
Minister for Police, Fire and
Emergency Services
Minister for Major Projects and Trade
Minister for Climate Change
Minister for Territory-Federal Relations
and Statehood
Minister for Information, Communications
and Technology Policy
Minister for Multicultural Affairs

MARION ROSE SCRYMGOUR

Minister for Employment, Education
and Training
Minister for Family and Community Services
Minister for Child Protection
Minister for Indigenous Policy
Minister for Arts and Museums
Minister for Women's Policy

DELIA PHOEBE LAWRIE

Treasurer
Minister for Planning and Lands
Minister for Infrastructure and Transport
Minister for Public Employment

CHRISTOPHER BRUCE BURNS

Minister for Health
Minister for Justice and Attorney-General
Minister for Racing, Gaming and Licensing
Minister for Alcohol Policy

KONSTANTINE VATSKALIS

Minister for Business and
Economic Development
Minister for Tourism
Minister for Housing
Minister for Asian Relations
Minister for Regional Development
Minister for Defence Support
Minister for Essential Services

CHRISTOPHER WILLIAM NATT

Minister for Primary Industry and Fisheries
Minister for Mines and Energy

LEONARD FRANCIS KIELY

Minister for Natural Resources,
Environment and Heritage
Minister for Parks and Wildlife

MATTHEW THOMAS BONSON

Minister for Sport and Recreation
Minister for Corporate and
Information Services
Minister for Senior Territorians
Minister for Young Territorians
Minister Assisting the Chief Minister
on Multicultural Affairs

DANIEL ROBERT KNIGHT

Minister for Local Government
Minister for Central Australia

2007–08 MINISTERIAL EXPENDITURE

Minister	Total expenses (\$'000)
Hon P Henderson (Chief Minister)	1 541
Employee Expenses	1 006
Operating Expenses	535
Ms M Scrymgour	1 114
Employee Expenses	777
Operating Expenses	337
Hon D Lawrie	1 209
Employee Expenses	865
Operating Expenses	343
Dr C Burns	1 121
Employee Expenses	793
Operating Expenses	329
Hon K Vatskalis	1 554
Employee Expenses	1 046
Operating Expenses	508
Mr C Natt	894
Employee Expenses	638
Operating Expenses	255
Hon L Kiely	354
Employee Expenses	274
Operating Expenses	79

continued...

Hon M Bonson	546
Employee Expenses	447
Operating Expenses	99
Hon R Knight	350
Employee Expenses	231
Operating Expenses	119
Hon P Henderson *	534
Employee Expenses	333
Operating Expenses	201
Hon C Martin	819
Employee Expenses	318
Operating Expenses	501
Hon S Stirling	374
Employee Expenses	210
Operating Expenses	164
Mr E McAdam	663
Employee Expenses	411
Operating Expenses	252
Office of Central Australia	711
Employee Expenses	478
Operating Expenses	233
Ministerial Support Unit	1 589
Employee Expenses	1 429
Operating Expenses	160

* Prior to Chief Minister appointment

continued...

CM Palmerston Office	58
Employee Expenses	46
Operating Expenses	12
T Mills (Leader of the Opposition)	513
Employee Expenses	400
Operating Expenses	112
J Carney	713
Employee Expenses	448
Operating Expenses	265
Independent Members	92
Employee Expenses	84
Operating Expenses	8
Total Expenses	14 747
Employee Expenses	10 234
Operating Expenses	4 513



COMPLIANCE WITH THE *CARERS* *RECOGNITION ACT*

Under Section 7 of the *Carers Recognition Act* agencies are required to provide a statement of compliance in the annual report.

The Department of the Chief Minister has complied with the requirements as follows:

ORGANISATION'S OBLIGATION

In January 2007, the department sent a Corporate Communication to all staff alerting them of the commencement of the Act. Staff were advised of their responsibility to have an awareness and understanding of the NT Carers Charter and to act in accordance with the charter while providing services. This Corporate Communication also advised of the requirement to consult with carers about program development and planning and is available on the department's intranet website.

COMPLIANCE WITH THE ACT AND CHARTER

The department has provided information sessions about the obligations under the *Carers Recognition Act* and the NT Carers Charter to all staff that are involved with policy development and implementation or who have regular contact with the public.

Business units responsible for creating or implementing policies and strategies have reviewed all published policy, internal procedures and all service agreements with NGOs and funding programs to ensure they comply with the Act.

Grant agreements have been amended to include the following clause:

In accordance with the Northern Territory Government's Carers Charter (Carers Recognition Act) wherever necessary relevant grant recipients need to consider the needs and roles of carers in the activities they provide.

The Multicultural Policy and Youth Framework were reviewed to assess their impact on carers and were amended accordingly. Compliance with the *Carers Recognition Act* was taken into account in the development of the Women's Framework and Active Ageing Strategy.

REPRESENTATION ON COMMITTEES AND FORUMS

NATIONAL

Australian Bravery Decorations Council

Australian Government Marketing
Policy Group

Citizens Service Officers Working Group

Council of Australian Governments (COAG)
Senior Officials Group and States and
Territories Senior Officials Group

COAG Indigenous Reform Working Group
and Optimising Service Delivery Sub-Group

COAG Infrastructure Working Group

COAG Working Group on Housing and the
Indigenous Housing Sub-Group

COAG Human Capital Reform:
Overarching Group

COAG Working Group on Education Skills,
Training and Early Childhood Development

COAG Productivity Agenda, Infrastructure
Working Group

COAG Working Group on Health and Ageing

COAG Working Group on Climate
Change and Water

COAG Sub-Group – Renewable Energy

COAG Sub-Group – Energy Efficiency

COAG Working Group on
Indigenous Reform

COAG Working Group on Business
Regulation and Competition

COAG Senior Officials Treaties
Working Group

Council of the Australian Federation
Senior Officials Group

Council for the Order of Australia

Cross Jurisdictional Review Forum (Mutual
Recognition and Trans-Tasman Mutual
Recognition Agreement)

Desert Knowledge Australia Board

Events Consultative Panel (coordinated by
Tourism Australia)

Ministerial Council on Education,
Employment, Training,
Youth Affairs Taskforce

National Aboriginal and Torres Strait
Islander Women's Gathering

National Committee for Critical
Infrastructure Protection

National Counter-Terrorism
Committee (NCTC)

National Dignitary Protection Committee

National Emergency Protocol
Working Group

National Investment Advisory Board

National Safety Taskforce

National Youth Week Planning Group

Natural Disaster Relief and Recovery
Arrangements Stakeholders Meeting

NCTC Capability Review and
Development Program Working Group

NCTC Crisis Centre Management Forum

NCTC Crisis Coordination and Communications Capability Sub-Committee (4CSC)

NCTC Exercise Management Forum

NCTC National Counter-Terrorism Alert Levels Working Group

NCTC Public Information Capability Sub-Committee

NCTC Recovery Policy Working Group

Official Secretary's Conference

Northern Territory/Australian Government Working Group - Gas Manufacturing Industry Development

Parliamentary Counsel's Committee

Public Information Sub-Committee of the National Counter-Terrorism Committee

Senior Officials Forum on Population Ageing

Standing Committee on Immigration and Multicultural Affairs

Senior Trade Officer's Group

Standing Committee on Treaties

Steering Committee for the COAG Review of Hazardous Materials

Steering Committee for the Review of the Commonwealth State Service Provision

Treaties Working Group

V8 Supercars Australia - Promoter and Organisers Conference

White Ribbon Day Leadership Group

Women's Advisors Meeting of the Ministerial Council on the Status of Women

Women's Safety Task Force of the Ministerial Council on the Status of Women

NORTHERN TERRITORY

Alcan Gove Taskforce

Alice Springs Airport Security Committee

Alice Springs Hospital Project Control Group

Asia-Pacific Economic Cooperation Security Working Group

Asian Engagement Co-ordination Group

AustralAsia Trade Route Task Force

Barkly Region Coordination Committee

BIITE/NTG Partnership Agreement

Bonaparte Pipeline Task Force

Cabinet Communications Committee

Cabinet Communications Advisory Committee

Coordination Committee

Border Protection (Off-shore) Joint Coordination Committee

Centrelink Youth Reference Group

Charles Darwin University / Northern Territory Government Partnership Agreement

Chief Executive's Taskforce on Indigenous Affairs

Chief Financial Officers Forum

Chief Minister's Active Living Council

Cohesive Communities Working Group

Climate Change Steering Committee

Closing the Gap Operational Group

Combined Australian and Northern Territory Government Consultative Committee

Cohesive Communities Working Group

Common Cause Taskforce

Compass Resources 'Browns Project'
Task Force

Cross Government Advisory Group for
Northern Territory Disability Services

Darwin Convention Centre - Opening
Event Working Group

Darwin and Rural Workers With
Youth Network

Darwin Airport Security Committee

Darwin Central Business District Urban
Planning Forum

Darwin Clean Fuels Task Force

Darwin Youth Beat Reference Group

Defence Support Industries Task Force

Department of the Chief Minister -
Government House, House and
Gardens Committee

Domestic and Family Violence
Advisory Council

East Arnhem Regional
Coordination Committee

Executive Management Group for both
Department of Planning and Infrastructure
and Department of the Chief Minister

Finance Managers' Forum

Financial Management Committee
(established under the *Legal Professions Act*)

Finke Desert Race Committee

Groote Eylandt Regional Partnership
Agreement Steering Committee

Health Country-Healthy People
Working Group

Human Resource Network

Identity and Access Management Sub-Group
of NTG Information Management Committee

International Business Council
Executive Committee

International Women's Day
Organising Committee

Investment Attraction and Facilitation
Task Force

Jabiru Interdepartmental Committee

Katherine Regional Coordination Committee

Litter Management Committee

Local Government Advisory Board

Major Projects Group

Marine Industry Working Group

MindMatters Reference Group

Moving Alice Ahead

Mobility Research Committee

Multicultural Youth Issues Reference Group

Nolans Project Working Group

Northern Territory Advisory Council
on the Ageing

Northern Territory Business and Skilled
Migration Working Group

Northern Territory Counter Disaster Council

Northern Territory Counter-Terrorism
Capability Manager's Forum

Northern Territory Counter-Terrorism
Exercise Steering Committee

Northern Territory Cyclone Shelters
Working Group

Northern Territory Government Marketing
Directors' Group

Northern Territory Government
Procurement User Group

Northern Territory Government Senior
Reference Group on Multicultural Affairs

Northern Territory Hazardous Materials
Coordination Working Group

Northern Territory Indigenous Economic
Development Taskforce

Northern Territory MindMatters/KidsMatter
Reference Group

Northern Territory Operations Group

Northern Territory Pandemic Influenza
Planning Committee and Sub-Group
Planning Committee

Northern Territory Senior Officers'
Advisory Group

Northern Territory Spatial Information for
National Security Working Group

Northern Territory Settlement
Planning Committee

Northern Territory Suicide Prevention
Coordinating Committee

Northern Territory Transport
Security Committee

Northern Territory Youth Affairs Network

Northern Territory Youth Diversionary
Network (Red Cross)

Northern Territory Government/Ichthys
LNG High Level Steering Committee

Occupational Health and Safety Committee

Onshore Gas Development Task Force

Palmerston and Rural Youth
Services Network

Police Ethnic Advisory Group

Public Trustee Investment Board

Refugee and Migrant Settlement Services

Refugee Support Network

Region 1 Counter-Disaster Committee

Regional Coordination Committee

Regional Development
Interdepartmental Committee

Regulation Impact Committee

Representative for government at
Chamber of Commerce meeting

Review of facilities within the Department of
Primary Industry Fisheries and Mines

Secretariat to Peak Group, Batchelor Institute
of Indigenous Tertiary Education/Northern
Territory Government Partnership Agreement

Secretariat to Peak Group, Charles Darwin
University/Northern Territory Government
Partnership Agreement

Solar Cities

Special Events Committee

State Square Enhancement Committee

State Square Security Committee

Strategic Management Group

Territory Housing Board

Tiwi Islands Economic Development
Committee

Top End Education and Training Network

Town Camps Implementation
Steering Committee

Youth Minister's Round Table of
Young Territorians

CONTACT DETAILS

Darwin

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Darwin NT 0801

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5 First Street
Katherine NT 0850

PO Box 1171
Katherine NT 0851

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Fax: (08) 8973 8434

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Ground Floor Barkly House
99 Patterson Street
Tennant Creek NT 0860

PO Box 696
Tennant Creek NT 0861

Telephone: (08) 8962 4566
Fax: (08) 8962 4620

East Arnhem

Arnhem Village Shopping Centre
Arnhem Road
Nhulunbuy NT 0880

PO Box 346
Nhulunbuy NT 0881

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Fax: (08) 8987 0536

Alice Springs

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Alice Springs NT 0870

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Fax: (08) 8951 536

